

**ALPHONSA COLLEGE**  
**ARUNAPURAM P.O., PALA**  
**KOTTAYAM DIST., KERALA - 686 574**



A Minority Educational Institution approved by  
National Commission for Minority Educational Institutions,  
Government of India  
Re-accredited (4<sup>th</sup> Cycle) by NAAC with A Grade (CGPA 3.24)  
RUSA 2.0 Funded

Affiliated to Mahatma Gandhi University

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**MANAGED BY THE DIOCESE OF PALA**

## MANAGING BOARD

|  |  |
|--|--|
| Rt. Rev. Dr. Joseph Kallaranguattu<br>(Bishop of Palai Diocese)    | - Patron   |
| Rt. Rev. Mar Jacob Muricken<br>(Auxiliary Bishop of Palai Diocese) | - Manager  |
| Smt. Anitha Jose IAS   |  |
| Dr. Babu Sebastian   | - Former Vice Chancellor, MG University, Kottayam                          |
| Rev. Fr. Joseph Njarakattu   | - Principal, B.V.M. Holy Cross College Cherpunkal                          |
| Rev. Sr. Mable Paul S.H.   | - S.H. Hostel Arunapuram P.O. Pin - 686574                                 |
| Sr. Lissy Vadakkechirayath SABS                                    | - Christ Hall Kottaramattom P.O.,<br>Pala, Provincial, SABS                |
| Sr. Dr. Prasanthy CMC M.B.B.S. MD                                  | - Carmel Hospital Pala   |
| Sr. Liza Martin FCC  | - Sam Damiano Arunapuram P.O.<br>686 574, Rtd. Prof. Alphonsa College Pala |
| Prof. Jolly Sebastian  | - Rtd. Prof. Alphonsa College Pala   |
| Dr. Ancy Jose  | - Principal, St. Dominic's College Kanjirappally                           |
| Msgr. Abraham Kollithanathumalayil                                 | - Vicar General  |
| Msgr. Dr. Joseph Maleparambil                                      | - Vicar General  |
| Msgr. Sebastian Vethanath  | - Vicar General  |
| Rev. Dr. Sr. Gigimol M.G.  | - Principal (Secretary to the Managing Board)                              |
| Rev. Dr. Shaji John  | } - Vice principals  |
| Rev. Dr. Sr. Regeenamma Joseph                                     |  |
| Rev. Fr. Jose Joseph   | - Bursar   |

## COLLEGE ADMINISTRATION

|                                |                   |
|--------------------------------|-------------------|
| Rev. Dr. Sr. Gigimol M.G.      | - Principal       |
| Rev. Dr. Shaji John            | - Vice principals |
| Rev. Dr. Sr. Regeenamma Joseph |                   |
| Rev. Fr. Jose Joseph           | - Bursar          |

## COLLEGE COUNCIL

|                                   |                         |                          |
|-----------------------------------|-------------------------|--------------------------|
| Rev. Dr. Sr. Gigimol M.G.         | - Principal             |                          |
| Rev. Dr. Shaji John               | - Vice principals       |                          |
| Rev. Dr. Sr. Regeenamma Joseph    |                         |                          |
| Rev. Fr. Jose Joseph              | - Bursar                |                          |
| Dr. Sunny Joseph                  | - Director SF Course    |                          |
| Dr. Dani Mathew M.                | - IQac Co-ordinator     |                          |
| Dr. Thankachan Mathew             | Dr. Jesty Emmanuel      | Ms. Swapna George        |
| Ms. Julie J. Paramundayil         | Ms. Manju Jose          | Ms. Deepamol Varghese    |
| Dr. Sr. Manju Elizabeth Kuruvilla | Ms. Annu Paul           | Ms. Jessie K. Jose       |
| Dr. Minu Joy                      | Dr. Sonia K. Thomas     | Ms. Sheena George        |
| Dr. Sr. Jilly James               | Ms. Cinnie Susan Antony | Ms. Remya P.M            |
| Ms. Sunitha Santhan               | Dr. Kochurani George    | Ms. Chinnu Anitta Joseph |
| Dr. Sr. Minimol Mathew            | Ms. Bijimol Joseph      | Ms. Beenamma Francis     |



## *Our Heavenly Patron*

Alphonsa College is named after its heavenly patron, Saint Alphonsa. Hers was a life of love and prayer which has inspired thousands who seek her intercession. St. Alphonsa whose baptismal name was Anna was born on 19 August 1910 in the parish of Kudamaloor, near Kottayam to Joseph and Mariam Muttathupadathu. She lost her mother when she was only three months old and was brought up by her maternal aunt at Muttuchira. At an early age itself she was inspired by St. Therese of Lisieux. She joined the Poor Clares at Bharananganam, made her first profession of religious vows on 19 May 1930 and the final profession on 12 August 1936. Her life was one of suffering and she was practically confined to bed until her death. She was constantly in excruciating pain and prolonged agony. She found this an opportunity to magnify the Lord and longed to suffer even more for her own sanctification and that of the world. She constantly exhorted her companions and novices to accept suffering cheerfully, citing the biblical references to the grain of wheat which has to fall down and decay for raising new sprouts. Valerian Cardinal Gracias observed that she did not want her sufferings to be reduced in the least by human attention and sympathy nor did she want others to know of her suffering. “This is a strange expression of humility, which seeks that others should never think of you.” She maintained her cheerfulness to the end on 28 July 1946. The funeral was simple and thinly attended. But soon the school children who loved her began receiving favours through her intercession. Her tomb at Bharananganam turned into a great centre of pilgrimage attracting people from far and near. His Eminence Eugene Cardinal Tisserant inaugurated the diocesan process for her beatification in December 1953. In November 1984 His Holiness Pope John Paul II officially declared that she had practised Christian virtues heroically and on his visit to India in February 1986 she was beatified. She was canonised by His Holiness Pope Benedict XVI on 12 October 2008. It was in this firm belief that Sr. Alphonsa would be canonised, that in 1964 itself Late Mar Sebastian Vayalil, the first Bishop of Pala and the Founder Patron of this college named this institution in her honour. The Alphonsien community shares the heavenly bliss of this great visionary as Blessed Alphonsa has been elevated to Sainthood.

## THE EMBLEM OF THE COLLEGE



The emblem of the college is symbolic of its noble and exalted ideals. Our motto is 'Lighted for Life', i.e. brighten the hearts and minds of young women with the light of wisdom thereby equipping them to face the realities of life. The lighted candle is symbolic of how learning dispels the darkness of ignorance and the lillies symbolise purity and uprightness which are to be the characteristics of an ideal woman.

### VISION

The perfect woman nobly planned.

To create self-reliant and liberated young women with traditional cultural values and moral integrity who will be agents of social transformation in their families and society.

### MISSION

To equip our students with deep knowledge and globally acceptable skills.

To develop values of self respect, tolerance, discipline, hard work and patriotism.

To promote learning that will contribute to women empowerment by enabling women to become self-reliant.

### AIMS AND OBJECTIVES

The fundamental aim of the college is to impart sound learning to young women under circumstances congenial to their all round development. It encourages the students to aim at excellence not only in academic pursuits, but also in every aspect of human endeavour to achieve perfection.

The students are prompted to strive for academic excellence so that in course of time they may take up suitable careers for the betterment of their lives and also of their families and society at large. The various co-curricular activities of the college especially the extension programmes provide them with a rare social consciousness that motivates them to reach out to their fellowmen particularly the needy and the marginalised.



# ALPHONSA COLLEGE, PALA

## PERSONAL DATA

Name : .....

Class : ..... No. ....

Address : .....  
.....  
.....

Telephone No. : .....

E-mail : .....

Name of Parent /  
Guardian : .....

Phone No. : .....

Adhaar No. : .....

Date of Birth : .....

Blood Group : ..... Height .....cm, Weight .....Kg

PAN No. : .....

Any other Details : .....

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# 1. PROFILE OF THE COLLEGE

Alphonsa College, Pala, Kottayam District is one of the pioneer institutions for higher education of women in the state of Kerala. It perpetuates the sacred memory of St. Alphonsa, the contemplative mystic whose saintly life of love and service has always been an inspiration and source of strength for the people of Pala. She was beatified by His Holiness Pope John Paul II when he visited India in 1986. Saint Alphonsa was canonised by His Holiness Pope Benedict XVI on 12 October 2008. She is the first Indian woman to be raised to the altar by the Catholic Church.

Established in 1964 as a Junior College with 400 students and 13 teachers, Alphonsa college has now attained the status of a First Grade Women's College. The college is a standing monument of the far-sightedness and pioneering leadership of late Mar. Sebastian Vayalil, the first Bishop of Pala. Though advanced in several respects, this area lacked in facilities for women's education. Fully convinced of the fact that total progress of a society is possible only through the education of women, His Excellency took the bold step of starting a women's college in Pala with the support of several eminent leaders of the locality. The college is run by the Catholic Diocese of Pala. His Excellency Late Mar Sebastian Vayalil was the founder-patron of the institution. His Excellency Mar Joseph Pallikaparampil Emeritus Bishop of Pala was the patron of the college from 1981 to 2004. The institution at present is run under the efficient stewardship of His Excellency Mar Joseph Kallarangattu, Bishop of Pala, the present Patron, His Excellency Mar Jacob Murickan, the Manager and Rev. Dr. Sr. Gigimol M.G., the Principal.

The College was declared as a Minority Educational Institution by the National Commission for Minority Educational Institution, Government of India.

## 2. HISTORY OF THE COLLEGE

|      |  |
|------|--|
| 1964 | <p>Founding of the college.<br/>                     Our founder Patron - Mar Sebastian Vayalil.<br/>                     Rt. Rev. Msgr. Philip Valiyil appointed as Manager.<br/>                     Rev. Dr.N.M.Thomas appointed as Principal.<br/>                     Rev. Fr. Joseph Kurias appointed as Bursar.</p> |
| 1967 | <p>B.Sc Maths, B.Sc Physics, B.Sc Chemistry, B.Sc Botany,<br/>                     B.Sc Zoology, B.A. English and B.A. Economics courses<br/>                     started.</p>   |
| 1968 | <p>Rev. Sr. Mary Rosula C.M.C. takes over as Principal.</p>  |
| 1970 | <p>Inauguration of Library and Auditorium Block.</p>   |
| 1973 | <p>Rev. Sr. Mary Mercy SABS takes over as Principal.</p>   |
| 1974 | <p>Rt. Rev. Dr. Joseph Pallikaparampil takes over as Manager.</p>  |
| 1978 | <p>Starting of the College Canteen.</p>  |
| 1979 | <p>Rev. Sr. Pelagia S.H. takes over as Principal.</p>  |
| 1981 | <p>Rt.Rev.Dr. Joseph Pallikaparampil becomes Patron of the<br/>                     College.</p>   |
|      | <p>Rt. Rev. Msgr. Kurian Vanchipurackal takes over as Manager.<br/>                     B.A. History and M.Sc Zoology courses started.</p>   |
| 1983 | <p>Inauguration of Bishop Vayalil Block.</p>   |
| 1984 | <p>Rt. Rev. Dr. Joseph Mattam takes over as Manager.</p>   |
|      | <p>Rev. Sr. Anne Teresa F.C.C. takes over as Principal.</p>  |
| 1988 | <p>Celebration of the Silver Jubilee of the College.</p>   |
| 1989 | <p>Inauguration of the Silver Jubilee Memorial Block.</p>  |
| 1990 | <p>Rev. Sr. Meletia C.M.C. takes over as Principal.</p>  |
| 1993 | <p>Computer Course started.</p>  |
|      | <p>Inauguration of the Conference Hall.</p>  |
| 1994 | <p>Inauguration of the new Alphonsa Book Stall &amp; Co-Op. Store</p>  |
| 1995 | <p>Rev. Msgr. Philip Njaralakkatt, takes over as Manager.</p>  |
|      | <p>Rev. Dr. Sr. Jessy Maria S.A.B.S. takes over as Principal.<br/>                     M.A. Politics course started.<br/>                     Rev. Fr. Joseph Kollamparambil appointed as Bursar.</p>  |

|      |  |
|------|--|
| 1996 | Alphonsa Institute of Computer Studies started.  |
| 1998 | B.Sc Clinical Nutrition and Dietetics course started.<br>Diploma Course in Fashion Technology and Garment Designing started.   |
| 1999 | College accredited by NAAC.<br>'O' level computer course with recognition from Govt. of India started.   |
| 2000 | Rev. Sr. Marykutty Paul SH takes over as Principal.<br>B.Sc. Physics - Vocational - with Computer Application started.   |
| 2001 | Inauguration of the Alphonsa Fitness Centre.   |
| 2002 | Full Accreditation to the 'O' level Computer Course.   |
| 2004 | Inauguration of the Basketball Court.<br>Rt. Rev. Dr. Joseph Kallarangattu becomes Patron of the College.<br>Celebration of the Ruby Jubilee of the College.<br>Inauguration of the Alphonsa Block in Maria Sadanam.                         |
| 2005 | Inauguration of the College Website.<br>M.Sc. Clinical Nutrition Course started.<br>Msgr. Enas Ottathengumkal takes over as Manager.<br>Rev. Sr. Marykutty T. T. (Sr. Jais CMC) takes over as Principal.<br>Career Oriented Courses started. |
| 2006 | Rev. Fr. Jose Pulavelil appointed as Bursar.<br>Intercom facility provided in all Departments and offices.   |
| 2007 | College reaccredited by NAAC.  |
| 2008 | Networking of computer systems of all Departments.<br>Inauguration of UGC sponsored Centre for Gandhian Studies.   |
| 2009 | Rev. Dr. Sr. Celine Mathew SABS takes over as Principal.<br>Construction of St. Alphonsa Birth Centenary Memorial Indoor Stadium.  |
| 2010 | Construction of New Administrative Block.  |

|      |  |
|------|--|
| 2011 | <p>Msgr. Joseph Kollamparampil takes over as Manager.<br/>Renovation of Seminar Hall.</p> <p>College declared as a Minority Educational Institution by National Commission for Minority Educational Institution, Government of India.</p>  |
| 2013 | <p>His Excellency Mar Jacob Muricken takes over as the Manager of the College. Msgr. Joseph Kollamparampil takes over as the Pro-Manager.</p> <p>Rev. Dr. Sr. Elsamma Thomas takes over as Principal.<br/>Rev. Dr. Sr. Jansamma Thomas takes over as Vice-Principal.</p> <p>College re-accredited by NAAC (3<sup>rd</sup> cycle)<br/>M.A English, M.Sc Chemistry and B.Com Self financing courses started.</p> |
| 2014 | <p>Celebration of Golden Jubilee of the College .<br/>Construction of Golden Jubilee Memorial Block.</p> <p>Rev. Dr. Sr. Jansamma Thomas takes over as Principal.<br/>Rev. Dr. Sr. Gigimol M.G. takes over as Vice-Principal.</p> <p>M.A English aided course started. B.Voc in Sports Nutrition and Physiotherapy and B.Voc in Fashion Technology started.</p>  |
| 2015 | Blessing and inauguration of Golden Jubilee Memorial Block.  |
| 2016 | Dr. Alice Jose takes over as Principal   |
| 2018 | <p>Rev.Dr.Sr. Gigimol M.G. takesover as Principal.</p> <p>Rev.Dr.Shaji John and Rev.Dr. Sr. Regennamma Joseph takes over as Vice Principals.</p> <p>Blessing and inauguration of Chemistry PG Laboratory.</p>  |
| 2019 | College re-accredited (4 <sup>th</sup> Cycle) by NAAC with A grade (CGPA 3.24). RUSA 2.0 Funded  |
| 2020 | <p>Construction of Open Auditorium cum Volleyball Court,<br/>Renovation of Departments and Laboratories</p> <p>M.A. Econometrics (Aided) course started.<br/>UGC NSQF Skill development Course started.</p>  |

### 3. AT THE HELM OF AFFAIRS

#### PATRONS

|                             |           |
|-----------------------------|-----------|
| Mar Sebastian Vayalil       | 1964-1981 |
| Mar Joseph Pallickaparampil | 1981-2004 |
| Mar Joseph Kallarangattu    | 2004 -    |

#### MANAGERS

|                             |           |
|-----------------------------|-----------|
| Msgr.Philip Valiyil         | 1964-1974 |
| Mar.Joseph Pallickaparampil | 1974-1981 |
| Msgr.Kurian Vanchipurackal  | 1981-1984 |
| Msgr.Joseph Mattam          | 1984-1995 |
| Msgr. Philip Njaralakkattu  | 1995-2005 |
| Msgr. Enas Ottathengumkal   | 2005-2011 |
| Msgr. Joseph Kollamparampil | 2011-2013 |
| Mar Jacob Murickan          | 2013 -    |

#### PRINCIPALS

|                                  |           |
|----------------------------------|-----------|
| Rev.Dr.N.M.Thomas                | 1964-1968 |
| Rev.Sr.Mary Rosula CMC           | 1968-1973 |
| Rev.Sr.Mary MercySABS            | 1973-1979 |
| Rev.Sr. Pelagia SH               | 1979-1984 |
| Rev.Sr.Anne Teresa FCC           | 1984-1990 |
| Rev. Sr.Meletia CMC              | 1990-1995 |
| Rev.Dr. Sr.Jessy Maria SABS      | 1995-2000 |
| Rev Sr.Marykutty Paul SH         | 2000-2005 |
| Rev.Sr.Marykutty T.T CMC         | 2005-2009 |
| Rev. Dr. Sr. Celine Mathew SABS  | 2009-2013 |
| Rev. Dr. Sr. Elsamma Thomas SH   | 2013-2014 |
| Rev. Dr. Sr. Jansamma Thomas CMC | 2014-2016 |
| Dr. Alice Jose                   | 2016-2018 |
| Rev.Dr.Sr. Gigimol M.G. SH       | 2018-     |

## VICE-PRINCIPALS

|                                   |           |
|-----------------------------------|-----------|
| Rev.Sr.Mary Rosula CMC            | 1964-1968 |
| Rev.Sr.Mary Mercy SABS            | 1968-1973 |
| Rev.Sr. Pelagia SH                | 1973-1979 |
| Rev.Sr.Anne Teresa FCC            | 1979-1984 |
| Rev. Sr.Meletia CMC               | 1984-1990 |
| Rev.Dr. Sr.Jessy Maria SABS       | 1990-1995 |
| Rev Sr.Marykutty Paul SH          | 1995-2000 |
| Rev.Sr.Leoba FCC                  | 2000-2004 |
| Rev.Sr.Marykutty T.T CMC          | 2004-2005 |
| Rev Dr.Sr.Leelamma Sebastian SABS | 2005-2008 |
| Rev.Dr.Sr.Celine Mathew SABS      | 2008-2009 |
| Rev. Dr. Sr. Elsamma Thomas SH    | 2009-2013 |
| Rev. Dr. Sr. Jansamma Mathew CMC  | 2013-2014 |
| Rev.Dr.Sr.Gigimol M.G SH          | 2014-2018 |
| Rev.Dr. Shaji John                | 2018-     |
| Rev.Dr.Sr. Reegenamma Joseph CMC  | 2018-     |

## BURSARS

|                            |           |
|----------------------------|-----------|
| Rev.Fr.Joseph Kurias       | 1964-1974 |
| Rev.Dr.Joseph Kollampampil | 1995-2003 |
| Rev. Fr. Joseph Pulavelil  | 2006-     |

## 4. COURSES OF STUDY

### A. Post Graduate Courses

| Course   | Sanctioned Strength |
|--|---------------------|
| 1. M.Sc. Zoology (Special Paper Environmental Biology)   | 10                  |
| 2. M.A. Political Science                                | 15                  |
| 3. M.Sc. Clinical Nutrition & Dietetics (Self Financing) | 20                  |
| 4. M.Sc. Chemistry (Self Financing)                      | 15                  |
| 5. M.A. English (Self Financing)                         | 20                  |
| 6. M.A English (Aided)                                   | 15                  |
| 7. M.A. Econometrics (Aided)                             | 20                  |

### B. Undergraduate Courses

| Core   | Complementary  | Sanctioned strength |
|--|--|---------------------|
| 1. B.A. English Language and Literature                    | 1. Political Science<br>2. Evolution of Literary Movements   | 60                  |
| 2. B.A. Economics  | 1. Political Science<br>2. Roots of the Modern World         | 60                  |
| 3. B.A. History  | 1. Economics<br>2. Political Science                         | 50                  |
| 4. B.Sc. Mathematics                                       | 1. Physics<br>2. Statistics                                  | 44                  |
| 5. B.Sc. Physics   | 1. Mathematics & Chemistry or<br>2. Mathematics & Statistics | 36                  |
| 6. B.Sc. Chemistry   | 1. Physics<br>2. Mathematics                                 | 36                  |
| 7. B.Sc. Botany  | 1. Chemistry<br>2. Zoology                                   | 44                  |
| 8. B.Sc. Zoology   | 1. Chemistry<br>2. Botany                                    | 44                  |
| 9. B.Sc. Clinical Nutrition and Dietetics (Self financing) | 1. Bio Chemistry<br>2. Human Physiology                      | 30                  |
| 10. B.Sc. Physics (Voc.) with Computer Application         | 1. Mathematics   | 24                  |
| 11. B.Com (Taxation)                                       |  | 40                  |
| 12. B.Voc (Fashion Technology)                             |  | 50                  |
| 13. B.Voc (Sports, Nutrition & physiotherapy)              |  | 50                  |

## C. Other Courses

### I. COMPUTER COURSES

1. Govt. of India O' Level (P.S.C Approved, Recognised by ministry of IT, AICTE and NIEWT - DOEACC Accr:0-0982)  
'O' level Final (Govt.) Exam (III year Degree Students)  
'O' level Final (Govt.) Exam (II & III year Degree Students)

### 2. PGDCA

#### Short term courses

1. Diploma in Office Automation (DOA)
2. Diploma in Office Management (DOM)
3. Diploma in Computer Application (DCA)
4. Computer Awareness Courses (CAC)
5. Internet & E-mail

## D. UGC - NSQF - Skill Development Courses

General Co-ordinator - Rev. Dr. Jose Joseph

1. Certificate Course in Health Economics & Palliative Care - Dr. Sr. Reegenamma Joseph
2. Diploma in Women Entrepreneurship Development & Small industries - Dr. Sr. Reegenamma Joseph
3. Certificate Course in Language Enhancement for Linguistic Perfection - Dr. Sonia Sebastian

## E. Career Oriented Programmes (Add-on Courses)

Add-on course is a venture started in this college in 2005 along with the regular degree programmes. It is sponsored by the U.G.C . and it aims to mould the students with employable skills. These job-oriented courses are designed to equip the students to face the emerging challenges in the job market.

Director - Rev.Dr.Sr. Gigimol M.G.(Principal)

General Co-ordinator - Dr. Simimole Sebastian

### Courses Offered Co-ordinators

1. Computer Technology - Ms. Dr. Sr. Sonia K. Thomas
2. Electrical & Electronics Instrument Maintenance - Dr.Sr. Sherly Joseph
3. Beauty Therapy - Dr. Kochurani George
4. Functional English - Ms. Rosmy Kattoor
5. Apparel designing & Garment construction - Rev. Dr. Sr. Reegenamma Joseph
6. Food Processing and Preservation - Dr. Maya George
7. Plant Resource Development and Management - Ms. Julie J. Paramundayil

## E. Open Courses Offered

| <b>Department</b>                | <b>Open course</b>                      | <b>Course Code</b> |
|----------------------------------|---|--------------------|
| Mathematics                      | Applicable Mathematics                  | MM5GET02           |
| Physics                          | Our Universe                            | PH5OPT01           |
| Vocational Physics               | Physics in Daily Life                   | PH5OPT02           |
| Chemistry                        | Chemistry in everyday life              | CH5OPT01           |
| Botany                           | Agribased microenterprises              | BO5OPT01           |
| Zoology                          | Public Health & Nutrition               | ZY5OPT02           |
| History                          | Introducing Environmental History       | HY5OCT01           |
| English                          | English for Careers                     | EN5CROP03          |
| Economics                        | Fundamental of Economics                | EC5OPT01           |
| Physical Education               | Physical Health & Life Skills Education |                    |
| Clinical Nutrition and Dietetics | Food Fortification                      | CN5OPT16           |
| B.Com                            | Foundations of Economics                | EC5PT01            |

## F. Admission Process

Students are selected for admission to the different programmes based on the eligibility conditions stipulated by MG University. From the academic year 2011-12 onwards, students are allotted to colleges by the University through a single window system known as the **Central Allotment Process (CAP)** based on merit marks of the candidate at the qualifying exam, choice of the candidate and the norms of reservation.

1. Application for admission through the Community and Management Quota should be made in the prescribed form which can be obtained from the college office.
2. In all admissions 50% of the seats will be filled in on the basis of merit. Of the remaining 50%, 20% of the seats are reserved for SC/ST candidates (SC 15%, ST 5%). Unfilled SC/ST seats will be allotted to the OEC/OBC applicants. 20% of the seats are filled in by the Management and the remaining 10% reserved for Catholic students on the basis of merit.
3. Two seats in each degree course (interchangeable) and one for every 20 seats in the PG section will be reserved for candidates with at least district level sports records. One per cent of the general merit seats will be allotted to the physically challenged in the Degree / PG sections.
4. NCC/NSS students will get bonus marks of 15 for admission to the Degree course and 5 marks for PG admission. Holders of N.C.C. A, B and C certificates are entitled to an additional bonus of 3, 5, 5 marks respectively. Children of Ex-Service men and widows and children of jawans are entitled to 15 bonus marks for admission to Degree and PG courses.
5. A handicap of 5 marks for every successive attempt after the first attempt subject to a maximum of 20 marks out of the total marks will be imposed on those who have taken two or more chances to complete the examination.
6. The Principal reserves the right to deny admission to any student without assigning reasons.

## 5. FEE REGULATIONS

### A. Fee Rules

1. Tuition Fee will be collected in two instalments in the months of June and October. (See Fee Schedule Chart).
2. If any student fails to pay the fee or special fee on the due date she shall be liable to pay a fine of Rs.5 along with the fee or special fee on or before the 10<sup>th</sup> day after the due date. If any fee or special fee with a fine of Rs. 5 is not paid on the due date, an additional fine of Rs.10 will have to be paid. If the fee and fines of an instalment are not paid before the last opportunity given for payment of that instalment, the name of the student will be removed from the rolls of the college with effect from the date following the expiry of this period and the student will not get the benefit of attendance from the date of removal from the rolls of the college. On clearing the dues she can be readmitted.
3. The names of defaulters of an instalment will be published on the notice board immediately after the expiry of the last opportunity fixed for payment of that instalment.
4. The terms are defined clearly as follows:  
I semester - June - September  
II semester - October - February
5. Students who are admitted for a term so that they may make up the shortage of attendance for the course which they were undergoing should pay one third of the tuition fee for the year together with full special fee and caution deposit at the time of admission. Only such students of the college shall be admitted as term students.
6. In the case of students undergoing one year courses, all fees including special fee and caution deposit due for the whole year will be collected at the time of admission.
7. Every student is liable to pay the prescribed fee for the whole term during any part of which her name is on the rolls of the college. Provided that if a student studying in the Arts and Science colleges and Sanskrit colleges for the Degree or Post-graduate courses after

obtaining transfer certificate from the institution is admitted to the same course of study in any other similar college she should not be called upon over again to pay the fee already paid for the term in the colleges which issued the T.C. But special fee and caution deposit will have to be paid again at the new college. She shall produce the fee receipt at the college where she joins afresh.

8. In the case of students admitted later than the commencement of the academic year, the fee for the preceding months, if any, will be collected at the time of admission.
9. If in a particular term, a student who stands admitted in a college but did not attend any of the classes requests permission to discontinue her studies in that college and takes T.C. on that accord, the refund of fee may be ordered in her case. This can be done by submitting an application within two months from the date of leaving the college as revealed from the entries in the transfer certificate issued to the applicant.
10. Students belonging to Scheduled Castes, Scheduled Tribes, Other Backward Communities and OEC securing admission to the college will be eligible for fee concession. These students will be given full fee concession on presenting necessary community and income certificates from the Tahsildar concerned.
11. Students belonging to forward communities as well as socially and economically backward communities who come under the prescribed income limit are eligible for fee concession under the Kumara Pillai Commission Report.
12. All scheduled castes, scheduled tribes, OEC and OBC students should submit their applications for full fee concession to the Principal within 45 days from the date of their admission to the college or re-opening of the college as the case may be. OBC, SC and SEBC students in senior classes should submit their applications for renewal of concessions every year.
13. Backward community students who discontinue their studies before concessions are being sanctioned will be required to pay all the fees before their transfer certificates are issued.

## B. Fee Chart

The following chart gives the details relating to the fees payable by a student during an academic year.

| Name of the fee                | I DC                   | II DC                  | III DC                 | I PG | II PG |
|--------------------------------|------------------------|------------------------|------------------------|------|-------|
| 1. Tuition                     | 1050                   | 1050                   | 1050                   | 1890 | 1890  |
| 2. Admission                   | 85                     | -                      | -                      | 160  | -     |
| 3. Womens' study               | 10                     | 10                     | 10                     | 10   | 10    |
| 4. Library                     | 105                    | 105                    | 105                    | 105  | 105   |
| 5. Calendar                    | 35                     | 35                     | 35                     | 35   | 35    |
| 6. Medical                     | 10                     | 10                     | 10                     | 10   | 10    |
| 7. Laboratory *                | 250(main)<br>150 (Sub) | 250(main)<br>150 (Sub) | 250(main)<br>150 (Sub) | 1260 | 1260  |
| 8. Athletic                    | 105                    | 105                    | 105                    | 105  | 105   |
| 9. Stationery                  | 55                     | 55                     | 55                     | 55   | 55    |
| 10. Magazine                   | 55                     | 55                     | 55                     | 55   | 55    |
| 11. Association                | 55                     | 55                     | 55                     | 55   | 55    |
| 12. Audio Visual               | 30                     | 30                     | 30                     | 30   | 30    |
| 13. Caution Deposit**          | 360                    | -                      | -                      | 600  | -     |
| 14. Student Aid Fund           | 10                     | 10                     | 10                     | 10   | 10    |
| 15. Uty. Union                 | 50                     | 50                     | 50                     | 50   | 50    |
| 16. Sports Affiliation         | 315                    | 315                    | 315                    | 315  | 315   |
| 17. Uty. Students Welfare Fund | 30                     | 30                     | 30                     | 20   | 20    |
| 18. Students Insurance         | 23                     | 23                     | 23                     | 23   | 23    |
| 19. Uty. affln. fee            | 550                    | -                      | -                      | 750  | -     |
| 20. Matriculation @            | 250                    |                        |                        |      |       |
| 21. Recognition #              | 300                    | -                      | -                      | 300  | -     |
| 22. Application Fees           | 55                     |                        |                        | 55   |       |

\* Applicable to science subjects except Maths. @ For those who come from other Universities / Boards. # For Students who come from Universities / Boards outside Kerala.

\*\* The caution deposit will be refunded at the end of the course on receipt of application, after adjusting the dues, if any, on account of (1) loss of library books (2) recovery of fine for breaking laboratory equipments and (3) any other loss caused to the college.

### FEE SCHEDULE CHART 2020- 2021

|       |                          |
|-------|--------------------------|
|       | I & II Semester Fee      |
| IDC   | At the time of Admission |
| IIDC  | 07-01-2021 & 08-01-2021  |
| IIIDC | 07-01-2021 & 08-01-2021  |
| IPG   | At the time of Admission |
| IIPG  | 11-01-2021 & 12-01-2021  |

## 6. GENERAL GUIDELINES AND RULES

### a) Mahatma Gandhi University

#### Students Code of Conduct Rules - 2005

Mahatma Gandhi University Student's Code of Conduct Rules-2005 introduced vide UO. No. 162/2004/2/Elen. Dated 16 February 2005 has laid down rules for maintaining discipline in all colleges affiliated to the university, which will be binding on all students of the college. The university order prohibits political activity inside the campus. Political activity is defined as "any act, activity or conduct by any student in a college by which political ideologies of any political parties recognized by the election commission are preached, professed, imparted or disseminated by speeches, visible representation or other means of communication whatsoever".

Prohibition on political activity inside the campus means the following:-

- a) No student of a college shall get herself involved in any political activity by himself or abet the said activity to be carried on by fellow students inside the campus in any manner whatsoever and any such activity is hereby banned inside the campus.
- b) Taking part in any political activity by organizing students or gathering inside the college campus for the purpose of doing any activity as defined in Rule 4 (6) shall constitute serious indiscipline. Every member of such a gathering shall be individually liable and responsible for the gross indisciplinary action against students who indulge in the aforesaid activities.
- c) It shall constitute gross indiscipline to call for an appeal to strike based on policies and ideologies that may be preached by the political parties or their sister organizations or student wings. The participants in the strike as aforesaid shall be dealt with by the disciplinary authority and they will be punished as per the rules stated above.
- d) No student of a college shall stage or indulge in any activity like Dharna, Gherao, and obstructing entry to and from any class room, office, hall or other places inside the campus and such activities shall be treated as misconduct.

- e) No student shall shout slogans inside the class room, office or any other place inside the campus and obstruct or cause disturbance to everyday functioning of the institution.

### **b) Attendance**

The working day is divided into two sessions : the forenoon session of three periods and the afternoon session of two periods. Attendance will be marked at the beginning of each period by the teacher engaging the period. Late comers may be given or refused attendance for the period or marked late at the discretion of the teacher concerned. For the purpose of attendance, all working days irrespective of the number of working periods shall be considered as full working days.

The annual certificate of attendance and progress required by the University for promotion or for admission to the University examination will in no case be granted unless:-

- i. The student has attended not less than 75% of the number of working days of the academic year.
- ii. The Principal is convinced that the student's progress and conduct has been satisfactory.

### **c) Leave of Absence**

- 1. A student requiring leave for a particular period may be granted leave by the teacher concerned.
- 2. Application for leave (for more than a period) must be made to the Principal by the student herself in the prescribed form and it should reach the office by 10 a.m. When absence is due to unforeseen cause, application for leave must be submitted as early as possible and in no case later than the first day of return to the college.
- 3. As leave is readily granted for all reasonable cases, no student should absent herself from class without leave.
- 4. Absence without leave from college or any class examination or from a composition or practical work period will be reported by the respective teachers to the Principal. Such absence will be tantamount to losing attendance for the day.
- 5. Leave of absence from a college terminal examination should be obtained from the Principal after being recommended by the class teacher.

6. A student absenting herself for a period exceeding five working days, whether with leave or without leave should, on her return to the college report herself to the Principal.
7. When leave is required in case of sickness for more than three consecutive days, application for the same must be supported by a medical certificate.
8. A student absenting herself without leave for more than ten consecutive days will have her name removed from the rolls and she may be re-admitted at the discretion of the Principal on payment of the prescribed readmission fee and college dues if any.
9. Every application for leave shall be countersigned by the student's guardian and recommended by the teacher in charge of attendance or the head of the department. For hostel students, the warden's recommendation is sufficient.
10. A student who repeatedly absents herself on insufficient grounds or who obtains leave under false pretexts will be seriously punished.
11. If a student requires leave for personal reasons she must get permission from the Principal or Class Teacher.
12. The application for leave on account of illness should be supported by a medical certificate.

#### **d) Behaviour & Discipline**

1. Student are expected to use the uniform prescribed by the college authorities. Students shall always wear identity cards issued by the college with tag and show them as and when demanded by the principal, teachers and office/ security staff.
  2. Every student shall handle college property with care.
  3. Students who happen to have no class are not to loiter on the verandahs during class hours. They have to remain in their respective class rooms.
  4. Students are not allowed to address any college or hostel authority in a body as such action is subversive of orderly academic life.
5. All correspondence requiring replies should be accompanied by self-addressed stamped envelope.

6. Students must observe strict discipline in the campus; behave with dignity and courtesy to the Principal, faculty members, administrative staff, visitors and fellow students.
9. No students shall bring in to the college campus or hostels any banner, flag, board, notice, pamphlet or other such materials for purpose of any political activity of student organizations or other organisations.
10. The College Management and Principal shall take appropriate measures to insulate the college campus from political activism and external intervention to safeguard the interests of students, academic community, parents and the general public. Students and staff shall cooperate with all such measures including the mode of College Union elections as decided by the college Management and Courts from time to time.
11. Election to the College Union, if required, will be conducted under Parliamentary Mode, as per Lyngdo Committee recommendations, under the verdict of the Hon.ble High Court of Kerala in WPC © No.19411 of 2012, de hors the directions issued by the University.
12. No meeting or entertainment shall be organized nor any fund collected in the college or the hostels without the permission of the Principal.
13. Students should not go outside the college during class hours. In the event of unavoidable necessity they should seek special permission of the Principal/ Head of the Department/Advisor/Tutor.
14. Staff members/ Discipline Committee shall have the powers to deny admission to students to classes/office/labs/library/meetings/ cultural programs and other programs in the case of violation of the dress code of the college.
15. No student shall use or keep in possession alcoholic drinks or drugs. Using/keeping of these items will lead to immediate expulsion of the student from the college and hostels.
16. On the basis of the orders issued by various authorities including the Hon.'ble High Court of Kerala (WP (c) 23377/09) the use of mobile phones in the college campus is strictly prohibited. A fine

of Rs.500/- will be imposed on those who violate this rule. Mobile phone with Camera shall be confiscated. A surprise Inspection Squad is formed to implement the rule.

17. The Principal shall have the power to inflict the following punishment: fine, loss of attendance, loss of term certificate, suspension, compulsory issue of T.C. and expulsion.
18. Conduct certificate will not be issued as matter of course. It has to be earned by student's good conduct. Promotion to a higher class, selection for University examinations and issue of progress, attendance conduct certificates are matters absolutely within the statutory and discretionary powers of the Principal and no appeal shall lay against the Principal's decision to any other authority.
19. The principal shall have the right to issue Transfer Certificate to a student admitted to the college without an application from the students or the guardian at any time during the course of his/her study in the college without assigning any specific reason.
20. The principal or other duly constituted college or hostel authorities may frame and issue from time to time disciplinary rules of permanent or temporary character regulating the conduct of students within and outside the college and the Hostel Premises with a view to maintaining the credit and reputation of the college and the hostels.
21. Students shall desist from disfiguring the class rooms, compound walls and buildings on the college campus by pasting posters or writing on them. They shall also desist from disfiguring the compound walls of neighboring building.
22. Legal action will be initiated against those who destruct or cause to destruct the properties of the college under existing laws including the Prevention of Damage to Public Property Act 1984.
23. Students who are charged in criminal offence and are under suspension shall not be allowed to enter the campus without permission.
24. Students from other institutions and outsiders should take prior permission with valid identity proof to meet the Principal and staff

members. Students from other institutions and outsiders shall not meet or interact with the students of the college inside the campus without the prior written consent of the Principal.

25. Students from other institution and outsiders disrupting any unit thereof, shall be treated as infringing in the rights of college authorities to run the institution in a good manner for the public interest. All such deeds will be treated as infringement of the rights of students especially those belonging to orphan, SC/STs and other backward communities to have uninterrupted education. Legal actions including contempt of court will be initiated in all such cases.
26. Banners, posters, holdings, cutouts, flex boards, flag posts or any other things of temporary or permanent nature shall not be erected, installed or placed within 200 meters of the college gate without the permission of the authorities.
27. There shall not be any discrimination against any community or category of students of the college and immediate stringent action will be taken against the erring students/officials/faculty members.
28. Outsiders including media shall not enter the campus without the permission of Principal.
29. Photography/video/audio recording and playing in the campus is strictly prohibited. Programs in the college shall be covered only by the persons officially authorized by the Principal.
30. Students are not allowed to bring vehicles into the campus. They have to park their vehicles at the allotted place at their own risk. Stunting and racing vehicles within and in a radius of 200 metres outside the campus are strictly banned. Students and staffs have to register their vehicles' number and licence number with the security. Parking permits will be issued to physically handicapped students and they have to park their vehicles at the area allotted.
31. The security Personnel/designated college staff are authorised to inspect the records of the vehicles entering the campus and register the details in the gate register.

32. The College Council and Parent Teacher Association can advise Principal on internal matters of the college.
33. Students and staff members can make use of the grievance redressal Mechanism available in the college.
34. The college authorities reserve the rights to amend, repeal or modify any of the above rules.
35. All celebrations in the campus should be with prior sanction from the Head of the Institution.

#### **e) UGC Regulation on curbing of ragging**

In June 2009, the UGC has notified a comprehensive set of regulations to curb the menace of ragging in educational institutions.

#### **What is Ragging?**

As per the UGC Regulations 2009, 'Ragging' constitutes one or more of any of the following acts:

- a. Any conduct by any student or students either by words spoken or written or by an act which can be interpreted as rudeness by a fresher or any other student.
- b. Indulging in rowdy or indisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or raise fear or apprehension thereof in any fresher or any other student.
- c. Asking any student to do any act which a student will not in the ordinary course do and which has the effect of causing a sense of shame or torment or embarrassment so as to adversely affect the physique of such fresher or any other student.
- d. Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher.
- e. Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or group of students.
- f. Any act of financial extortion or forceful expenditure put on a fresher or any other students by students.

- g. Any act of physical abuse including all variants of it-sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person.
  - h. Any act or abuse by words which would also include deriving perverted pleasure, vicarious or sadistic thrill from active or passive participation in the discomfiture to a fresher or any other student.
  - i. Any act that affects the mental health and self confidence of a fresher or any other student with or without an intent to derive sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.
- J. Ragging is prohibited by law. Students shall not indulge in any such activities.

### **Punishment**

The UGC regulations stipulate that students can be expelled from an institute and debarred from taking admission to any other institute for a specified period after being found guilty of the offence.

The regulations say students can be fined up to Rs. 2.5 lakhs if found guilty of ragging. The UGC regulations provide for rustification of a student a period from one to four semesters.

Depending upon the nature and gravity of the offence as established by the Anti-Ragging Committee of the institution, the possible punishments for those found guilty of ragging at the institution level shall be any one or any combination of the following.

1. Suspension from attending classes and academic privileges.
2. Withholding/withdrawing scholarship / fellowship and other benefits.
3. Debarring from appearing in any test / examination or other evaluation process.
4. Withholding results.
5. Debarring from representing the institution in any regional, national or international meet, tournament, youth festival etc.

6. Suspension/expulsion from the hostel.
7. Cancellation of admission.
8. Rustication from the institution for a period ranging from 1 to 4 semester.
9. Expulsion from the institution and consequent debarring from admission to any other institution for a specified period.
10. Fine ranging between Rs. 25,000/- and Rs. 2.5 lakh.
11. Collective punishment: When the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment.

## **F. College Union**

The College Union is organized with the following objectives

- (a) To train the students of the college in parliament democracy so that they may be responsible future citizens of India, aware of their duties, responsibilities and rights.
- (b) To promote opportunities for the development of character, leadership, efficiency and spirit of service among students.
- (c) To organize cultural programs, quizzes, debates, seminars, work squads, touring parties etc. so that the students may acquire knowledge on current topics and develop deep thinking about them.
- (d) To encourage extracurricular activities like Youth Festival, Sports Meet etc. that are conducive to the above objectives.

The election to the College Union will be conducted on the parliamentary model as per para 6.2.4 of the J.M. Lyngdoh Commission Report and order passed by the Supreme Court of India in SLP No. 24295/2004 and the High Court of Kerala. The college union will have a students' general council and an executive. All students are members of the students' general council. In order to conduct election to the executive council an electoral council consisting of two elected representative from each class will be formed. The electoral council will elect the executive committee consisting of the following office bearers: the Chairman, Vice Chairman, General Secretary, University

Union Councillors, Magazine Editor and the Arts Club Secretary. One member representing the students of each degree and P.G. classes elected by and from among the student representatives of the respective years in the electoral council will also represent in the executive council. The head of the depts. of Malayam, English and Hindi will function as assistant editors for the respective sections of the college magazine. The candidates contesting to the electoral council should possess a minimum of 75% attendance in the previous year (except in the case of first year students) and should have passed all the examinations held so far. Those who were granted condonation of attendance in the previous year are not eligible to contest in the election. Similarly, anyone against whom disciplinary action of any kind has been taken (inside or outside the campus, civil or criminal) ipso facto stands debarred from contesting elections to electoral council. Students are forbidden to contest in the Union election on the label of students organizations.

Various departmental associations based on the students' optional subjects are also functioning under the college union. The office-bearers of these associations will be elected by the members under the supervision of the Department Heads.

The Principal is the ex-officio Treasurer and Parton of the College Union. Expenses for the activities of the college union requires prior sanction of the principal and the college union advisor.

### **G. Library Rules**

1. Strict silence should be observed in the library.
2. Only the members of the staff and students of the college are entitled to the use of the library. (UG/PG students from other colleges, research scholars and the general public can also access the resources of the library on producing their ID's and a letter of introduction from the heads of their institutions and with prior permission of the principal of this college.)
3. The service hours of the library are:  
Week days : 8.30 am - 11.30am  
                  12.30 pm - 5.30 pm  
Holidays : 9.30 am - 4.30 pm  
(Noon Breake - Third hour)

The library will be closed on Sundays, public holidays and specially announced holidays of the college.

4. Students are allowed to take only paper into the library. Books, umbrellas etc. should be left at the entrance.
5. The Library follows the Open Access System. Make the necessary entries in the borrower's card and in the ledger placed in the library. Then hand over the book to the library assistant who will stamp the due date on the date label and issue the book.
6. No person shall write upon, tear out or make any mark on any book or article belonging to the library.
7. Each student is given two borrowers' cards (PG Students - 4 cards) which are not transferable. One book can be borrowed at a time against each card. When the book is returned to the library the card will be given back.
8. Students are expected to take care of the cards issued to them. A student to whom the cards are issued will be responsible for all the books borrowed against that card. When a student has to get a no dues chit or a clearance certificate from the library, she must submit to the library all cards issued to her.
9. If a card is lost by a student, she shall make a written report to the librarian. A duplicate card will be issued on payment of a fee of Rs.10/-
10. Students shall return their cards at the end of the particular course.
11. Two books can be borrowed at a time for a period of 14 days and must be returned on or before the date indicated in the book. An overdue charge of Rs. 1/- per volume will be levied per day after the due date. Once a book is issued it will not be taken back on the very same day.
12. If a book is damaged or lost by a member, she shall pay the cost for replacing the book (three times). If one volume of a set of books is damaged or lost by a member she must replace it with a copy of the same edition. If it is not available she shall replace the whole set. If a lost book is recovered after having replaced it or paid the value there of the member shall not be permitted to return it to the library and get back the new copy or its price.

13. Before leaving the counter, the members must examine the book borrowed and report to the library staff any damage found therein. If they fail to do so, they will be held responsible for any damage detected afterwards.
14. The librarian can recall from a borrower any book at any time.
15. The loan can be renewed for a further period of seven days if the book is not required by others.
16. Dictionaries, periodical publications and other reference books shall not be lent out. If any of them is issued out with special permission for overnight reference, it shall be returned to the library the very next day as soon as the library opens.
17. Members are not permitted to sublend the books or cards issued to them.
18. Books are issued to members of the staff when library staff make the necessary entries in the ledger maintained for them. At the end of the academic year they are expected to return all the books and periodicals borrowed.
19. The Library provides free internet facilities to the students.

## **H. Identity Card**

At the time of admission the student will be provided with an Identity Card. Students are expected to carry the Identity Cards with them while on campus and produce them on demand for inspection by any member of the Staff. It may be noted that the ID card has to be produced on many occasions in the campus like voting at the college elections, claiming hall-tickets, marklists, certificates, scholarships, stipends etc.

## **I. Issue of Certificates**

1. A student who has paid all dues to the college is entitled to a transfer certificate (T.C.) at the end of the course.
2. Application for the issue of any certificate shall be made in the prescribed form obtainable from the office. Application for T.C. shall ordinarily be countersigned by the parent or approved guardian. Fee prescribed for such certificates will be published separately.

3. Generally a notice of 24 hours is necessary for the issue of certificates.
4. No certificate will be mailed unless the postage is remitted.
5. The qualifying certificates submitted by students on admission will be returned to them only on completion of their respective University Examination and in no case during the course of study.

## **J Residence of Students**

1. Students not residing with their parents should normally reside in the following hostels. They can however reside with approved guardians.
2. Students shall submit to the college office in the prescribed form full information regarding their residence.
3. Any subsequent change in residence can be made only with the written permission of the Principal.
4. Application to the hostels should be made directly to the warden after securing admission in the college. Information regarding rules, rates of fee, room rent etc. can be obtained from the warden.

## **Hostels**

Phone No.

- |                        |              |
|------------------------|--------------|
| 1. Adoration Hostel    | 04822 212228 |
| 2. Alphonsa Hostel     | 04822 212462 |
| 3. Assumption Hostel   | 04822 212403 |
| 4. Carmelaram Hostel   | 04822 201334 |
| 5. Sacred Heart Hostel | 04822 212224 |

## **K. Student Charter**

Every stakeholder of higher education has a role to play for quality enhancement and sustenance. The stakeholders such as the Government, management, teachers, students and the external quality assurance agencies have an important role in ensuring quality of higher education. Of all stakeholders mentioned above, the students have a unique role to play in ensuring quality of higher education institutions(HEIs). Firstly, the students should realize that they have the right for quality education and it is the responsibility of the HEIs to provide quality educational experience to learners. Secondly, the students should equally be aware of their responsibilities which in turn will help the institutions to provide quality education. The NAAC advocates the public display of student charter in every institution as an act of promotion of student participation in Quality Assurance.

### **Institution's responsibilities towards students**

#### **The institution shall :**

- communicate its goals and objectives systematically and clearly to all students.
- offer programmes that are consistent with its goals and objectives.
- offer a wide range of programmes with adequate academic flexibility.
- obtain feedback from students on the initiation, review and redesign of programmes if and when necessary.
- facilitate effective running of the teaching - learning programmes.
- implement a well conceived plan for monitoring student programmes continuously.
- ensure that the student assessment mechanism is reliable and valid.
- provide clear information to students about admission and completion requirements for all programmes, the fee structure and refund policies, financial aid and student support services.
- ensure sufficient and well run support services to all students.
- promote healthy practices.

## **Student's responsibilities of learning**

### **The student shall:**

- appreciate the institutional goals and objectives and contribute to the realisation of the same by participating in relevant institutional activities.
- have a clear knowledge of the programmes, admission policies, rules and regulations of the institution.
- follow the time schedules, rules and regulations of the institution.
- undertake regular and intense study of learning materials.
- make optimum use of learning resources and other support services available in the institution.
- prepare for continuous internal assessment and term end examinations.
- give feedback for system improvement.
- have faith and ability to pursue life long learning.
- live as worthy alumni of the institution.

## **L. General Information of the Rule Issued by Mahatma Gandhi University**

### **1. Cancellation of Examination & Registration**

- a. All Annual Examinations (of which results are announced) except I M.A/M.Sc and professional courses can be cancelled.
- b. When the Examinations are cancelled papers of the same subject appeared in the previous year will also get cancelled. Eg. If the Part III Main of B.A. at the final year is cancelled, papers of first and second years will also be cancelled.
- c. Cancellation is allowed only at the first appearance.
- d. Four more chances are allowed for the cancelled papers.
- e. Degree Examination can be cancelled in order to take up the same courses with different optional.
- f. Apply to the Controller of Examination with Principal's recommendation, attested photocopy of the hall ticket and S.B.T. chalan for prescribed fees within 14 days from the last Examination including practical/ Viva voce.

## **2. Duplicate Copy of Certificate**

Duplicate Degree Certificate, Migration Certificate, Mark lists, Pass Certificate can be had from the University by producing a declaration on a stamp paper of Rs. 501 to the effect that the Certificate has been irrecoverably lost, attested by a Notary Public along with the State Bank of Travancore chalan for prescribed fees.

## **3. Eligibility Certificate**

Applicants from outside the State have to get an eligibility certificate from the University to join any course. The application prescribed by the University with duly attested photocopies of the original mark list and State Bank of Travancore chalan for prescribed fee has to be remitted to the Registrar of the University.

The University has stopped issuing eligibility certificate to CBSE and ICSE students from getting individual recognition with effect from 3-1-2005. (Uty. order No. CE/2005/Recog-1 Dt. 4-2-2005)

## **4. University Examination: Extension of Time for Physically Handicapped**

Physically handicapped candidates can avail themselves of time ex-tension for various University Examinations. They should apply to the Controller of Examinations on a plain paper along with medical certificates and a photo showing disability duly attested by the medical officer well in time before the commencement of Examinations.

## **5. Practical Examination & Submission of Record**

There is no separate minimum for practical Examinations. But absence in practical Examinations will be treated as failure in the Examinations. Record has to be produced while appearing for supplementary Examination too. If the record is lost a new one has to be prepared

## **6. Grace Marks**

Winners in sports events and youth festivals are given grace marks as follows:

- a. Grace Marks will be given for the first appearance in Examinations' improvements and appearance after cancellation and absence will not be considered.

- b. Grace Marks will be given irrespective of a pass or fail in the Examination and will be given after effecting the moderation.
- c. Grace marks will not be reckoned for fixing ranks.
- d. Marks will be allotted to each paper and 50% of these can be redistributed to other subjects in order to effect a pass.
- e. Students of professional courses are not eligible for grace marks.
- f. Only the winning participants are eligible for grace marks, not the accompanists.
- g. The maximum limit of grace marks is 25%
  - i. Sports- India representation (25%), All India Inter University I, II, III (17, 14,12). Representing combined University (10). Approved National I, II, III places (10, 8, 7) Inter University representation (7), University/ State representation (5).
  - ii. Youth Festival - University individual I Place or A Grade (5%), University Group I Place (3%) both to a maximum of 5% . South Zonal, II Places individual and Group events (5,4 additional) National India Group I, II, III places (10,7,5 additional).
  - iii. Deaf and Dumb students - will be given grace marks of 25 % of the total marks of each and every paper of the Degree attempted by them subject to a maximum of 25 % of the aggregate marks.
  - iv. NSS volunteers - a) NSS certificate holders 2 % b) Attending National Camp with attendance certificates 3%. c) Republic Day Camp 5%. (Limited to 7%)
  - v. NCC Cadets - a) Attending Republic Day Camp/parade 5%. b) Basic Leadership Camp, TSC, Nau Sainik Camp/Vayu Sainik Camp independence Day Camp (Sports and Games at Delhi) 4 % c) Certificate holders : 'C' Certificate 3%, 'B' Certificate 2% (Limited to 10%).

## **7. Recognition of Examinations Conducted by the University/ Boards Outside Kerala.**

When students of other Universities (out side the State) join this University, they have to apply for the recognition of their qualifying Examination in the prescribed form.

The application for recognition should be accompanied by chalan re-ceipt for prescribed fee, pass certificate, migration certificate and eligibility certificate issued by this University.

Migration certificate from the institutions outside Kerala are to be forwarded along with the application for recognition.

Column No.2c and d in the prescribed form should be clearly filled in, supported by necessary documents.

A certificate from the Principal of the College (where the student studied for the Examination sought to be recognised) should be enclosed if the pass certificate does not contain the information about the subjects taken for the Examination.

Applications for the recognition should reach the University office within one month from the date of admission without fail.

## **8. Migration Certificate**

Students of other Universities and Boards of Secondary/Higher Sec-ondary Education (Except State boards like VHSE, plus Two) who join this University should produce a Migration Certificate issued by the concerned Universities and Boards. Migration Certificate from Mahatma Gandhi University will be issued if applied in the prescribed form with chalan receipt for prescribed fees.

The University has exempted the students of Higher Secondary Course (Plus Two), Vocational Higher Secondary Education Course and Tech-nical Higher Secondary Education Course of Government of Kerala from producing Migration Certificate and getting individual recognition order (University Order No. EK.V/96 dated 26th July 1996).

## **9. Registration as Matriculate of the University**

Students of other Universities and Boards who join this University should submit the application in the prescribed form with Migration Certificate, General form, Matriculation fee receipt and chalan receipt for prescribed fee to the University through the Principal.

Application for Matriculation should reach the University Office within one month from the date of admission without fail.

## **10. Revaluation and Identification of Papers**

The students should apply in the prescribed form within 21 days from the date of receipt of mark list in the college. Change of marks will be affected if the difference is 5% or more. If the difference is 10% or more the paper be subjected to a second evaluation. There will be no refund of revaluation fee. Students will be allowed to identify their revalued papers.

## **11. Scrutiny of Answer Sheets**

Answer papers will be scrutinized if applied within 30 days from the date of receipt of mark list in the College.

## **12. SC/ST Students Exemption for Payment of Examination Fees**

SC/ST students need not pay the Examination fees for two consecutive chances including regular one. The application should be for-warded through the Principal.

## **13. Improvement Facilities for Various Examinations**

The University offers improvement facility for various Examinations. The first year papers of the Degree and Post Graduate Courses under all parts and IInd year papers of Degree Part III. Main can be improved along with their next year regular Examinations.

Those who have passed M.A./M.Sc/M.Com Examination can improve their marks by availing themselves of two more chances irrespective of time limit. All papers of previous Examination at P.G. level can be improved along with their regular final year Examination.

## **14. Confidential Mark List**

Candidates who have taken their final year Examination can apply in the prescribed form for confidential mark list before the publication of the results for employment and educational purposes. However, this mark list will be sent only to the head of the institution concerned.

## **15. Exemption from Attending Classes**

Students of regular Colleges who desire to be exempted from attending classes of additional language have to apply for the same in the prescribed form. Special English is not offered as additional language at the degree Level. Deaf and dumb students are exempted from studying second language if they desire so.

## 7. SUPPORT SERVICES

### **Canteen**

There is a college canteen which serves light refreshments and lunch to students and staff.

### **College Store**

The College has a books-cum-stationary store functioning within the campus. Students can get all the text books and other related books from the college store.

### **Computer Centre**

The College provides internet facilities to its students in the Computer Centre. A golden opportunity for the students to get Business Professional Programmer Certificate along with their degree studies.

### **Language Laboratory**

The College has a well-equipped computerised language lab to help the students expand their vocabulary and improve their pronunciation in English.

### **Photostat**

The college provides photostat services to both staff and students. The charges are fixed at the minimum which is just enough to meet operational costs.

### **Health Centre**

The college has a holistic health centre where counselling and first aid are provided. In addition Yoga Classes are also conducted.

### **Alphonsa Fitness Centre**

The college has a well equipped fitness centre which is open to all students.

### **Waiting Room**

The college has a waiting room in the new block for the staff and students.

## 8. ACADEMIC SUPPORTING WINGS

### Internal Quality Assurance Cell (IQAC)

An Internal Quality Assurance Cell (IQAC) has been constituted in the college based on the recommendation given by the National Assessment and Accreditation Council. The primary aim of the IQAC is to develop a system for recording and monitoring quality measures of the institution with a view of academic and administrative performance. The IQAC is responsible for the quality-related initiatives of the institution including the optimization and integration of modern methods of teaching, learning and evaluation. The IQAC has its own strategies and quality measures and channelises the effects and measures of the institution towards academic excellence.

### IQAC Members

|   |                                    |
|---|------------------------------------|
| Rev. Dr. Sr. Gigimol M.G.   | - Chair person (Principal)         |
| Rev. Dr. Shaji John &<br>Rev. Dr. Sr. Regeenamma Joseph                       | - Vice Principals                  |
| Rev. Fr. Jose Joseph  | - Bursar                           |
| Dr. Dani Mathew M   | - Co-ordinator                     |
| P.K. Thomas ( <i>Rtd. Addl. Secretary, Higher Education Govt. of Kerala</i> ) |                                    |
| Dr. V.V. Georgekutty  | Prof. Roselind George              |
| Dr. K.K. Jose   | Mr. Tom Zacharia                   |
| Dr. Sunny Joseph  | Mrs. Annamma Joseph Kottuakappally |
| Rev Dr. Sr. Minimol Mathew  | Ms. Poornima Baby                  |
| Dr. Ambily T.R.   | Mr. Binu Joseph                    |
| Dr. Sonia Sebastian   | Kum. Anisha Mary John              |
| Dr. Vijutha Sunny   | (College Union Chairperson)        |
| Ms. Rekha Mathew  | Ms. Rosmy Kattoor                  |
| Ms. Biby Annet Baiju  | Ms. Diana Elizabeth Jose           |
|   | Lt. Anu Jose                       |

## 9. ADMINISTRATIVE SUPPORTING WINGS

### A. Grievance Redressal Cell

The students can submit their grievances in writing to the Grievance redressal cell through the Principal. The cell will meet as and when it is required and take suitable measures / solutions for the grievances addressed to it.

Chairman : Rev. Dr. Sr. Gigimol M.G. (Principal)

Vice Chairman : Rev. Fr. Jose Joseph

Members : Rev. Dr. Shaji John

Rev. Dr. Sr. Regeenamma Joseph

Ms. Manju Jose

Lt. Anu Jose

### B. Anti Ragging Committee

The Anti-Ragging Committee shall be headed by the Head of institutions and shall consist of representatives of faculty members, civil administration, police administration, local media, NGOs, Parents, students belonging to the fresher's category as well as seniors and non-teaching staff.

| Members of the Anti-ragging Committee                   | Phone Number |
|---|--------------|
| 1. Rev. Dr. Sr. Gigimol M.G. (Principal)                | 8606501148   |
| 2. Rev. Fr. Jose Joseph (Co-ordinator)                  | 9447910776   |
| 3. Mr. Anto Jose Padinjarekara (Municipal Chairman)     |              |
| 4. Sri. Suresh V.A. (Inspector SHO, Pala)               | 9497987080   |
| 5. Sri. Sam K.J., Deepika, Pala                         | 9349599161   |
| 6. Prof. Promod Joseph (P.T.A. President)               | 9447599649   |
| 7. Mrs. Dalia Zacharias (P.T.A. Representative)         | 8606858537   |
| 8. Dr. Jesty Emmanuel (Rep. of Teaching Staff)          | 994624284    |
| 9. Lt. Anu Jose (Associate NCC Officer)                 | 8281047153   |
| 10. Kum. Anisha Mary John (Rep. of Senior Students)     |              |
| 11. Kum. Arathy M. P. (Rep. of Freshers)                |              |
| 12. Smt. Beenamma Francis (Senior Superintendent) ..... |              |

### **C. Anti-Ragging Squad & Monitoring Cell**

**Anti-Ragging Squad** - should be nominated by the Head of the Institution with such representation as considered necessary to keep it mobile, alert and in patrolling function. The squad should make surprise raids in hostels and other hot spots and be empowered to inspect places of potential ragging. It should work under the overall guidance of the Anti-ragging committee.

**Monitoring Cell** - is mainly to oversee and involve senior students as Mentors for the 'freshers'. This cell should be formed at the end of every academic year. There should be as many levels of tiers of Mentors as the number of batches in the institutions. The Anti-ragging squad and the Heads of institution should be involved in selecting the members of the cell.

**D. Ethics Committee** - As per G.O. No. A2. 7130 / 2009 dt. 29.09.09 a committee with the following members is formed to ensure ethics in the use of IT resources and conduct of cultural activities.

- Chairman – Rev. Dr. Sr. Gigimol M.G.  
Vice-Chairman – Prof. Pramod Joseph (PTA President)  
Convenor – Ms. Cinnie Susan (Staff Secretary)  
Joint-convenor – Kum.Anisha Mary John (Collge Union Chairperson)  
Members – Rev. Fr. Jose Joseph (Bursar)  
– Lt. Anu Jose (Associate NCC Officer)  
– Dr. Sonia Sebastian (NSS Co-ordinator)

### **E. Anti Alcoholic Army (AAA)**

Anti-Alcoholic Army is a youth movement to create an awareness against the dangers of alcoholism and to motivate the students to fight against tendencies of addiction.

- Directors : Rev.Fr. Jose Joseph (Dept. of English)  
Ms. Cincila T. Joy (Dept. of Physics)

### **F. Anti - Harrassment Committee**

The committee is constituted in accordance with the provisions of the sexual Harrassment of Women at Workplace (prevention, Prohibition and Redress) Act 2013.

- Members : Rev. Dr. Sr. Regeenamma Joseph (Co-ordinator)  
Ms. Swapna George  
Ms. Teena James  
Ms. Rosmy Kattor

## **G. Anti - Drug club**

The club is constituted in accordance with the implementation of the NALSA ( Legal Service to the victims of Drug Abuse & Eradication of Drug Menace) scheme 2015.

Members : Rev.Dr. Shaji John  
Rev. Dr. Sr. Regeenamma Joseph  
Dr. Anila Thomas

## **H. Green Protocol Committee**

A green protocol committee has been constituted in our college for preserving the greenery in the campus with the following members.

Members : Dr. Teresa Joseph  
Dr. Sr. Manju Elizabeth Kuruvila  
Dr. Anila Thomas  
Dr. Sonia Sebastian  
Lt. Anu Jose

## **I. Electoral Literacy Club**

Chairman : Rev. Dr. Sr. Gigimol M.G.  
Vice Chairman : Rev. Dr. Shaji John  
Convenor : Ms. Sunitha Santhan  
Members : Ms. Annu Paul  
Ms. Diana Elizabeth Jose  
Kum. Anisha Mary John (College Union Chairperson)

## **J. Equal Opportunity Centre**

UGC sponsored Equal Opportunity Centre is established to address the issues related to SC/ST, OBC, the minorities and the physically challenged on a continual basis. It aims to oversee the effective implementation of policies and programmes for disadvantaged groups, to provide guidance and counseling with respect to academic, financial, social and other matters and enhance diversity within the campus.

Chairperson - Dr. Sr. Gigimol MG  
Vice Chairperson - Dr. Fr. Jose Joseph  
Co-ordinator - Ms. Rubymol Philip  
Ms. Smitha Clary Joseph  
Members - Ms. Beenamma Francis (Superintendent)  
- Dahlia Zacharias (PTA Representative)  
- Anisha Mary John (College Union Chairperson)  
- Anusree Ashokan (Student representative)

## 10. EXTRA AND CO-CURRICULAR ACTIVITIES

### National Service Scheme

The N.S.S. is part of the Development of Youth Affairs and Sports under the Ministry of Human Resource Development, Government of India. The objective of this scheme is personality development of students through service to the community by awakening their social consciousness. There are 2 units with hundred students and they are given training and opportunities to work with and among village people. It provides them with opportunities:-

1. to discover and develop their hidden talents
2. to gain skills in democratic leadership
3. to engage themselves in creative and constructive social work
4. to participate in intercollegiate, inter-university and inter-state camps.
5. To become paid social workers.

A Student volunteer who has completed 240 hours of work and attended a special camp during the course of two years is eligible for N.S.S. certificate from the University. This certificate enables a weightage for higher studies. It is also an additional qualification for appointment in public services.

### N. C. C.

The National Cadet Corps is intended to inculcate discipline and a sense of duty among the students. The NCC provides ample opportunities to develop one's physical and intellectual potentials through training camps. Membership in the NCC entitles one to gain weightage in college admission. 15 marks for degree course and 5 marks for PG courses at the time of admission.

### College News letter

The college newsletter published annually provides an overview of all the activities of the academic year. The latest information regarding student achievements, departmental activities, research work, club activities etc. can be easily accessed through the newsletter.

## **Santhwana Counselling Centre**

The aim is to promote the all round development of the students. The services of a professional counsellor are available in the counselling centre on every Thursday. Students are encouraged to make use of this facility to address any emotional, personal or study related problems they face. Counsellor - Rev. Sr. Jasmine Therese

## **Sports and Games**

Alphonsa College has a glorious tradition of excellence in sports and games. She still continues her sparkling contribution to the track and field. Annual sports meet is regularly conducted in the third term of every year. Various competitions in track and field as well as recreational items are held for the students, teachers and the non-teaching staff and the winners are awarded prizes. The Dept. of Physical Education takes charge of the sports activities. The University awards grace marks for distinguished sports persons.

## **The College Union**

The College Union comprises all students of the college. Those who are on the rolls at the time of the elections have the right to vote and contest the elections. The office bearers of the Union headed by the Chairperson are guided by a Staff Advisor appointed by the Principal. The Annual Arts Festival and other cultural programmes are arranged by the Union. Yet another major activity of the Union is the editing and publishing of the College Magazine. The following clubs are functioning under College Union.

1. Dance Club
2. Music Club
3. Bold & Beauty Club
4. Painting & Calligraphy Club
5. Drama and Literary Club
6. Civil Service Club
7. Chess Club

## **Alphonsa College Union Members - 2019-20**

|                     |   |   |
|---------------------|---|---|
| Chair person        | - | Anisha Mary John, II DC Economics             |
| Vice Chair Person   | - | Anjaly T. E., II DC Economics                 |
| General Secretary   | - | Alphy Jose, II DC Chemistry                   |
| Arts Club Secretary | - | Sreelakshmi R Menon<br>II DC Physics Model II |

- UUC: 1. - Theresa Jose Maliakal  
II DC Physics Model I
- UUC: 2. - Adithya N. A., II DC History
- Magazine Editor - K. M. Fathima Mizaj Maqsood  
II DC B.VOC Sports Nutrition
- I PG Representative - Reenu Rose Cyriac, I PG English
- II PG Representative - Maria Sharol Cherian, II PG English SF
- III DC Representative - Rahana Roy, III DC History
- II DC Representative - Derline Jose, II DC Zoology
- I DC Representative - Arathy M.P., I DC Economics

### **Associations and Clubs**

There are 12 Subject Associations functioning actively on the campus. A teacher of the department is the President of each Association. These Associations arrange special meetings, seminars, lectures, competitions and social functions. To develop initiative and a sense of responsibility, the college offers various clubs:

### **Faculty of Religion**

The Faculty conducts weekly religion and moral instruction classes for the Christian and non-Christian students of all the classes. It also organises retreats, seminars, orientation programmes, prayer meetings etc. both for the students and the teaching and non-teaching staff.

### **Centre for Gandhian Studies**

The Centre for Gandhian Studies has been established with the assistance of the University Grants Commission to acquaint teachers and students with the thought and work of Mahatma Gandhi and to involve the academic community in studies, research and extension programmes based on Gandhian thought. The Centre organises seminars, workshops, special lectures, extension activities, debates, etc.

### **Parent-Teacher Association (PTA)**

There is an actively functioning PTA in the college. The PTA assures the participation and co-operation of the parents and teachers

inthe all round development of the students of this college. The names of the members of the P TA executive are given below:-

|                |   |                          |
|----------------|---|--------------------------|
| President      | - | Prof. Pramod Joseph      |
| Vice President | - | Smt. Dalia Zacharias     |
| Secretary      | - | Ms. Juile J Paramundayil |
| Treasurer      | - | Ms. Biby Annet Baiju     |

### **Alphonsa Alumnae**

‘Alphonsa Alumnae’ or the Alumni Association of Alphonsa College strives to promote an enduring relationship between old students and their alma mater. It also facilitates and nurtures lasting friendships through annual meetings. It initiates steps to recognise outstanding achievements, provide scholarships for deserving students, cooperate with the college authorities for the development of the college and organises programmes with the help of former students in order to benefit the students studying in the institution. 26 January has been selected as Alphonsa Alumnae Day.

### **Retired Teachers’ Forum**

The Ruby Jubilee year witnessed the formation of a Retired Teachers’ Forum in the College. The aim of the Forum is to enable the retired teachers of the college to meet and renew their friendship and strengthen their ties with the institution.

#### Office bearers

|                |   |   |
|----------------|---|---|
| President      | - | Prof. Mrs. Mercy Joseph                     |
| Vice President | - | Ms. C.A. Daisy                              |
| Secretary      | - | Rev. Sr. Christopher & Rev. Sr. Liza Martin |
| Treasurer      | - | Rev. Sr. Mary Vanchipura                    |

## 11. SCHOLARSHIPS, MEDALS & ENDOWMENTS

Scholarships, Medals etc. are awarded by Union and State Governments, various agencies and persons to deserving students. Additional information on these will be published on the notice board in the course of the year. Following are some of the important scholarships and medals.

| Name of Scholarship  | Awarded by                |
|--|---------------------------|
| 1. National Merit Scholarship  | Union Government          |
| 2. Teacher's Children's Scholarship  | -do-                      |
| 3. Govt. of India Hindi Scholarship  | -do-                      |
| 4. National Loan Scholarship   | -do-                      |
| 5. Scholarship for physically orthopedically handicapped students  | -do-                      |
| 6. Scholarship for proficiency in sports   | State Government          |
| 7. State Scholarship   | -do-                      |
| 8. University Merit Scholarship for B.A. / B.Sc. / M.A. / M.Sc. students   | Mahatma Gandhi University |
| 9. Rt.Rev. Dr. Sebastian Vayalil Jubilee Memorial Scholarship (To the students who secure the highest marks in Religious instruction / Moral Science in various classes) | Staff of Alphonsa College |

|  |   |
|--|---|
| 10. Rt. Rev. Dr. Sebastian Vayalil Memorial Scholarship (To two students of I D .C. - one in Arts and one in Science section who are economically disadvantaged (subject wise on a rotation basis) | P .T .A. of Alphonsa College                    |
| 11. Rt.Rev. Msgr. Philip Valiyil Scholarship (To two students of I DC, one in Science section and) one in afts section   | Staff of Alphonsa College                       |
| 12. Rev. Msgr. Philip Valiyil Golden Jubilee Memorial Scholarship (To a student of II Degree Class on merit-cum-means basis  | Himself   |
| 13. Rt.Rev. Dr. N.M. Thomas Memorial Scholarship (To the student who secures the highest mark in B.A. / B.Sc. Part I English)  | Staff of Alphonsa College                       |
| 14. Shri. Pala Narayanan Nair Prize (To the student who secures the highest mark in (B.A. / B.Sc. Part II Malayalam)   | Himself   |
| 15. Sr. Mary Rosula Scholarship (To the student who secures the highest mark in part III Mathematics in the B.Sc. Degree Exam)   | Staff & Students<br>Dept. of Mathematics (1986) |
| 16. Sr. Mary Mercy Scholarship (To the student who secures the Dept. of highest mark in Zoology M.Sc.Degree Exam)  | Staff of the Department of<br>Zoology (1990)    |
| 17. Mrs. Thresiamma George Kolady Memorial Scholarship (To the student who secures the highest mark in Part III Botany in the B.Sc. Degree Exam.)  | Staff of the Dept. of Botany                    |
| 19. Kum. Lovely Mathew Kaniampady Memorial Scholarship (To the student who secures the highest mark in Mathematics in the Ist year Degree University Exam.)  | Prof. Mathew Ittyavirah                         |

|   |  |
|---|--|
| 20. Adoration Hostel Silver Jubilee Scholarship (To the D .C .M.S. student of II D.C. who secures the highest mark in the first year Degree University Exam.) | Adoration Hostel                               |
| 21. Sollymol Joseph Memorial Scholarship (To the student who secures the highest mark in Economics B.A. Degree Exam.)   | Economics Dept. and Degree students (1990-91)  |
| 22. Shri. Jacob Vellapally Memorial Scholarship (To the student who secures I Rank in B.Sc. Physics)  | Jacob Mathew and Cyril Jacob Vellapally (1988) |
| 23. Scholarship instituted for the student who secured the highest mark in B.Sc. Zoology.   | staff of Dept.of Zoology                       |
| 24. Prof. A.J. Mariakutty Scholarship (To the student who secures the highest mark in Part III English in B.A. Degree Exam.)                                  | Staff of the English Dept.                     |
| 25. Sr. Tresa Margaret Scholarship (To the student who secures the highest mark in B.Sc. Degree Chemistry)  | Staff and students of Chemistry Dept. 1993     |
| 26. Sr. Mary Grace Scholarship (To the student who secures the highest mark in B.A. Degree History)   | Staff and students of History Dept. 1993       |
| 27. Prof. Rosalind Cherian Prize (award) (To the best speaker of the year)  | Herself  |

|   |   |
|---|---|
| 28. Sr. Pelagia Scholarship (To the student who secures the highest mark in Physics in the Ist Year B.Sc. University Exam.)                       | Staff of Physics Dept. (1996)   |
| 29. Sr. Annie Tresa Scholarship (To the student who secures the highest mark in Botany in the I Year B.Sc. University Exam.)                      | Staff of Botany Dept.   |
| 30. Rev. Fr. George Thomas Thekkemury Scholarship. (To the student who secures the highest mark in Religious Instruction from III D .C . Zoology) | Staff of Zoology Dept.  |
| 31. Sr. Louisa Scholarship (To the student who secures the highest mark in Hindi (Second Language) II Year B.A./ B.Sc. University Exam.)          | Staff of Hindi Dept. and Degree students with Hindi as in Second Language (1992-93) |
| 32. Sr. Sebastine Scholarship (To the student who secures the highest mark in Hindi (Second Language) in I year B.A. / B.Sc. University Exam.)    | Do  |
| 33. Cash Award (To the best N.S.S. Volunteer of the year)   | Former Programme Officers   |
| 34. Sr. Meletia Scholarship (To the student who secures the highest mark in Part I and Part III English in the Ist year B.A. University Exam.)    | Staff of the Dept. of English (1997)  |
| 35. Rev. Fr. Albert Zavanich Scholarship (To 5 students on merit - cum- means basis)  | Fr. Alex Cherukarakunnel(1997)  |
| 36. Sr. Meletia Kanattu, Ex-Principal Scholarship (To the Best Red Cross Volunteer of the year)   | Rev. Fr. Kurian Kanatt  |

|   |  |
|---|--|
| 37. Sri. Cherian Panachiyil Memorial Prize (For the Best Malayalam article in the College Magazine)   | Prof. Rebecca Susan Margaret Cherian               |
| 38. Dr. Mani Kaniyamkulam Memorial Prize (For the Best English Article in the College Magazine)   | Prof. Rebecca Susan Margaret Cherian               |
| 39. Mrs. Sumathy S. Nair Prize (To the Best Sports woman of the Year)   | Dept. of Physical Education                        |
| 40. Kum. Steny Joseph Memorial Scholarship (To the student who secures the highest mark in II M.A. Politics, Uty . Exam.)   | Staff and I batch students of M.A.Politics.        |
| 41. Sr. Meletia Kanatt Scholarship<br>i. to the best final year B.Sc., D.C.M.S Student<br>ii. to the best final year B.A. D.C.M.S. Student                                      | Rev .Fr. Kurian Kanattu<br>Mr. K.J. Kurian Kanattu |
| 42. Prof. Mary George Scholarship (To the student who secures the highest mark in the final year B.A. Degree Exam. in Economics)  | Herself  |
| 43. Sri. Jacob Vellappally Memorial Scholarship (To two students who secure the First and Second highest marks in the Final year Clinical Nutrition and Dietetics Degree Exam.) | His son Matti Jacob                                |
| 44. Mrs. M.J.Annamma Scholarship (To the student who secures the highest mark in the Chemistry I B.Sc. Degree examination.)   | Herself  |

|   |   |
|---|---|
| 45. Recy Pampackal Scholarship (To the student who secures highest mark in M.A. Politics, the I Semester Uty . Exam.)                                 | Her brothers<br>Mr. P. M. Joseph<br>& Thomas Mathew |
| 46. Sr. Felitia S.H. Scholarship (To the student who secures the highest mark in History (Main) in the second year B.A. Degree Examination)           | Herself   |
| 47. Prof. Thresiamma Jacob Scholarship (To the student who secures the highest mark in Chemistry (Main) in the second year B.Sc. Degree Examination)  | Herself   |
| 48. Ms. Savithriamma scholarship ( To the I.DC Chemistry student who secures the highest mark in the Plus Two Exam.)                                  | Herself   |
| 49. Prof. Rosalind Cherian memorial award (To the best speaker of the year)   | Her son   |
| 50. Ms. Ammini John memorial cash award (To the best singer of the year)  | Dr. Mini John<br>(Dept.of English)                  |
| 51. Departmental Ruby Jubilee Scholarship<br>(To the student who secures highest mark in the Uty.Exam.)   | Dept. of Botany                                     |
| 52. Departmental Ruby Jubilee Scholarship<br>(To the student who secures second highest mark in Part III Botany main in the B.Sc. Degree Examination) | Botany Alumni<br>Association                        |
| 53. Ms. C.A.Daisy Scholarship (To the Student who secures highest mark in History Main in the first year B.A. Degree Examination.                     | Herself   |

|  |  |
|--|--|
| 54. Prof. Mariakutty George Memorial Endowment (To the student in B.A. English who secures the highest mark / CGP A in the final year university exam) | Prof. Mariakutty George foundation                     |
| 55. Prof. Mariakutty George Memorial Scholarship (Sponsorship for students on merit-cum-means basis)   | Prof. Mariakutty George foundation                     |
| 56. Kum.Neethu M.S Memorial scholarship (To the student of B.A English who secures the highest SGPA in the V semester University examination)          | The staff and students of the English Department 2012. |
| 57. Scholarship to the student who secures the highest SGPA in Mathematics for B.Sc degree examination   | The staff of Mathematics Department                    |
| 58. Jyothi S. Nair memorial scholarship awarded (To the final year B.Sc Student who secures the highest GPA)   | Prof. Sumathi S. Nair                                  |
| 59. Sr. Stella Maris Scholarship (To the best outgoing student of the Dept. of Physics)  | Students of the Department of Physics (1977-80)        |
| 60. Kum. Reema Mary Joseph Memorial Scholarship (To the of the student who secures the highest GPA in the Second year B.A.English Core courses)        | Staff & Students Dept. of English 2001                 |
| 61. Kum. Dinimol Jacob Memorial Scholarship (To the student of B.A. English who secures the highest GPA for the complementary courses)                 | Staff & Students of the Dept. of English 2009          |

|  |   |
|--|---|
| 62. Scholarship to the best two N.C.C. Cadets  | Lt. Dr. Lucy Mathew P.                              |
| 63. Prof. Beena Augustine scholarship awarded (To the student who secured the highest marks in M.Sc Degree Examination.)   | Herself   |
| 64. Prof. V.J. Alice memorial scholarship (To the student who secured the highest marks in Economics BA Degree Examination.)   | retired teachers of Economics and History Depts     |
| 65. Kumari Lovely Mathew Kanayampady memorial Scholarship (To the student who secures the highest marks in part II Malayalam in the first year B.A/ B.Sc. Degree Examination.) | Prof. Mathew Ittyavirah                             |
| 66. Shri PV Francis memorial cash prize awarded to the Arts Club Secretary of the year who completed her term.   | Smt. Mollykutty Francis (Rt. Senior Superintendent) |
| 67. Dr. Lucy Mathew P. Scholarship awarded (To the student who secured the highest mark in Chemistry core (Part III) in the B.Sc. degree examination                           | Herself   |
| 68. Kumari Alphy Mathew memorial Scholarship (To the student who secures highest GPA in I Sem Physics Model II Examination)  | Staff & Students of the Dept. of Physics 2017-18    |
| 69. Sri. Georgekutty Purayidathil Memorial scholarship  (Best Outgoing student of the Dept. of Commerce)   | Ms. Sheena George<br>HOD - Dept. of Commerce        |
| 70. Dr. Mary Senterla Endowment awarded to the OBC student who secured the highest mark in final year M.A. Political Science examination                                       | Dr. Mary Senterla                                   |
| 71. V.C. Manuel Vellappaniyil Memorial Scholarship for the topper in Maths in the B.Sc Degree Examination (Final Year)   | Ms. Vimala Emmanuel                                 |

## 12. MEMBERS OF FACULTY

| Name  | E-mail                          | Phone No.                  |
|---|---------------------------------|----------------------------|
| Rev.Dr. Sr. Gigimol M.G.<br>(Principal)                         | principalgigialphonsa@gmail.com | 04822-201241<br>8606501148 |
| Dept. of English (acpenglish64@gmail.com)                       |                                 |                            |
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| 1  | Add-on Courses                             | Dr. Sinumole Sebastian  |
| 2  | Admission                                  | Ms. Manju Jose<br>Dr. Kochurani George<br>Dr. Maya George               |
| 3. | Admission Help desk                        | Dr. Thankachan Mathew<br>Ms. Alphons George                             |
| 4  | Adventure Club                             | Rev.Dr.Shaji John<br>Rev. Dr.Sr.Jilly James                             |
| 5  | Alphonsa Alumni                            | Dr. Minu Joy<br>Ms. Teena James<br>Ms.Minu Mathews                      |
| 6  | Arts Club                                  | Ms.Manju Jose<br>Ms.Annu Paul   |
| 7  | ASAP Co-ordinator                          | Rev. Dr. Sr. Minimol Mathew   |
| 8  | Anti Sexual Harasment Cell                 | Rev. Dr. Sr. Regeenamma Joseph  |
| 9  | Birds Club International                   | Dr. Simimol Sebastian<br>Ms. Poornima Baby                              |
| 10 | Bhoomithra Sena & Nature Club              | Rev. Dr. Sr.Manju Elizabeth Kuruvila<br>Dr. Maya George                 |
| 11 | Campus Beautification                      | Rev. Fr .Jose Joseph<br>Ms.Julie J Paramundayil<br>Dr.Jince Mary Joseph |
| 12 | Career Club & Placement Cell               | Ms. Rekha Mathew<br>Ms. Rosmy Kattoor                                   |
| 13 | C.B.C.S.S                                  | Ms.Julie J. Paramundayil  |
| 14 | Centre For Gandhian Studies & Gandhi Forum | Dr.Teresa Joseph<br>Ms. Rosmy Kattoor                                   |
| 15 | College Chaplains                          | Rev.Fr .Jose Joseph<br>Rev.Dr .Shaji John                               |

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| 16 | College Farm -Director | Rev.Dr .Shaji John |
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| 19 College PRO   | Rev.Dr.Shaji John   |
| 20 College Union -<br>Electoral Officer                      | Dr. Dani Mathew M<br>Ms. Diana Elizabeth Jose<br>Ms. Annu Paul  |
| 21 College Union -Staff Advisors                             | Rev. Dr. Shaji John<br>Rev. Dr. Sr. Regenamma Joseph<br>Ms. Diana Elizabeth Jose<br>Ms. Annu Paul               |
| 22 C.S.M   | Rev.Fr.Jose Joseph<br>Dr. Sr.Sherly Joseph  |
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| 24 Discipline Committee (Code of<br>Conduct monitoring Cell) | Lt. Anu Jose<br>Dr. Minu Joy<br>Dr. Sr Jilly James<br>Ms. Rekha Mathew  |
| 25 Documentation Cell  | Dr. Dani Mathew N<br>Dr. Kochurani George   |
| 26 ENCON Club  | Dr. Maya George<br>Ms. Cincila T Joy  |
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| 54 Quiz Club  | Dr. Sonia Sebastian<br>Ms. Cinnie Susan Antony  |
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| 11                        | Rev. Sr. Teena DST            | 2005 | 9497262064                 |
| 12                        | Rev. Sr. Liza Martin FCC      | 2006 | 04822-206019<br>9447498974 |
| 13                        | Ms. Maryamma Zacharias        | 2009 | 04822-214205<br>9495109077 |
| 14                        | Ms. Jolly Sebastian           | 2010 | 9495509880<br>04822-295068 |
| 15                        | Ms. Lissamma Lukose           | 2016 | 9496222567                 |
| <b>Dept. of Chemistry</b> |                               |      |                            |
| 1                         | Rev. Sr. Tresa Margaret S.H   | 1993 | Expired on 16-4-11         |
| 2                         | Rev. Sr. Mary Annice SABS     | 1994 | 06265386677                |
| 3                         | Rev. Sr. Claris S.H.          | 1995 | 08120950960                |
| 4                         | Rev. Sr. Salomy CMC           | 1998 | 9946929470                 |
| 5                         | Ms. M. J. Annamma             | 2000 | 9946636357                 |
| 6                         | Ms. V.A. Rose                 | 2001 | 9497865047<br>04822-206166 |
| 7                         | Rev. Sr. Annie SABS           | 2001 | 8762774342                 |
| 8                         | Ms. E.P. Aleykutty            | 2001 | 9400705109                 |
| 9                         | Ms. P.T. Lucykutty            | 2002 | 8281392815                 |
| 10                        | Rev. Sr. Roselind SABS        | 2002 | 9353889179                 |
| 11                        | Ms. Thresiamma Jacob          | 2003 | 9447847174                 |
| 12                        | Rev. Sr. Lioba FCC            | 2004 | 9544195844                 |
| 13                        | Rev. Sr. Jais CMC             | 2009 | 9895175428<br>9447010064   |
| 14                        | Ms. Mercy Joseph P.           | 2009 | 9142031202                 |
| 15                        | Rev. Dr.Sr.Elsamma Thomas SH  | 2014 | 9497366491                 |
| 16.                       | Dr.Lucy Mathew P.             | 2017 | Expired on 10/8/20         |
| <b>Dept. of Bc tany</b>   |                               |      |                            |
| 1                         | Rev. Sr. Annie Terese FCC     | 1995 | 9496413831<br>04822-237017 |
| 2                         | Rev. Dr. Sr. Joyce Maria SABS | 1998 | 00254723215665             |

|                           |                                  |      |  |
|---------------------------|----------------------------------|------|--|
| 3                         | Ms. Gracy Joseph                 | 1999 | 9562531971                                 |
| 4                         | Rev. Sr. Fabiola CMC             | 2000 | 8281330501                                 |
| 5                         | Ms. Thresiamma Paul              | 2002 | 919656312157<br>9446127064<br>04822-212157 |
| 6                         | Ms. Annamma Thomas               | 2003 | 9747981997                                 |
| 7                         | Ms. Marykutty Mathew             | 2006 | Expired on 14-1-09                         |
| 8                         | Rev.Dr.Sr. Lissy Valummel SABS   | 2008 | 9447414996                                 |
| 9                         | Rev. Sr. Anupa CMC               | 2010 | 9947441094                                 |
| 10                        | Ms. Thresiamma Cherian           |      | Expired in 1985 while in service           |
| <b>Dept. of Zoology</b>   |                                  |      |  |
| 1                         | Rev. Sr. Mary Mercy SABS         | 1989 | 04822-212247                               |
| 2                         | Rev. Fr. George Thekkemury       | 1993 | Expired on 19-10-10                        |
| 3                         | Rev. Sr. Leontia CMC             | 1997 | 918289832958                               |
| 4                         | Ms. Beena Augustine              | 1998 | 9446197470                                 |
| 5                         | Rev. Sr. Jose Mary SH            | 2001 | 9446302541                                 |
| 6                         | Ms. Valsala Baby                 | 2002 | 9544492704                                 |
| 7                         | Ms. Elsamma Thomas               | 2006 | 9744342825                                 |
| 8.                        | Ms. Lilly Chacko                 | 2013 | 9447147810                                 |
| 9.                        | Ms. Claramma Jacob               | 2013 | 9447805311                                 |
| 10.                       | Ms. Philomina C.J.               | 2013 | 9495684374                                 |
| 11.                       | Ms.Molly K.S.                    | 2014 | 9447045231                                 |
| 12.                       | Ms.Shobana Mathew                | 2015 | 9446197396                                 |
| 13.                       | Dr.Aggie M.Thomson               | 2015 | 9447288430                                 |
| 14.                       | Rev. Dr. Sr. Jansamma Thomas CMC | 2016 | 9496721561                                 |
| <b>Dept. of Economics</b> |                                  |      |  |
| 1                         | Ms. V.J. Alice                   | 1997 | Expired on 3-2-07                          |
| 2                         | Ms. M.F. Thresiamma              | 2000 | Expired on 1-12-11                         |
| 3                         | Ms. Mary George                  | 2001 | 9447662374                                 |

|                                   |                          |      |                          |
|-----------------------------------|--------------------------|------|--------------------------|
| 4                                 | Ms. P.J. Annamma         | 2001 | 8547883580<br>9447662374 |
| 5                                 | Ms. K.P. Philomina       | 2001 | 9447875384               |
| 6.                                | Ms. Alphonsa P. Jacob    | 2013 | 9447356665               |
| <b>Dept. of History</b>           |                          |      |                          |
| 1                                 | Rev. Sr. Pious FCC       | 1989 | Expired on 16-04-2020    |
| 2                                 | Rev. Sr. Mary Grace SABS | 1993 | Expired on 22-12-2003    |
| 3                                 | Rev. Sr. Felitia S.H     | 2003 | 918289980213             |
| 4                                 | Ms. C. A. Daisy          | 2007 | 9495954778               |
| 5                                 | Rev. Sr. Mable Pala S.H  | 2009 | 9656263338               |
| 6                                 | Ms. Kochuthresia George  | 2010 | 9846844852               |
| 7                                 | Ms. Elizabeth Joseph     | 2010 | Expired on 6-10-17       |
| <b>Dept. of Political Science</b> |                          |      |                          |
| 1                                 | Rev. Sr. Villanoa C.M.C  | 1989 | 8281153108               |
| 2                                 | Rev. Sr. Geo Mary F.C.C  | 1989 | 04822-206074             |
| 3                                 | Rev. Sr. Veronica C.M.C  | 1999 | 8281944357               |
| 4                                 | Ms. Rosamma Varghese     | 2002 | 9446197260               |
| 5                                 | Rev. Sr. Recy F.C.C      | 2003 | 8281002294<br>9744551664 |
| 6.                                | Dr. Alice Jose           | 2018 | 9446275081               |
| 7.                                | Dr. Mary Senterla P.S.   | 2019 | 9495080497               |
| <b>Dept. of Phy. Education</b>    |                          |      |                          |
| 1                                 | Ms. Sumathy S. Nair      | 1992 | Expired on<br>23/01/2020 |
| 2                                 | Ms. Mercy Joseph         | 2006 | 8848998933<br>9746286015 |

## 15. CBCS REGULATIONS FOR UG

(Extract of rules and regulations - with effect from 2017 admission)

### Duration

1. The duration of U.G. programmes shall be 6 semesters.
2. There shall be two Semesters in an academic year, the “ODD” semester commences in June and on completion, the “EVEN” Semester commences. There shall be two months vacation during April/May.
3. No student shall be allowed to complete the programme by attending more than 12 continuous semesters.

### Scheme and Syllabus

1. The U.G. programmes shall include (a) Common Courses I and II, (b) Core Course(s), (c) Complementary/Vocational Courses, and (d) Open Course.
2. There shall be one Choice Based course (Elective Course) in the sixth semester. In the case of B.Com Programme there shall be an elective stream from third semester onwards.
3. Credit Transfer and Accumulation system can be adopted in the programme. Transfer of Credit consists of acknowledging, recognizing and accepting credits by an institution for programmes or courses completed at another institution. The Credit Transfer Scheme shall allow students pursuing a programme in one University to continue their education in another University without break.
4. A separate minimum of 30% marks each for internal and external (for both theory and practical) and aggregate minimum of 35% are required for a pass for a course. For a pass in a programme, a separate minimum of **Grade D** is required for all the individual courses. If a candidate secures **F Grade** for any one of the courses offered in a Semester/Programme, **only F grade** will be awarded for that Semester/Programme until he/she improves this to **D Grade** or above within the permitted period.
5. Students who complete the programme with “D” grade in the Mahatma Gandhi University “Regulations for Under Graduate Programmes under Choice Based Credit System 2017” will have

one betterment chance within 12 months, immediately after the publication of the result of the whole programme.

6. Students discontinued from previous regulations CBCSS 2013, can pursue their studies in the Mahatma Gandhi University “Regulations for Under Graduate Programmes under Choice Based Credit System 2017” after obtaining readmission. These students have to complete the programme as per the Mahatma Gandhi University “Regulations for Under Graduate Programmes under Choice Based Credit System 2017”.
7. The practical examinations (external/internal) will be conducted only at the end of even semesters for all programmes. Special sanction shall be given for those programmes which need to conduct practical examinations at the end of odd semesters.

### **Programme Structure**

#### **Model I BA/B.Sc.**

- a Programme Duration 6 Semesters
- b Total Credits required for successful completion of the Programme-120
- c Credits required from Common Course I-22
- d Credits required from Common Course II -16
- e Credits required from Core course and Complementary courses including Project- 79
- f Open Course-3
- g Minimum attendance required-75%

#### **Model I/II B.Com**

- a Programme Duration 6 Semesters
- b Total Credits required for successful completion of the Programme-120
- c Credits required from Common Course I -14
- d Credits required from Common Course II- 8
- e Credits required from Core and Complementary/Vocational courses including Project-95
- f Open Course-3
- g Minimum attendance required - 75%



## Model II BA/B.Sc

- a Programme Duration 6 Semesters
- b Total Credits required for successful completion of the Programme-120
- c Credits required from Common Course I- 16
- d Credits required from Common Course II- 8
- e Credits required from Core + Complementary + Vocational Courses including Project-93
- f Open Course- 3
- g Minimum attendance required -75%

### Examinations

**The evaluation of each paper shall contain two parts:**

- (i) Internal or In-Semester Assessment (ISA)
- (ii) External or End-Semester Assessment (ESA)

The internal to external assessment ratio shall be 1:4. Both internal and external marks are to be rounded to the next integer. All papers (theory & practical), grades are given **on a 7-point scale** based on the total percentage of marks, **(ISA+ESA)** as given below:-

| Percentage of Marks | Grade | Performance   | Grade Point (G) |
|---------------------|-------|---------------|-----------------|
| 95 and above        | S     | Outstanding   | 10              |
| 85 to below 95      | A+    | Excellent     | 9               |
| 75 to below 85      | A     | Very Good     | 8               |
| 65 to below 75      | B+    | Good          | 7               |
| 55 to below 65      | B     | Above Average | 6               |
| 45 to below 55      | C     | Satisfactory  | 5               |
| 35 to below 45      | D     | Pass          | 4               |
| Below 35            | F     | Failure       | 0               |
|                     | Ab    | Absent        | 0               |

Grades for the different courses, semesters and overall programme are given based on the corresponding CPA (Credit Point Average) as shown below:

| CPA              | Grade | Performance   |
|------------------|-------|---------------|
| 9.5 and above    | S     | Outstanding   |
| 8.5 to below 9.5 | A+    | Excellent     |
| 7.5 to below 8.5 | A     | Very Good     |
| 6.5 to below 7.5 | B+    | Good          |
| 5.5 to below 6.5 | B     | Above Average |
| 4.5 to below 5.5 | C     | Satisfactory  |
| 3.5 to below 4.5 | D     | Pass          |
| Below 3.5        | F     | Failure       |

### Marks Distribution for External and Internal Evaluations

The external theory examination of all semesters shall be conducted by the University at the end of each semester.

#### A) For all courses without practical

a) Marks of external Examination: 80

b) Marks of internal evaluation: 20

| Components of Internal Evaluation | Mark |
|-----------------------------------|------|
| Attendance                        | 5    |
| Assignment / Seminar / Viva       | 5    |
| Test papers 2x 5=10               | 10   |
| Total                             | 20   |

#### (B) For all courses with practical

a) Marks of theory - external examination : 60

b) Marks of theory - internal evaluation 15

| Components of Internal Evaluation | Mark |
|-----------------------------------|------|
| Attendance                        | 5    |
| Assignment / Seminar / Viva       | 2    |
| Test papers 2x4=8                 | 8    |
| Total                             | 15   |

c) Marks of Practical - External Examination : 40 (only in even semesters)

d) Marks of Practical - Internal Evaluation: 10 (Odd and even semesters combined annually)

| <b>Components of Practical Internal Evaluation</b> | <b>Mark</b> |
|--|-------------|
| Attendance   | 2           |
| Record   | 4           |
| Test Paper   | 1x4=4       |
| <b>Total</b>                                       | <b>10</b>   |

Marks awarded for Record should be related to number of experiments recorded and duly signed by the teacher concerned in charge. All three components of internal assessments are mandatory.

| <b>Grades for attendance</b> | <b>Mark</b> |
|------------------------------|-------------|
| 90 % and above               | 5           |
| 85-89                        | 4           |
| 80-84                        | 3           |
| 76-79                        | 2           |
| 75                           | 1           |

### **For projects**

- a) Marks of external evaluation : 80**
- b) Marks of internal evaluation : 20**

### **Assignments**

Assignments are to be done from 1st to 4th Semesters. At least one assignment should be done in each semester for all courses.

### **Seminar/ Viva**

A student shall present a seminar in the 5th semester for each paper and appear for Viva-voce in the 6th semester for each course.

### **Internal Assessment/ Test Papers**

Two test papers are to be conducted in each semester for each course. The evaluations of all components are to be published and are to be acknowledged by the candidates. All documents of internal assessments are to be kept in the college for one year and shall be made available for verification by the University. The responsibility of evaluating the internal assessment is vested on the teacher(s), who teach the course.

## **Grievance Redressal Mechanism**

Internal assessment shall not be used as a tool for personal or other type of vengeance. A student has all rights to know, how the teacher arrived at the marks. In order to address the grievance of students, a three-level Grievance Redressal mechanism is envisaged. A student can approach the upper level only if grievance is not addressed at the lower level.

### **Level 1: Department Level:**

The Department cell chaired by the HOD, Department Coordinator, Faculty Advisor and Teacher in-charge as members.

### **Level 2: College level**

A committee with the Principal as Chairman, College Coordinator, HOD of concerned Department and Department Coordinator as members.

### **Level 3: University Level**

A Committee constituted by the Vice-Chancellor as Chairman, Pro-Vice-Chancellor, Convener - Syndicate Standing Committee on Students Discipline and Welfare, Chairman- Board of Examinations as members and the Controller of Examination as member-secretary. The College Council shall nominate a Senior Teacher as coordinator of internal evaluations. This coordinator shall make arrangements for giving awareness of the internal evaluation components to students immediately after commencement of I semester. The internal evaluation marks/grades in the prescribed format should reach the University before the 4th week of October and March in every academic year.

### **External Examination**

The external theory examination of all semesters shall be conducted by the University at the end of each semester. Students having a minimum of 75% average attendance for all the courses only can register for the examination. Condonation of shortage of attendance to a maximum of 10 days in a semester subject to a maximum of 2 times during the whole period of the programme may be granted by the University on valid grounds. This condonation shall not be counted for internal assessment. Benefit of attendance may be granted to students attending University/College union/Co-curricular activities by treating them as present for the days of absence, on production of participation/

attendance certificates, within one week, from competent authorities and endorsed by the Head of the institution. This is limited to a maximum of 10 days per semester and this benefit shall be considered for internal assessment also. Those students who are not eligible even with condonation of shortage of attendance shall repeat the **semester** along with the next batch after obtaining readmission.

All students are to **do a project in the area of core course**. This project can be done individually or in groups(not more than five students) for all subjects which may be carried out in or outside the campus. Special sanction shall be obtained from the Vice- Chancellor to those **new generation programmes** and programmes on **performing arts** where students have to take projects which involve larger groups. The projects are to be identified during the II semester of the programme with the help of the supervising teacher. The report of the project in duplicate is to be submitted to the department at the sixth semester and are to be produced before the examiners appointed by the University. External Project evaluation and Viva / Presentation is compulsory for all subjects and will be conducted at the end of the programme.

There shall be supplementary exams only for fifth semester. Notionally registered candidates can also apply for the said supplementary examinations. For reappearance/ improvement for other semesters the students can appear along with the next batch.

A student who registers his/her name for the external exam for a semester will be eligible for promotion to the next semester.

A student who has completed the entire curriculum requirement, but could not register for the Semester examination can register notionally, for getting eligibility for promotion to the next semester.

A candidate who has not secured minimum marks/credits in internal examinations can re-do the same registering along with the University examination for the same semester, subsequently. There shall be no improvement for internal evaluation.

All courses shall have unique alphanumeric code. Each teacher working in affiliated institutions shall have a unique identification code and this code is to be noted with the valuation, invigilation and all other examination duties.

## Pattern of Questions

A question paper shall be a judicious mix of short answer type, short essay type /problem solving type and long essay type questions.

### (i) Pattern of questions for external examinations for theory paper without practical.

| Pattern                   | Marks | Choice of questions | Total Marks |
|---------------------------|-------|---------------------|-------------|
| Short Answer/problem type | 2     | 10/12               | 20          |
| Short essay/problem       | 5     | 6/9                 | 30          |
| Essay/problem             | 15    | 2/4                 | 30          |
| Total                     |       |                     | 80          |

### (ii) Pattern of questions for external examination for theory papers with practical

| Question type             | Marks | Choice of questions | Total Marks |
|---------------------------|-------|---------------------|-------------|
| Short Answer/problem type | 1     | 10/12               | 10          |
| Short essay/problem       | 5     | 6/9                 | 30          |
| Essay/problem             | 10    | 2/4                 | 20          |
| Total                     |       |                     | 60          |

## Rank Certificate

The University publishes rank list of top 10 candidates for each programme after the publication of 6th semester results. Rank certificate shall be issued to candidates who secure positions from 1st to 3rd in the rank list. Candidates who secure positions from fourth to tenth in the rank list shall be issued position certificate indicating their position in the rank list. Candidates shall be ranked in the order of merit based on the CGPA scored by them. Grace marks awarded to the students should not be counted fixing the rank/position. Rank certificate and position certificate shall be signed by the Controller of Examinations.

## **B.Voc. Courses**

The University Grants Commission (UGC) has launched a scheme on skills development based higher education as part of college/ university education, leading to Bachelor of Vocation (B.Voc) Degree with multiple exits such as diploma/advanced diploma under the NSQF. On completion of the first year the students will be offered a diploma certificate and at the end of II<sup>nd</sup> semester an advance diploma. After the three year course they will be graduated in the vocational subjects. The college has introduced two B.Voc courses: Sports Nutrition & Physiotherapy incorporates the requirements of various health sectors, in an innovative and flexible manner while developing a holistic and well groomed graduate. The Fashion Technology programme equips students to pursue a wide range of career prospects as designers in apparel manufacturing and merchandising.

The eligibility condition for B.Voc programmes shall be 10, +2 or equivalent in any stream.

## 16. CREDIT AND SEMESTER SYSTEM FOR PG 2019

(Extract of rules and regulations)

These Regulations shall be called Mahatma Gandhi University Regulations (2019) governing Post Graduate Programmes under Credit Semester System.

(MGU-PG-CSS2019)

These Regulations shall come into force from the Academic Year 2019-2020.

### **Programme Structure**

Students shall be admitted to post graduate programme under the various faculties. The programme shall include three types of courses, Core Courses, Elective Courses and Common core courses. There shall be a project with dissertation and comprehensive viva-voce as core courses for all programmes. The programme shall also include assignments / seminar/practicals etc.

No regular student shall register for more than 25 credits and less than 16 credits per semester unless otherwise specified. The total minimum credits, required for completing a PG programme is 80. No courses shall have more than 5 credits unless otherwise specified.

### **Elective courses and Groups**

There shall be at least two and not more than four elective groups (Group A, Group B, Group C, etc.) comprising of three courses each for a programmes and these elective courses shall be included either in fourth semester or be distributed among third and fourth semesters.

The number of elective courses assigned for study in a particular semester shall be the same across all elective groups for the programme concerned.

The college shall select any one of the elective groups for each programme.

The selection of courses from different elective groups is not permitted.

The elective groups selected by the College shall be intimated to the Controller of Examinations within two weeks of commencement of the semester in which the elective courses are offered. The elective group selected by the college for the students who are admitted in a particular academic year shall not be changed.

## **Project work**

Project work shall be completed in accordance with the guidelines given in the curriculum.

Project work shall be carried out under the supervision of a teacher of the department concerned.

A candidate may, however, in certain cases be permitted to work on the project in an Industrial/Research Organization on the recommendation of the supervising teacher.

There shall be an internal assessment and external assessment for the project work.

The Project work shall be evaluated based on the presentation of the project work done by the student, the dissertation submitted and the viva-voce on the project.

The external evaluation of project work shall be conducted by two external examiners from different colleges and an internal examiner from the college concerned.

The final Grade of the project (External) shall be calculated by taking the average of the Weighted Grade Points given by the two external examiners and the internal examiner.

**Assignments:** Every student shall submit at least one assignment as an internal component for each course.

**Seminar Lecture:** Every student shall deliver one seminar lecture as an internal component for every course with a weightage of two. The seminar lecture is expected to train the student in self-study, collection of relevant matter from the various resources, editing, document writing and presentation.

**Test Papers (Internal):** Every student shall undergo at least two class tests as an internal component for each course with a weightage of one each. The best two shall be taken for awarding the grade for class tests.

**Comprehensive Viva-Voce:** Comprehensive Viva-Voce shall be conducted at the end of fourth semester of the programme and its evaluation shall be conducted by the examiners for the project evaluation.

**Comprehensive Viva-Voce:** Shall cover questions from all courses in the programme.

There shall be an internal assessment and an external assessment for the comprehensive Viva-Voce.

## **Attendance**

The minimum requirement of aggregate attendance during a semester for appearing at the end-semester examination shall be 75%. Condonation of shortage of attendance to a maximum of 15 days in a semesterr subject to a maximum of two times during the whole period of the programme may be granted by the University.

If a student represents his/her institution, University, State or Nation in Sports, NCC, or Cultural or any other officially sponsored activities such as college union/ university union etc., he/she shall be eligible to claim the attendance for the actual number of days participated subject to a maximum 15 days in a Semester based on the specific recommendations of the Head of the Department or teacher concerned.

Those who could not register for the examination of a particular semester due to shortage of attendance many repeat the semester along with junior batches, without considering sanctioned strength, subject to the existing University Rules.

A Regular student who has undergone a programme of study under earlier regulatio / Scheme and could not complete the Programme due to shortage of attendance may repeat the semester along with the regular batch subject to the condition that he has to undergo all the examinations of the previous semesters as per the MGU-PG-CSS2019 regulations.

A Regular student of Programmes without Practicals in MGU-PG-CSS2019 can switch over to Private registration under MGU-PG-CSS2019 regulations.

## **Examination**

There shall be University examinations at the end of each semester.

Practical examinations shall be conducted by the University at the end of each semester or at the end of even semesters

End-Semester Examinations: The examinations shall normally be conducted at the end of each semester for college going student.

There shall be one end semester examination of 3 hours duration for each lecture based and practical courses.

A question paper may contain short answer type/annotation, short essay type questions/problems and long essay type questions. Different

types of questions shall have different weightage.

### **Evaluation and Garding**

**Evaluation:** The evaluation scheme for each course shall contain two parts; (a) End Semester Evaluation (ESE) (External Evaluation) and (b) Continuous Evaluation (CE) (Internal Evaluation). 25% weightage shall be given to internal evaluation and the remaining 75% to external evaluation and the ratio and weightage between internal and external is 1:3. Both End Semester Evaluation (ESE) and Continuous Evaluation (CE) shall be carried out using direct grading system,

**Direct Garding:** The direct grading for CE (Internal) and ESE (External Evaluation) shall be based on 6 letter grades (A+, A, A, B, C, D and E) with numerical values of 5, 4, 3, 2, 1 and 0 respectively.

**Grade Point Average (GPA):** Internal and External components are separately graded and the combined grade point with weightage 1 for internal and 3 for external shall be applied to calculate the Grade Point Average (GPA) of each course. Letter grade shall be assigned to each course based on the categorization provided in 12.16.

**Internal Evaluation for Regular Programme:** The internal evaluation shall be based on predetermined transparent system involving periodic written tests, assignments, seminars, lab skills, records, viva-voce etc.

**Components of Internal (CE) and External Evaluation (ESE):** Grades shall be given to the evaluation of theory / practical / project/ comprehensive viva-voce and all internal evaluations are based on the Direct Grading System.

Proper guidelines shall be prepared by the BOS for evaluating the assignment, seminar, practical, project and comprehensive viva-voce within the framework of the regulation.

There shall be no separate minimum grade point for internal evaluation.

The model of the components and its weightages for Continuous evaluation (CE) and End Semester Evaluation (ESE) are shown in below:

**a) For Theory (CE) (Internal)**

|              | <b>Components</b>    | <b>Weightage</b> |
|--------------|----------------------|------------------|
| i            | Assignment           | 1                |
| ii.          | Seminar              | 2                |
| iii          | Best Two Test papers | 2 (1 each)       |
| <b>Total</b> |                      | <b>5</b>         |

*(Average grade of best two test papers shall be considered. For test papers all questions shall be set in such a way that the answers can be awarded A+, A, B, C, D, E grade)*

**b) For Theory (ESE) (External)**

Evaluation is based on the pattern of question specified above

**c) For Practical**

| <b>Components</b>          | <b>Weightage</b> |
|----------------------------|------------------|
| Written / Lab Test         | 2                |
| Lab involvement and Record | 1                |
| Viva                       | 2                |
| <b>Total</b>               | <b>5</b>         |

*(The components and the weightage of the components of the practical (internal) can be modified by the concerned BOS without changing the total weightage 5.)*

**d) For Practical (ESE) (External)**

| <b>Components</b>          | <b>Weightage</b> |
|----------------------------|------------------|
| Written / Lab Test         | 7                |
| Lab involvement and Record | 3                |
| Viva                       | 5                |
| <b>Total</b>               | <b>15</b>        |

*(The components and the weightage of the practical (External) can be modified by the concerned BOS without changing the total weightage 15.)*

**e) For Project (CE) (Internal)**

| <b>Components</b>                   | <b>Weightage</b> |
|-------------------------------------|------------------|
| Relevance of the topic and analysis | 2                |
| Project content and presentation    | 2                |
| Project Viva                        | 1                |
| <b>Total</b>                        | <b>5</b>         |

*(The components and the weightage of the components of the project (Internal) can be modified by the concerned BOS without changing the total weightage 5.)*

**f) For Project (ESE) (Internal)**

| <b>Components</b>                   | <b>Weightage</b> |
|-------------------------------------|------------------|
| Relevance of the topic and analysis | 3                |
| Project content and presentation    | 7                |
| Project Viva                        | 5                |
| <b>Total</b>                        | <b>15</b>        |

*(The components and the weightage of the components of the project (External) can be modified by the concerned BOS without changing the total weightage 15.)*

**g) Comprehensive viva-voce (CE) (Internal)**

| <b>Components</b>   | <b>Weightage</b> |
|---|------------------|
| Comprehensive viva-voce<br>(all courses from semester to fourth semester) | 5                |
| <b>Total</b>  | <b>5</b>         |

*(Weightage of the components of the Comprehensive viva-voce (internal) shall not be modified.)*

#### **h) Comprehensive viva-voce (ESE) (External)**

| <b>Components</b>  | <b>Weightage</b> |
|--|------------------|
| Comprehensive viva-voce (all courses from first semester to fourth semester) | 15               |
| <b>Total</b>   | <b>15</b>        |

*(Weightage of the components of the Comprehensive viva-voce (external) shall not be modified.)*

All grade point averages shall be rounded to two digits.

To ensure transparency of the evaluation process, the internal assessment grade awarded to the students in each course in a semester shall be published on the notice board at least one week before the commencement of external examination.

There shall not be any chance for improvement for internal grade.

The course teacher and the faculty advisor shall maintain the academic record of each student registered for the course which shall be forwarded to the University through the Principal and a copy should be kept in the college for verification for at least two years after the student completes the programme.

**External Evaluation:** The external examination in theory courses is to be conducted by the University at the end of the semester. The answers may be written in English or Malayalam except those for the Faculty of Language. The evaluation of the answer scripts shall be done by examiners based on a well-defined scheme of valuation. The external evaluation shall be done immediately after the examination preferably through Centralized Valuation.

Photocopies of the answer scripts of the external examination shall be made available to the students on request as per the rules prevailing in the University.

The question paper should be strictly on the basis of model question paper set and directions prescribed by the BOS.

#### **Pattern of Questions**

Questions shall be set to assess knowledge acquired, standard, and application of knowledge, application of knowledge in new

situations, critical evaluation of knowledge and the ability to synthesize knowledge. Due weightage shall be given to each module based on content / teaching hours allotted to each module.

The question setter shall ensure that questions covering all skills are set.

A question paper shall be a judicious mix of short answer type, short essay type / problem solving type and long essay type questions.

The question shall be prepared in such a way that the answers can be awarded A+, A, B, C, D, E grades.

Weight: Different types of questions shall be given different weight to quantify their ranges as follows:

| Sl. No. | Type of Questions                            | Weight | Number of questions to be answered |
|---------|--|--------|------------------------------------|
| 1.      | Short Answer type questions                  | 1      | 8 out of 10                        |
| 2.      | Short essay / problem solving type questions | 2      | 6 out of 8                         |
| 3.      | Long Essay type questions                    | 5      | 2 out of 4                         |

**Pattern of question for practical.** The pattern of questions for external evaluation of practical shall be prescribed by the Board of Studies.

**Direct Grading System.** Direct Grading System based on a 6-point scale is used to evaluate the Internal and External examinations taken by the students for various courses of study.

| Grade | Grade Points | Range        |
|-------|--------------|--------------|
| A+    | 5            | 4.50 to 5.00 |
| A     | 4            | 4.00 to 4.49 |
| B     | 3            | 3.00 to 3.99 |
| C     | 2            | 2.00 to 2.99 |
| D     | 1            | 0.01 to 1.99 |
| E     | 0            | 0.00         |

## Performance Grading

Students are graded based on their performance (GPA/SGPA/CGPA) at the examination on a 7- points scale as detailed below.

| Range        | Grade | Indicator        |
|--------------|-------|------------------|
| 4.50 to 5.00 | A+    | Outstanding      |
| 4.00 to 4.49 | A     | Excellent        |
| 3.50 to 3.99 | B+    | Very good        |
| 3.00 to 3.99 | B     | Good (Average)   |
| 2.50 to 2.99 | C+    | Fair             |
| 2.00 to 2.49 | C     | Marginal (Pass)  |
| Up to 1.99   | D     | Deficient (Fail) |

No separate minimum is required for internal evaluation for a pass, but a minimum C grade is required for a pass in an external evaluation, However, a minimum C grade is required for pass in a course.

A student who fails to secure a minimum grade for a pass in a course will be permitted to write the examination along with the next batch.

**Improvement of Course-** The candidates who wish to improve the grade / grade point of the external examination of a course / courses he / she has passed can do the same by appearing in the external examination of the semester concerned along with the immediate junior batch. This facility is restricted to first and second semester of the programme.

**One Tiem Battering Programem** - A candidate will be permitted to improve the **CGPA** of the programme within a continuous period of four semesters immediately following the completion of the programme allowing only once for a particular semester. The **CGPA** for the betterment appearance will be computed based on the **SGPA** secured in the original or betterment appearance of each semester whichever is higher.

If a candidate opts for the betterment of **CGPA** of a programme, he/ she has to appear for the external examination of the entire semester(s) excluding practicals / project/ comprehensive viva-voce. One time betterment programme is restricted to students who have passed in all courses of the programme at the regular (First appearance).

**Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) Calculations.** The SGPA is the ratio of sum of the credit points of all courses taken by a student in the semester to the total credit for the semester. After the successful completion of a semester, Semester Grade Point Average (SGPA) of a student in that semester is calculated using the formula given below.

Semester Grade Point Average - SGPA ( $S_i$ ) =  $\Sigma(C_i \times G_i) / \Sigma C_i$

(SGPA = Total credit points awarded in all semester / Total credits of the programme)

Where ' $C_i$ ', i the credits for the  $i^{\text{th}}$  semester 'S', is the **SGPA** for the  $i^{\text{th}}$  semester. The **SGPA** and **CGPA** shall be rounded off to 2 decimal points.

For the successful completion of semester, a student shall pass all courses and score a minimum **SGPA** of 2.0. However, a student is permitted to move to the next semester irrespective of her/his **SGPA**.

### **Award of Degree**

The successful completion of all the courses with 'C' grade within the stipulated period shall be the minimum requirement for the award of the degree.

### **Monitoring Committee**

There shall be a Monitoring Committee constituted by the Vice Chancellor to monitor the internal evaluations conducted by institutions.

### **Rank Certificate**

The University shall publish the list of top 10 candidates for each programme after the publication of the programme results. Rank certificate shall be issued to candidates who secure positions from 1st to 3rd in the list. Position certificate shall be issued to candidates on their request.

Candidates shall be ranked in the order of merit based on the CGPA secured by them. Grace grade points awarded to the students shall not be counted for fixing the rank/position. Rank certificate and position certificate shall be signed by the Controller of Examinations.

### **GRIEVANCE REDRESSAL COMMITTEE**

**Department level:** The college shall form a Grievance Redressal

Committee in each Department comprising of the course teacher and one senior teacher as members and the Head of the Department as Chairperson. The Committee shall address all grievances relating to the internal assessment grades of the students.

**College level:** There shall be a college level Grievance redressal Committee comprising of faculty advisor, college co-ordinator, one senior teacher and one staff council member and the Principal as Chairperson.

**University level:** The University shall form a Grievance Redressal Committee as per the existing norms.

### **Transitory Provision**

Notwithstanding anything contained in these regulations, the Vice Chancellor shall, for a period of three year from the date of coming into force of these regulations, have the power to provided by order that these regulations shall be applied to any programme with such modifications as many be necessary.

### **Repeal**

The Regulations now in force in so far as they are applicable to programmes offered by the University and to the extent they are inconsistent with these regulations are hereby repealed. In the case of any inconsistency between the exiting regulations and these regulations relating to the Credit Semester System in their application to any course offered in a College, the latter shall prevail.

### **Credits allotted for Programmes and Courses**

Total credit for each programme shall be **80** except MPed, MSW and MBA programmes.

Semester-wise total credit can vary from 16 to 25

The minimum credit of a course is 2 and maximum credit is 5 except for MEd, MFA, MBA and MSW.

**Common Course:** If a course is included as a common course in more than one programme, its credit shall be same for all programmes.

**Course codes:** The course codes assigned for all courses (core courses, elective courses, common courses etc.) shall be unique.

## **Students Grievance Redressal Mechanism (CBCSS)**

Level I : Department level : The Department Cell Chaired by the Head of the Department.

Level II : College Level:

Chairman : Rev. Dr. Sr. Gigimol M.G.  
CBCSS Co-ordinator : Ms. Julie J. Paramundayil  
Ms. Sunitha Santhan  
Heads of all Departments  
Lt. Anu Jose (NCC Co-ordinator)

More details are available in the M.G. Unviersity  
website: [www.mguniversity.edu](http://www.mguniversity.edu), [www.mgu.ac.in](http://www.mgu.ac.in)

## 17. CURRICULUM

### A. Restructured Curriculum for Post Graduate Programme under Credit Semester System (CSS) (2019 Admission onward)

#### M.A. PROGRAMME IN POLITICAL SCIENCE SEMESTER I

| Type of course | Course Code | Name of the paper   |
|----------------|-------------|---|
| Core           | PS010101    | Political Theory  |
| Core           | PS010102    | Western Political Thought:<br>Ancient and Medieval Traditions |
| Core           | PS010103    | Indian Constitution and Polity                                |
| Core           | PS010104    | Theories and concepts of Public<br>Administration             |
| Core           | PS010105    | Research Methodology in Political<br>Science                  |

#### SEMESTER II

| Type of course | Course Code | Name of the paper                                    |
|----------------|-------------|--|
| Core           | PS010201    | Political Sociology                                  |
| Core           | PS010202    | Western Political Thought:<br>Modern Traditions      |
| Core           | PS010203    | Issues in Indian Politics                            |
| Core           | PS010204    | Indian Administration                                |
| Core           | PS010205    | Theoretical Foundation of International<br>Relations |

#### SEMESTER III

| Type of course | Course Code | Name of the paper                      |
|----------------|-------------|--|
| Core           | PS010301    | Human Rights                           |
| Core           | PS010302    | Political Thought:<br>Indian Tradition |
| Core           | PS010303    | State, Society and Polity in Kerala    |
| Core           | PS010304    | Comparative Politics                   |
| Core           | PS010305    | Issues in International Politics       |

**SEM ESTER IV**

| Type of course | Course Code | Name of the paper                              |
|----------------|-------------|--|
| Core           | PS010401    | Politics of Social Justice in India            |
| Core           | PS010402    | India's Foreign Policy                         |
| Elective       | PS800401    | Environment and Politics                       |
| Elective       | PS800402    | Political Thought: Gandhian Tradition          |
| Elective       | PS800403    | United Nations: Peace and<br>Global Governance |

**M.A. PROGRAMME IN ENGLISH  
SEMESTER I**

| Title & type of course | Course Code | Name of the paper  |
|------------------------|-------------|--|
| Core course I          | EN010101    | Up Until Chaucer : Early Literatures<br>in English       |
| Core course II         | EN010102    | Literatures of the English Renaissance                   |
| Core Course III        | EN010103    | Literatures of the English Revolution /<br>Enlightenment |
| Core Course IV         | EN010104    | 19th Century English Literatures                         |
| Core Course V          | EN010105    | Literary Criticism                                       |

**SEMESTER II**

| Title & type of course | Course Code | Name of the paper  |
|------------------------|-------------|--|
| Core course VI         | EN010201    | Modernity and Modernisms                                 |
| Core course VII        | EN010202    | Postmodernism and Beyond                                 |
| Core Course VIII       | EN010203    | American Literatures                                     |
| Core Course IX         | EN010204    | English Language History and<br>Contemporary Linguistics |
| Core Course X          | EN010205    | Thinking Theory  |

**SEMESTER III**

| Title & type of course | Course Code | Name of the paper          |
|------------------------|-------------|----------------------------|
| Core course XI         | EN010301    | Reading India              |
| Core course XII        | EN010302    | Post Colonial Fiction      |
| Core Course XIII       | EN010303    | Body, Text and Performance |
| Core Course XIV        | EN010304    | Literature and Gender      |
| Core Course XV         | EN010305    | Ethics in /as Literature   |

**SEM STER IV**

| <b>Title &amp; type of course</b> | <b>Course Code</b> | <b>Name of the paper</b>   |
|-----------------------------------|--------------------|--|
| Core course XVI                   | EN010401           | Cultural Studies   |
| Core course XVII                  | EN010402           | Post Colonial Poetry   |
| Elective Course                   | EN820401           | Modern European Fiction  |
| Elective Course                   | EN820402           | Modern European Drama  |
| Elective Course                   | EN820403           | Indian Poetics: Theories and Texts<br>Project<br>Viva / Paper Presentation in National /<br>International Seminar<br>(Presented in any one of the Semesters) |

**M.Sc. PROGRAMME IN ZOOLOGY**

**SEMESTER I**

| <b>Title &amp; type of course</b> | <b>Course Code</b> | <b>Name of the paper</b>   |
|-----------------------------------|--------------------|--|
| Theory                            | ZL010101           | Animal Diveristy : Phylogenetic and<br>Taxonomic Approaches                          |
| Theory                            | ZL010102           | Evolutionary Biology and Ethology  |
| Theory                            | ZL010103           | Biochemistry   |
| Theory                            | ZL010104           | Biostatistics & Research Methodology   |
| Practical-I                       | ZL010105           | Animal Diversity: Evolutionary,<br>Ethological & Biochemical Methods<br>& Approaches |

**SEMESTER II**

| <b>Title &amp; type of course</b> | <b>Course Code</b> | <b>Name of the paper</b>  |
|-----------------------------------|--------------------|---|
| Theory                            | ZL010201           | Field Ecology   |
| Theory                            | ZL010202           | Developmental Biology   |
| Theory                            | ZL010203           | Genetics & Bioinformatics   |
| Theory                            | ZL010204           | Microbiology & Biotechnology  |
| Practical-2                       | ZL010205           | Diversity of Life: Ecological,<br>Embryological, Hereditary and<br>Microbial Methods & Approaches |

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**SEM STER III**

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| <b>Title &amp; type of course</b> | <b>Course Code</b> | <b>Name of the paper</b>   |
|-----------------------------------|--------------------|--|
| Theory                            | ZL010301           | Animal Physiology  |
| Theory                            | ZL010302           | Cell & Molecular Biology   |
| Theory                            | ZL010303           | Biophysics, Instrumentation of<br>Biological Techniques                                |
| Theory                            | ZL010304           | Immunology   |
| Practical                         | ZL010305           | Molecular, Physiological and<br>Immuniological Methods and<br>Approaches in Bioscience |

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**SEMESTER IV**

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| <b>Title &amp; type of course</b> | <b>Course Code</b> | <b>Name of the paper</b>                           |
|-----------------------------------|--------------------|--|
| Theory                            | ZL810401           | Environmental Science :<br>Concepts and Approaches |
| Theory                            | ZL810402           | Environmental Pollution and<br>Toxicology          |
| Theory                            | ZL810403           | Environmental Management &<br>Development          |
| Practical                         | ZL810404           | Practical : Environmental Science                  |
|                                   | ZL010401           | Project  |
|                                   | ZL010402           | Viva   |

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**M.Sc. PROGRAMME IN CHEMISTRY**  
**SEMESTER I**

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| <b>Title &amp; type of course</b> | <b>Course Code</b> | <b>Name of the paper</b>   |
|-----------------------------------|--------------------|--|
| Core course                       | CH500101           | Organometallics & Nuclear Chemistry                              |
| Core course                       | CH500102           | Structural and Molecular<br>Organic Chemistry                    |
| Core Course                       | CH500103           | Quantum Chemistry & Group Thoery                                 |
| Core Course                       | CH500104           | Thermodynamics, Kinetic Theory and<br>Statistical Thermodynamics |
| Core Course                       | CH500205           | Inorganic Chemistry Practical-I                                  |
| Core Course                       | CH500206           | Organic Chemistry Practical-I                                    |
|                                   | CH500207           | Physical Chemistry Practical-I                                   |

SEMESTER II

| Title & type of course | Course Code | Name of the paper                          |
|------------------------|-------------|--|
| Core course            | CH500201    | Co-ordination Chemistry                    |
| Core course            | CH500202    | Organic Reaction Mechanisms                |
| Core Course            | CH500203    | Chemical Bonding & Computational Chemistry |
| Core Course            | CH500204    | Molecular Spectroscopy                     |
| Core Course            | CH500205    | Inorganic Chemistry Practical - 1          |
| Core Course            | CH500206    | Organic Chemistry Practical - 1            |
| Core Course            | CH500207    | Physical Chemistry Practical-I             |

SEMESTER III

| Title & type of course | Course Code | Name of the paper  |
|------------------------|-------------|--|
| Core course            | CH500301    | Structural Inorganic Chemistry                           |
| Core course            | CH500302    | Organic Synthesis  |
| Core Course            | CH010303    | Chemical Kinetics, Surface Chemistry and Crystallography |
| Core Course            | CH500304    | Spectroscopic Methods in Chemistry                       |
| Core Course            | CH010405    | Inorganic Chemistry Practical-2                          |
| Core Course            | CH010406    | Organic Chemistry Practical-2                            |
| Core Course            | CH010407    | Physical Chemistry Practical-2                           |

SEMESTER IV

| Title & type of course | Course Code | Name of the paper               |
|------------------------|-------------|---------------------------------|
| Elective               | CH800401    | Advanced Inorganic Chemistry    |
| Elective               | CH800402    | Advanced Organic Chemistry      |
| Elective               | CH800403    | Advanced Physical Chemistry     |
| Core                   | CH010404    | Project                         |
| Core Practical         | CH010405    | Inorganic Chemistry Practical-2 |
| Core Practical         | CH010406    | Organic Chemistry Practical-2   |
| Core Practical         | CH010407    | Physical Chemistry Practical-2  |
| Core                   | CH010408    | Viva                            |

**M.Sc. PROGRAMME IN CLINICAL NUTRITION****SEMESTER I**

| <b>Title &amp; type of course</b> | <b>Course Code</b> | <b>Name of the paper</b>        |
|-----------------------------------|--------------------|---------------------------------|
| Core Theory                       | HS030101           | Applied Human Physiology        |
| Core Theory                       | HS030102           | Clinical Biochemistry           |
| Core Theory                       | HS030103           | Therapeutic Nutrition           |
| Core Theory                       | HS030104           | Advanced Food Science           |
| Core Practical                    | HS030105           | Advanced Food Science Practical |

**SEMESTER II**

| <b>Title &amp; type of course</b> | <b>Course Code</b> | <b>Name of the paper</b>           |
|-----------------------------------|--------------------|------------------------------------|
| Core Theory                       | HS030201           | Nutrigenomics and Pharmacogenomics |
| Core Theory                       | HS030202           | Public Health Nutrition            |
| Core Theory                       | HS030203           | Nutrition Through life Cycle       |
| Core Theory                       | HS030204           | Macro Nutrients                    |
| Core Theory                       | HS030205           | Micro Nutrients                    |

**SEMESTER III**

| <b>Title &amp; type of course</b> | <b>Course Code</b> | <b>Name of the paper</b>                 |
|-----------------------------------|--------------------|--|
| Core Theory                       | HS030301           | Nutrition in Critical Care               |
| Core Theory                       | HS030302           | Research Methodology and Statistics      |
| Core Theory                       | HS830301           | Organization & Mgmt of Dietary           |
| Elective                          | HS830302           | Advanced Techniques in Food Preservation |
| Core Theory                       | HS830303           | Post Harvest Technology                  |
| Elective                          | HS840301           | Food Microbiology                        |
|                                   | HS840302           | Food safety & Quality Assurance          |
|                                   | HS840303           | Bio Technology                           |
| Core Practical                    | HS030303           | Therapeutic Nutrition Practical          |

**SEMESTER IV**

| <b>Title &amp; type of course</b> | <b>Course Code</b> | <b>Name of the paper</b>      |
|-----------------------------------|--------------------|-------------------------------|
| Core Practical                    | HS030401           | Community Nutrition Practical |
| OJT / Project                     | HS830303           | Hospital Internship           |
| Elective                          | HS840303           | Industrial Training           |
|                                   | HS850402           | Project                       |
|                                   | HS030402           | Comprehensive Viva- Voce      |

**B. Restructured Curriculum for Under Graduate  
Programme under CBCS 2017  
COMMON COURSES FOR B.A. / B.Sc. (SEMESTER I - IV)**

**SEMESTER I**

| <b>Title &amp; type of course</b>                | <b>Course Code</b> | <b>Name of the paper</b>  |
|--|--------------------|---------------------------|
| Common Course I English                          | EN1CC01            | Fine-tune your English    |
| Common Course II English                         | EN1CC02            | Pearls from the Deep      |
| Common Course III<br>Second Language (Malayalam) | ML1CCT01           | Katha Sahityam            |
| Common Course III<br>Second Language (Hindi)     | HN1CCT01           | Prose and 'One Act Plays' |

**SEMESTER II**

| <b>Title &amp; type of course</b>              | <b>Course Code</b> | <b>Name of the paper</b> |
|--|--------------------|--------------------------|
| Common Course IV English 3                     | EN2CC03            | Issues that Matter       |
| Common Course V English 4                      | EN2CC04            | Savouring the Classics   |
| Common Course VI Second<br>Language(Malayalam) | ML2CCT02           | Kavitha                  |
| Common Course VI<br>Second Language(Hindi)     | HN2CCT02           | Short stories & Novel    |

**SEMESTER III**

| <b>Title &amp; type of course</b>             | <b>Course Code</b> | <b>Name of the paper</b>        |
|---|--------------------|---------------------------------|
| Common Course - English 5                     | EN3CC 05           | Literature and / as identity    |
| Common Course- Second<br>language - Malayalam | ML3CCT03           | Drisyakala saahithyam (Model I) |
| Common Course- Second<br>language - Hindi     | HN3CCT03           | Poetry, Grammer and Translation |

**SEMESTER IV**

| <b>Title &amp; type of course</b>            | <b>Course Code</b> | <b>Name of the paper</b>                |
|--|--------------------|---|
| Common Course-English 6                      | EN4CC06            | Illuminations                           |
| Common Course - Second<br>language-Malayalam | ML4CCT04           | Malayala gadhya<br>rachanakal (Model I) |
| Common Course - Second<br>language - Hindi   | HN4CCT04           | Drama and Long Poem                     |

| <b>B. A. PROGRAMME IN ENGLISH LANGUAGE &amp; LITERATURE</b> |                    |                                      |
|---|--------------------|--------------------------------------|
| <b>SEMESTER I</b>   |                    |                                      |
| <b>Title &amp; type of course</b>                           | <b>Course Code</b> | <b>Name of the paper</b>             |
| Core course I   | EN1CR01            | Methodology of Literary Studies      |
| Complementary Course (Politics)                             |                    | An Introduction to Political Science |

| <b>SEMESTER II</b>                |                    |  |
|-----------------------------------|--------------------|--|
| <b>Title &amp; type of course</b> | <b>Course Code</b> | <b>Name of the paper</b>                     |
| Core course 2                     | EN2CR02            | Introducing Language and Literature          |
| Complementary Course (Politics)   |                    | Indian Constitution : Social Issues in India |

| <b>SEMESTER III</b>               |                    |  |
|-----------------------------------|--------------------|--|
| <b>Title &amp; type of course</b> | <b>Course Code</b> | <b>Name of the paper</b>                                   |
| Core Course III                   | EN3CR03            | Harmony of Prose   |
| Core Course IV                    | EN3CR04            | Symphony of Verse  |
| Complementary Course III          | EN3CM03            | The Evolution of Literary Movements :The Shapes of Destiny |

| <b>SEMESTER IV</b>                |                    |   |
|-----------------------------------|--------------------|---|
| <b>Title &amp; type of course</b> | <b>Course Code</b> | <b>Name of the paper</b>  |
| Core Course V                     | EN4CR05            | Modes of Fiction  |
| Core Course VI                    | EN4CR06            | Language and Linguistics  |
| Complementary Course IV           | EN4CM04            | The Evolution of Literary Movements: The Cross Currents of Change |

| <b>SEMESTER V</b>                 |                    |  |
|-----------------------------------|--------------------|--|
| <b>Title &amp; type of course</b> | <b>Course Code</b> | <b>Name of the paper</b>               |
| Core Course                       | EN5CR07            | Acts on the Stage                      |
| Core Course                       | EN5CR08            | Literary Criticism and Theory          |
| Core Course                       | EN5CR09            | Indian Writing in English              |
| Core Course                       | EN5CREN01          | Environmental Science and Human Rights |
| Open Course                       | EN5CROP03          | English for Careers                    |

| <b>SEMESTER VI</b>                |                    |                           |
|-----------------------------------|--------------------|---------------------------|
| <b>Title &amp; type of course</b> | <b>Course Code</b> | <b>Name of the paper</b>  |
| Core Course                       | EN6CR10            | Post Colonial Literatures |
| Core Course                       | EN6CR11            | Women Writing             |
| Core Course                       | EN6CR12            | American Literature       |
| Core Course                       | EN6CR13            | Modern World Literature   |
| Choice Based Course               | EN6CB04            | Voice from the Margins    |
|                                   | EN6PR01            | Project                   |

| <b>B.A. PROGRAMME IN ECONOMICS</b> |                    |   |
|------------------------------------|--------------------|---|
| <b>SEMESTER I</b>                  |                    |   |
| <b>Title &amp; type of course</b>  | <b>Course Code</b> | <b>Name of the paper</b>                  |
| Core course I                      | EC1CRT01           | Perspectives and Methodology of Economics |
| Complementary Course (History)I    | HY1CMT 02          | Social Formations in premodern India.     |

| <b>SEMESTER II</b>                |                    |                                      |
|-----------------------------------|--------------------|--------------------------------------|
| <b>Title &amp; type of course</b> | <b>Course Code</b> | <b>Name of the paper</b>             |
| Core course 2                     | EC2CRT02           | Micro Economic Analysis I            |
| Complementary Course (History)I   | HY2CMT 04          | History of Freedom movement in India |

| <b>SEMESTER III</b>                          |                    |                                      |
|--|--------------------|--------------------------------------|
| <b>Title &amp; type of course</b>            | <b>Course Code</b> | <b>Name of the paper</b>             |
| Core Course III                              | EC3CRT03           | Micro Economics Analysis-II          |
| Core Course IV                               | EC3CRT04           | Economics of growth & development    |
| Complimentary Course (Political Science) III | PS3CMT01           | An Introduction to Political Science |

| <b>SEMESTER IV</b>                          |                    |  |
|---|--------------------|--|
| <b>Title &amp; type of course</b>           | <b>Course Code</b> | <b>Name of the paper</b>                     |
| Core Course V                               | EC4CRT05           | Macro Economics-I                            |
| Core Course VI                              | EC4CRT06           | Public Economics                             |
| Complementary Course (Political Science) IV | PS4CMI05           | Indian Constitution : Social Issues in India |

| <b>SEMESTER V</b>                 |                    |                           |
|-----------------------------------|--------------------|---------------------------|
| <b>Title &amp; type of course</b> | <b>Course Code</b> | <b>Name of the paper</b>  |
| Core Course 7                     | EC5CRT07           | Quantitative Techniques   |
| Core Course 8                     | ES5CRT08           | Macro Economics II        |
| Open Course                       | EC5OP01            | Fundamentals of Economics |
| Core Course - 9                   | EC5CRT09           | Environmental Economics   |
| Core Course 10                    | EC5CRT10           | Introductory Econometrics |

| <b>SEMESTER VI</b>                |                    |                                    |
|-----------------------------------|--------------------|------------------------------------|
| <b>Title &amp; type of course</b> | <b>Course Code</b> | <b>Name of the paper</b>           |
| Core Course 11                    | EC6CRT 11          | Quantitative Methods               |
| Core Course 12                    | EC6CRT 12          | International Economics            |
| Choice Based Elective             | EC6CBT 01          | Mathematics for Economics Analysis |
| Core Course - 13                  | EC6CRT 13          | Money and Financial Markets        |
| Core Course-14                    | EC6CRT 14          | Indian Economy                     |
| Project                           | EC6PR 01           |                                    |

**B.A. PROGRAMME IN HISTORY****SEMESTER I**

| <b>Title &amp; type of course</b>  | <b>Course Code</b> | <b>Name of the paper</b>                                  |
|------------------------------------|--------------------|---|
| Core course I(History)             | HY1CRT01           | Methodology and Perspectives of Social Sciences – History |
| Complementary Course (Economics) I | EC 1/3CMT01        | Principles of Economics                                   |

**SEMESTER II**

| <b>Title &amp; type of course</b>       | <b>Course Code</b> | <b>Name of the paper</b>   |
|---|--------------------|--|
| Core course II (History)                | HY1CRT02           | Understanding Early India: From Hunting Gatherers to Land Grants |
| 1st Complementary Course (Economics) II | EC 2/4CMT02        | Basic Economic studies   |

**SEMESTER III**

| <b>Title &amp; type of course</b>                | <b>Course Code</b> | <b>Name of the paper</b>                          |
|--|--------------------|---|
| Core Course III                                  | HY3CRT03           | Polity, Society and Economy in Pre-colonial India |
| Core Course IV                                   | HY3CRT04           | Cultural Trends in Pre-colonial Kerala            |
| Ist Complementary Course (Political Science) III | PS3CMT01           | An Introduction to Political Science              |

**SEMESTER IV**

| <b>Title &amp; type of course</b>           | <b>Course Code</b> | <b>Name of the paper</b>                     |
|---|--------------------|--|
| Core Course V                               | HY4CRT05           | Making of Modern Kerala                      |
| Core Course VI                              | HY4CRT06           | Researching the past                         |
| Complimentary Course (Political Science) IV | PS4CMT05           | Indian Constitution : Social Issues in India |

| <b>SEMESTER V</b>                 |                    |  |
|-----------------------------------|--------------------|--|
| <b>Title &amp; type of course</b> | <b>Course Code</b> | <b>Name of the paper</b>                                     |
| Core Course VII                   | HY5CRT07           | Inheritance and Departures in Historiography                 |
| Core Course VIII                  | HY5CRT08           | India: Nation in the Making                                  |
| Core Course IX                    | HY5CRT09           | State and Society in Ancient and Medieval World              |
| Core Course X                     | HY5CRT10           | Environmental Studies and Human Rights in Historical Outline |
| Open Course                       | HY5OCT01           | Introducing Environmental History                            |

| <b>SEMESTER VI</b>                |                    |                               |
|-----------------------------------|--------------------|-------------------------------|
| <b>Title &amp; type of course</b> | <b>Course Code</b> | <b>Name of the paper</b>      |
| Core Course XI                    | HY6CRT11           | Making of Contemporary India  |
| Core Course XII                   | HY6CRT12           | Understanding Modern World    |
| Core Course XIII                  | HY6CRT13           | Capitalism and Colonialism    |
| Core Course XIV                   | HY6CRT14           | Gender in Indian Perspectives |
| Core Choice based                 | HY5CBT01           | Archaeology in India          |
| Project                           |                    | Project                       |

| <b>B.Sc. PROGRAMME IN MATHEMATICS</b> |                    |   |
|---------------------------------------|--------------------|---|
| <b>SEMESTER I</b>                     |                    |   |
| <b>Title &amp; type of course</b>     | <b>Course Code</b> | <b>Name of the paper</b>                |
| Core course I                         | MM1CRT01           | Foundation of Mathematics               |
| Complementary Course I (Statistics)   | ST1CMT01           | Descriptive Statistics                  |
| Complementary Course II (Physics)     | PH1CMT01           | Properties of Matter and Error Analysis |

| <b>SEMESTER II</b>                             |                    |   |
|--|--------------------|---|
| <b>Title &amp; type of course</b>              | <b>Course Code</b> | <b>Name of the paper</b>                                  |
| Core course I                                  | MM2CRT01           | Analytic Geometry, Trigonometry and Differential calculus |
| Complementary Course I                         | ST2CMT02           | Probability Theory (Statistics)                           |
| Complementary Course II (Physics)              | PH2CMT01           | Mechanics and Astrophysics                                |
| 2nd Complementary Course (Physics) Practical I | PH2CMP01           | Complementary Physics Practical I                         |

| <b>SEMESTER III</b>                   |                    |                              |
|---------------------------------------|--------------------|------------------------------|
| <b>Title &amp; type of course</b>     | <b>Course Code</b> | <b>Name of the paper</b>     |
| Core Course III                       | MM3CRT01           | Calculus                     |
| Ist Complimentary Course (Statistics) | ST3CMT03           | Probability Distributions    |
| 2nd Complementary Course (Physics)    | PH3CMT01           | Modern Physics & Electronics |

| <b>SEMESTER IV</b>                              |                    |  |
|---|--------------------|--|
| <b>Title &amp; type of course</b>               | <b>Course Code</b> | <b>Name of the paper</b>                                 |
| Core Course IV                                  | MM4CRT01           | Vector Calculus, Theory of numbers and Laplace transform |
| Ist Complimentary Course (Statistics)           | ST4CMT04           | Statistical inference                                    |
| 2nd complimentary course (Physics) IV           | PH4CMT01           | Optics and Electricity                                   |
| 2nd complimentary course (Physics) Practical IV | PH4CMP02           | Complementary physics practical                          |

| <b>SEMESTER V</b>                 |                    |  |
|-----------------------------------|--------------------|--|
| <b>Title &amp; type of course</b> | <b>Course Code</b> | <b>Name of the paper</b>                             |
| Core                              | MM5CRT01           | Mathematical Analysis                                |
| Core                              | MM5CRT02           | Differential Equations                               |
| Core                              | MM5CRT03           | Abstract Algebra                                     |
| Core                              |                    | Human Rights & Mathematics for Environmental Studies |
| Open Course                       | MM5OPT02           | Applicable Mathematics                               |

| <b>SEMESTER VI</b>                |                    |                                |
|-----------------------------------|--------------------|--------------------------------|
| <b>Title &amp; type of course</b> | <b>Course Code</b> | <b>Name of the paper</b>       |
| Core                              | MM6CRT01           | Real Analysis                  |
| Core                              | MM6CRT02           | Graph Theory and Metric Spaces |
| Core                              | MM6CRT03           | Complex Analysis               |
| Core                              | MM6CRT04           | Linear Algebra                 |
| Elective                          | MM6CBT01           | Operations Research            |
| Project                           | MM6PRT01           |                                |

| <b>B.Sc. PROGRAMME IN PHYSICS</b>                               |                      |  |
|---|----------------------|--|
| <b>SEMESTER I</b>   |                      |  |
| <b>Title &amp; type of course</b>                               | <b>Course Code</b>   | <b>Name of the paper</b>   |
| Core course I   | PH1CRT01             | Methodology and perspectives of Physics                                |
| 1 <sup>st</sup> Complementary Course I (Mathematics)            | MM1CMT01             | Partial Differentiation , Matrices, Trigonometry And Numerical Methods |
| 2 <sup>nd</sup> Complementary Course II (Chemistry/ Statistics) | CH1CMT01<br>ST1CMT01 | Basic Theoretical and Analytical Chemistry<br>Descriptive Statistics   |

| <b>SEMESTER II</b>   |                      |   |
|--|----------------------|---|
| <b>Title &amp; type of course</b>                              | <b>Course Code</b>   | <b>Name of the paper</b>                      |
| Core course 2  | PH2CRT02             | Mechanics and Properties of Matter            |
| 1 <sup>st</sup> Complementary Course (Mathematics) II          | MM2CMT02             | Integral Calculas And Differential Equations  |
| 2 <sup>nd</sup> Complementary Course (Chemistry/Statistics) II | CH2CMT02<br>ST1CMT02 | Basic organic Chemistry<br>Probability Theory |
| Core Course 2 - Physics Practical II                           | PH2CRP01             | Mechanics and properties of matter (P)        |
| 2 <sup>nd</sup> Complementary Course Chemistry Practical I     | CH2CMP01             | Volumetric Analysis                           |

| <b>SEMESTER III</b>   |                    |   |
|---|--------------------|---|
| <b>Title &amp; type of course</b>                               | <b>Course Code</b> | <b>Name of the paper</b>                                |
| Core Course III   | PH3CRT03           | Optics, Laser and Fibre optics                          |
| 1 <sup>st</sup> Complementary Course (Mathematics) III          | MM3CMT03           | Vector calculus, Analytic Geometry and Abstract Algebra |
| 2 <sup>nd</sup> Complimentary Course (Chemistry/Statistics) III | CH3CMT03           | Physical Chemistry -I                                   |
| Statistics  | ST3CMT03           | Probability Distributions                               |

| <b>SEMESTER IV</b>   |                      |  |
|--|----------------------|--|
| <b>Title &amp; type of course</b>                              | <b>Course Code</b>   | <b>Name of the paper</b>                               |
| Core Course III  | PH4CRT04             | Semiconductor Physics                                  |
| 1 <sup>st</sup> Complementary Course (Mathematics) IV          | MM4CMT04             | Fourier series, Laplace transform and Complex analysis |
| 2 <sup>nd</sup> Complementary Course (Chemistry/Statistics) IV | CH4CMT05<br>ST4CMT04 | Physical Chemistry-II<br>Statistical inference         |
| Core Course- Practical IV                                      | PH4CRP02             | Optics & Semiconductor Physics (P)                     |
| 2 <sup>nd</sup> complementary Course (Chemistry) Practical III | CH4CMP02             | Physical Chemistry Practicals                          |

| <b>SEMESTER V</b>                 |                    |  |
|-----------------------------------|--------------------|--|
| <b>Title &amp; type of course</b> | <b>Course Code</b> | <b>Name of the paper</b>               |
| Core Course V                     | PH5CRT05           | Electricity and Electrodynamics        |
| Core Course VI                    | PH5CRT06           | Classical and Quantum Mechanics        |
| Core Course VII                   | PH5CRT07           | Digital Electronics and Programming    |
| Core Course VIII                  | PH5CRT08           | Environmental Physics and Human Rights |
| Open Course                       | PH50PT01           | Our Universe                           |

| <b>SEMESTER VI</b>                |                    |   |
|-----------------------------------|--------------------|---|
| <b>Title &amp; type of course</b> | <b>Course Code</b> | <b>Name of the paper</b>                                |
| Core Course IX                    | PH6CRT09           | Thermal and statistical Physics                         |
| Core Course X                     | PH6CRT10           | Relativity and Spectroscopy                             |
| Core Course XI                    | PH6CRT11           | Nuclear, Particle and Astrophysics                      |
| Core Course XII                   | PH6CRT12           | Solid State Physics                                     |
| Choice Bared Course               | PH6CBT05           | Astronomy & Astophysics                                 |
| Core Practical III                | PH6CRP03           | Electricity, Magnetism and Laser                        |
| Core Practical IV                 | PH6CRP04           | Digital Electronics                                     |
| Core Practical V                  | PH6CRP05           | Thermal Physics, Spectroscopy and C++ Programming       |
| Core Practical VI                 | PH6CRP06           | Acoustics, Photonics and Advanced Semiconductor Physics |
| Project                           | PH6PRO01           | Project and Industrial unit                             |

| <b>B.Sc. PROGRAMME IN PHYSICS (VOC)</b> |                    |   |
|---|--------------------|---|
| <b>SEMESTER I</b>                       |                    |   |
| <b>Title &amp; type of course</b>       | <b>Course Code</b> | <b>Name of the paper</b>  |
| Common Course I English I               | EN1CC01            | Fine-tune Your English  |
| Second Language Malayalam Hindi         | ML1CCT09           | Katha Kavitha   |
|   | HNICCT01           | Poetry and one act play   |
| Core course I                           | PH1CRT01           | Methodology and perspectives of Physics                               |
| Complementary Course (Mathematics) I    | MM1CMT01           | Partial Differentiation, Matrices, Trigonometry And Numerical Methods |
| Vocational Course I                     | CA1VOT01           | Computer Fundamentals   |
| Vocational Course II                    | CA1VOT02           | Computer Networks and internet Technologies                           |

| <b>SEMESTER II</b>                               |                    |   |
|--|--------------------|---|
| <b>Title &amp; type of course</b>                | <b>Course Code</b> | <b>Name of the paper</b>                          |
| Common Course - English 2                        | EN1CC03            | Issues that Matter                                |
| Common Course Malayalam<br>Second Language Hindi | ML2CCT10           | Gadhyaparichayam                                  |
|  | HN2CCT02           | Prose & short stories                             |
| Core course 2                                    | PH2CRT02           | Mechanics and Properties of matter                |
| 1st Complementary Course (Mathematics) II        | MM2CMT02           | Integral Calculas And Differential Equations      |
| Vocational Course III                            | CA2VOT03           | Word and Data Processing Packages                 |
| Vocational Course IV                             | CA2VOT04           | Programming in ANSI C                             |
| Core Course 2<br>Physics Practical II            | PH2CRP01           | Mechanics and properties of matter (P)            |
| Vocational Course<br>Practical II                | CA2VOP01           | Introduction to computers and ANSI- C programming |

| <b>SEMESTER III</b>                        |                    |   |
|--|--------------------|---|
| <b>Title &amp; type of course</b>          | <b>Course Code</b> | <b>Name of the paper</b>                              |
| Common Course - English 3                  | EN2CC05            | Literature and / as Identity                          |
| Core Course III                            | PH3CRT03           | Optics, Laser and Fibre optics                        |
| Ist Complimentary Course (Mathematics) III | MM3CMT03           | Vector calculus, Analytic Geometry & Abstract algebra |
| Vocational Course V                        | CA3VOT05           | Concepts of object oriented programming               |
| Vocational Course VI                       | CA3VOT06           | Operating System                                      |

| <b>SEMESTER IV</b>                        |                    |  |
|---|--------------------|--|
| <b>Title &amp; type of course</b>         | <b>Course Code</b> | <b>Name of the paper</b>                               |
| Common Course - English 4                 | EN4CC06            | Illuminations  |
| Core Course IV                            | PH4CRT04           | Semi conductor Physics                                 |
| Ist Complimentary Course (Mathematics) IV | MM4CMT04           | Fourier series, Laplace transform and Complex Analysis |
| Vocational Course VII                     | CA4VOT07           | Visual Basic Programming                               |
| Vocational Course VIII                    | CA4VOT08           | Web development & PHP Programming                      |

|                             |          |   |
|-----------------------------|----------|---|
| Core course Practical       | PH4CRP02 | Optics & Semiconductor Physics (P)                                    |
| Vocational Course Practical | CA4VOT01 | Data Processing Packages, Operating System & Visual Basic Programming |
| Vocational Course Practical | CA4VOP03 | C++ Programming & Web development                                     |

### SEMESTER V

| Title & type of course | Course Code | Name of the paper                      |
|------------------------|-------------|--|
| Core Course V          | PH5CRT05    | Electricity and Electrodynamics        |
| Core Course VI         | PH5CRT06    | Classical and Quantum Mechanics        |
| Core Course VII        | PH5CRT07    | Digital Electronics and Programming    |
| Core Course VIII       | PH5CRT08    | Environmental Physics and Human Rights |
| Open Course            | PH50PT02    | Physics in Daily Life                  |

### SEMESTER VI

| Title & type of course | Course Code | Name of the paper                                       |
|------------------------|-------------|---|
| Core Course IX         | PH6CRT09    | Thermal and statistical Physics                         |
| Core Course X          | PH6CRT10    | Relativity and Spectroscopy                             |
| Core Course XI         | PH6CRT11    | Nuclear, Particle and Astrophysics                      |
| Core Course XII        | PH6CRT12    | Solid State Physics                                     |
| Choice Bared Course    | PH6CBT05    | Astronomy & Astrophysics                                |
| Core Practical III     | PH6CRP03    | Electricity, Magnetism and Laser                        |
| Core Practical IV      | PH6CRP04    | Digital Electronics                                     |
| Core Practical V       | PH6CRP05    | Thermal Physics, Spectroscopy and C++ Programming       |
| Core Practical VI      | PH6CRP06    | Acoustics, Photonics and Advanced Semiconductor Physics |
| Project                | PH6PRO01    | Project and Industrial unit                             |

| <b>B.Sc. PROGRAMME IN CHEMISTRY</b>                 |                    |   |
|---|--------------------|---|
| <b>SEMESTER I</b>                                   |                    |   |
| <b>Title &amp; type of course</b>                   | <b>Course Code</b> | <b>Name of the paper</b>  |
| Core course I<br>(Chemistry)                        | CH1CRT01           | General And Analytical<br>Chemistry   |
| Complementary Course<br>(Mathematics) I             | MM1CMT01           | Partial Differentiation,<br>Matrices ,Trigonometry<br>And Numerical Methods |
| 2 <sup>nd</sup> Complementary Course<br>(Physics) I | PH1CMT02           | Properties of Matter<br>and Thermodynamics                                  |

| <b>SEMESTER II</b>  |                    |   |
|---|--------------------|---|
| <b>Title &amp; type of course</b>                           | <b>Course Code</b> | <b>Name of the paper</b>                        |
| Core course 2<br>(Chemistry)                                | CH2CRT02           | Theoretical and<br>Inorganic Chemistry          |
| 1 <sup>st</sup> Complementary Course<br>(Mathematics) II    | MM2CMT02           | Integral Calculas And<br>Differential Equations |
| 2 <sup>nd</sup> Complementary Course                        | PH2CMT02           | Mechanics And Super<br>conductivity             |
| Core Course 2 (Chemistry)<br>Practical I                    | CH2CRP01           | Volumetric Analysis                             |
| 2 <sup>nd</sup> Complementary Course<br>Physics Practical I | PH2CMPO1           | Complementary<br>(Physics) Practical II         |

| <b>SEMESTER III</b>                                       |                    |   |
|---|--------------------|---|
| <b>Title &amp; type of course</b>                         | <b>Course Code</b> | <b>Name of the paper</b>                                      |
| Core Course III   | CH3CRT03           | Organic Chemistry-I   |
| 1 <sup>st</sup> Complimentary Course<br>(Mathematics) III | MM3CMT03           | Vector calculus, Analytic<br>Geometry and Abstract<br>Algebra |
| 2 <sup>nd</sup> Complimentary Course<br>(Physics) III     | PH3CMT02           | Modern Physics &<br>Magnetism                                 |

| <b>SEMESTER IV</b>  |                    |  |
|---|--------------------|--|
| <b>Title &amp; type of course</b>                           | <b>Course Code</b> | <b>Name of the paper</b>                               |
| Core Course IV  | CH4CRT04           | Organic Chemistry-II                                   |
| 1 <sup>st</sup> Complimentary Course (Mathematics) IV       | MM4CMT04           | Fourier Series, Laplace transform and Complex analysis |
| 2 <sup>nd</sup> complimentary course (Physics) IV           | PH4CMT02           | Optics and solid-state Physics                         |
| Core course - Practical II                                  | CH4CRP02           | Qualitative Organic Analysis                           |
| 2 <sup>nd</sup> Complimentary course (Physics) Practical IV | PH4CMP02           | Complimentary Physics Practical                        |

| <b>SEMESTER V</b>                 |                    |                                       |
|-----------------------------------|--------------------|---------------------------------------|
| <b>Title &amp; type of course</b> | <b>Course Code</b> | <b>Name of the paper</b>              |
| Core Course V                     | CH5CRT05           | Environment, Ecology and Human Rights |
| Core Course VI                    | CH5CRT06           | Organic Chemistry III                 |
| Core Course VII                   | CH5CRT07           | Physical Chemistry I                  |
| Core Course VIII                  | CH5CRT08           | Physical Chemistry II                 |
| Open Course                       | CH5OPT01           | Chemistry in Everyday life            |

| <b>SEMESTER VI</b>                |                    |                          |
|-----------------------------------|--------------------|--------------------------|
| <b>Title &amp; type of course</b> | <b>Course Code</b> | <b>Name of the paper</b> |
| Core Course IX                    | CH6CRT09           | Inorganic Chemistry      |
| Core Course X                     | CH6CRT10           | Organic Chemistry IV     |
| Core Course XI                    | CH6CRT11           | Physical Chemistry III   |
| Core Course XII                   | CH6CRT12           | Physical Chemistry IV    |
| Choice Based Course               | CH6CBT01           | Polymer Chemistry        |

| <b>SEMESTER VI</b>                |                    |  |
|-----------------------------------|--------------------|--|
| <b>Title &amp; type of course</b> | <b>Course Code</b> | <b>Name of the paper</b>                                 |
| Practical 3                       | CH6CRP03           | Qualitative Inorganic Analysis                           |
| Practical 4                       | CH6CRP04           | Organic Preparations and Basic Laboratory Techniques     |
| Practical 5                       | CH6CRP05           | Physical Chemistry Practical                             |
| Practical 6                       | CH6CRP06           | Gravimetric Analysis                                     |
| Project                           | CH6PRP01           | Project and Industrial visit and comprehensive Viva-voce |

| <b>B.Sc. PROGRAMME IN BOTANY</b>                   |                    |  |
|--|--------------------|--|
| <b>SEMESTER I</b>                                  |                    |  |
| <b>Title &amp; type of course</b>                  | <b>Course Code</b> | <b>Name of the paper</b>                           |
| Core course I Botany                               | BO1CRT01           | Methodology of Science & An Introduction to Botany |
| 1 <sup>st</sup> Complementary Course (Chemistry) I | CH1CMT01           | Basic Theoretical and Analytical Chemistry         |
| 2 <sup>nd</sup> Complementary Course- (Zoology) II | ZY1CMT01           | Non Chordate diversity                             |

| <b>SEMESTER II</b>                      |                    |   |
|---|--------------------|---|
| <b>Title &amp; type of course</b>       | <b>Course Code</b> | <b>Name of the paper</b>  |
| Core course 2 Botany                    | BO2CRT02           | Microbiology, Mycology, and Plant Pathology   |
| 1st Complementary Course (Chemistry) II | CH2CMT02           | Basic Organic Chemistry   |
| 2nd Complementary Course (Zoology) II   | ZY2CMT02           | Chordate Diversity  |
| Core Course (Botany) Practical I        | BO2CRP01           | Methodology of Science & An introduction to Botany + Microbiology, Mycology & plant Pathology |

|   |           |   |
|---|-----------|---|
| 1st Complementary Course<br>(Chemistry) Practical I | CH2CMP01  | Volumetric Analysis                           |
| 2nd Complementary Course<br>(Zoology) Practical I   | ZIY2CMP01 | Non-chrdate Diversity +<br>Chordate Diversity |

### SEMESTER III

| Title & type of course | Course Code | Name of the paper                  |
|------------------------|-------------|------------------------------------|
| Core Course III        | B03CRT03    | Phycology and Bryology             |
| Chemistry III          | CH3CMT04    | Inorganic and Organic<br>Chemistry |
| Biology III            | Zy3CMT03    | Physiology and Immunology          |

### SEMESTER IV

| Title & type of course                                 | Course Code | Name of the paper   |
|--|-------------|---|
| Core Course IV   | B04CRT04    | Pteridology, Gymnosperms<br>& Paleobotany                         |
| 1 <sup>st</sup> Complimentary Course<br>(Chemistry) IV | CH4CMT06    | Advanced Bio-Organic<br>Chemistry                                 |
| 2 <sup>nd</sup> Complimentary Course<br>(Zoology) IV   | ZY4CMT04    | Applied Zoology   |
| Core Course Practical IV                               | BO4CRP02    | Phycology, Bryology,<br>Pteridology, Gymnosperms<br>& Paleobotany |
| Chemistry Practical II                                 | CH4CMP03    | Organic Chemistry Practicals                                      |
| Zoology - Practical IV                                 |             | Applied Zoology   |

### SEMESTER V

| Title & type of course | Course Code | Name of the paper                                     |
|------------------------|-------------|---|
| Core                   | B05CRT05    | Anatomy, Reproductive<br>Botany Microtechnique        |
| Core                   | B05CRT06    | Research Methodology,<br>Biophysics and Biostatistics |
| Core                   | B05CRT07    | Plant Physiology and<br>Biochemistry                  |
| Core                   | B05CRT08    | Environmental Science and<br>Human rights             |
| Open Course            | B05OPT01    | Agri-based Microenterprises                           |

| <b>SEMESTER VI</b>                |                    |   |
|-----------------------------------|--------------------|---|
| <b>Title &amp; type of course</b> | <b>Course Code</b> | <b>Name of the paper</b>                            |
| Core                              | B06CRT09           | Genetics, Plant breeding and Horticulture           |
| Core                              | B06CRT10           | Cell and Molecular Biology                          |
| Core                              | B06CRT11           | Angiosperm Morphology. Taxonomy and Economic Botany |
| Core                              | B06CRT12           | Biotechnology and Bioinformatics                    |
| Elective                          | B06PET01           | Agribusiness  |

| <b>B.Sc. PROGRAMME IN ZOOLOGY</b>                  |                    |   |
|--|--------------------|---|
| <b>SEMESTER I</b>                                  |                    |   |
| <b>Title &amp; type of course</b>                  | <b>Course Code</b> | <b>Name of the paper</b>                              |
| Core course (Zoology) I                            | ZY1CRT01           | General perspectives in Science & protistan diversity |
| 1 <sup>st</sup> Complementary Course (Chemistry) I | CH1CMT01           | Basic Theoretical and Analytical Chemistry            |
| 2 <sup>nd</sup> Complementary Course (Botany) II   | B01CMT01           | Cryptogams, Gymnosperms and Plant Pathology           |

| <b>SEMESTER II</b>   |                    |  |
|--|--------------------|--|
| <b>Title &amp; type of course</b>                            | <b>Course Code</b> | <b>Name of the paper</b>                                     |
| Core course (ZOOLOGY) 2                                      | ZY2CRT02           | Animal Diversity-Non chordata                                |
| 1 <sup>st</sup> Complementary Course (Chemistry) II          | CH2CMT02           | Basic Organic Chemistry                                      |
| 2 <sup>nd</sup> Complementary Course (Botany) II             | B02CMT02           | Plant Physiology   |
| Core Course (Zoology) Practical I                            | ZY2CRP01           | Animal Diversity Non-Chordata                                |
| 1 <sup>st</sup> Complementary Course (Chemistry) Practical I | CH2CMP02           | Volumetric Analysis  |
| 2 <sup>nd</sup> Complementary Course (Botany) Practical I    | B02CMP01           | Cryptogams, Gymnosperms & Plant Pathology + Plant physiology |

| <b>SEMESTER III</b>                      |                    |                                       |
|--|--------------------|---------------------------------------|
| <b>Title &amp; type of course</b>        | <b>Course Code</b> | <b>Name of the paper</b>              |
| Core Course III                          | ZY3CRT03           | Animal diversity - Chordata           |
| Ist Complimentary Course (Chemistry) III | CH3CMT04           | Inorganic and Organic Chemistry       |
| 2nd complimentary course (Botany) III    | BO3CMT03           | Angiosperm Taxonomy & Economic Botany |

| <b>SEMESTER IV</b>  |                    |  |
|---|--------------------|--|
| <b>Title &amp; type of course</b>                             | <b>Course Code</b> | <b>Name of the paper</b>   |
| Core Course IV  | ZY4CRT04           | Research Methodology, Biophysics, Biostatistics                            |
| 1 <sup>st</sup> Complementary Course Chemistry IV             | CH4CMT06           | Advanced Bio Organic Chemistry   |
| 2 <sup>nd</sup> Complementary Course Botany IV                | BO4CMT04           | Anatomy & Applied Botany   |
| Core Course - Practical - IV                                  | ZY4CRP02           | Animal Diversity chordata & Research Methodology Biophysics, Biostatistics |
| 1 <sup>st</sup> Complementary Course (Chemistry) Practical II | CH4CMP03           | Organic Chemistry Practicals   |
| 2 <sup>nd</sup> Complementary Course (Botany) Practical IV    |                    | Angiosperm Taxonomy, Economic Botany, Anatomy & Applied Botany             |

| <b>SEMESTER V</b>                 |                    |  |
|-----------------------------------|--------------------|--|
| <b>Title &amp; type of course</b> | <b>Course Code</b> | <b>Name of the paper</b>                       |
| Core Course 5                     | ZY5CRT05           | Environmental Biology and Human Rights         |
| Core Course 6                     | ZY5CRT06           | Cell Biology and Genetics                      |
| Core Course 7                     | ZY5CRT07           | Evolution, Ethology & Zoogeography             |
| Core Course 8                     | ZY5CRT08           | Human Physiology, Biochemistry & Endocrinology |
| Open Course                       | ZY5OPT02           | Public Health & Nutrition                      |

| <b>SEMESTER VI</b>                |                    |  |
|-----------------------------------|--------------------|--|
| <b>Title &amp; type of course</b> | <b>Course Code</b> | <b>Name of the paper</b>   |
| Core Course                       | ZY6CRT09           | Developmental Biology  |
| Core Course                       | ZY6CRT10           | Microbiology & Immunology  |
| Core Course                       | ZY6CRT11           | Biotechnology, Bio-informatics & Molecular Biology   |
| Core Course                       | ZY6CRT12           | Occupational Zoology<br>(Aquaculture, Apiculture,<br>Vermiculture & Quil Farming)              |
| Elective                          | ZY6CBT04           | Elective: Nutrition, Health &<br>life style management   |
| Practical                         | ZY6CRP03           | Environmental Biology,<br>Toxicology, Cell Biology &<br>Genetics                               |
| Practical                         | ZY6CRP04           | Evolution, Ethology,<br>Zoogeography, Human Physi-<br>ology, Biochemistry & Endocri-<br>nology |
| Practical                         | ZY6CRP05           | Developmental Biology,<br>Microbiology & Immunology  |
| Practical                         | ZY6CRP06           | Biotechnology, Bioinformatics<br>Molecular Biology &   |
| Project                           | ZY6PRP01           | Project Work   |

**B.Sc. PROGRAMME IN CLINICAL NUTRITION AND DIETETICS**

**SEMESTER I**

| <b>Title &amp; type of course</b>        | <b>Course Code</b> | <b>Name of the paper</b>       |
|--|--------------------|--------------------------------|
| Common Course I English                  | EN1CC01            | Fine tune your English         |
| Core course I                            | CN1CRT01           | Basic Nutrition                |
| Core Course-II                           | CN1CRT02           | Basic Dietetics                |
| Core Course-III                          | CN1CRT03           | Family Meal Management 1       |
| Complementary Course<br>(Biochemistry) I | CN1CMT01           | Fundamentals of Biochemistry   |
| Complementary Course                     | CN1CMT02           | Human Anatomy and Physiology I |

**SEMESTER II**

| <b>Title &amp; type of course</b>              | <b>Course Code</b> | <b>Name of the paper</b>        |
|--|--------------------|---------------------------------|
| Common Course IV<br>English3                   | EN1CC03            | Issues that matter              |
| Core course IV                                 | CN2CRT04           | Advanced Nutrition              |
| Core Course-V                                  | CN2CRT05           | Clinical Nutrition              |
| Core Course-VI                                 | CN2CRT06           | Family Meal Management II       |
| I Complementary Course<br>(Biochemistry) I     | CN2CMT03           | General Biochemistry            |
| II Complementary Course<br>(Human Physiology)I | CN2CMT04           | Human Anatomy and Physiology II |
| Biochemistry Practical                         | CN2CMP01           | Biochemistry Practical 1        |
| Human Physiology Practical                     | CN2CMP02           | Human Physiology Practical-1    |
| Field Study                                    |                    | Field/Industrial visit          |

| <b>SEMESTER III</b>               |                    |                                  |
|-----------------------------------|--------------------|----------------------------------|
| <b>Title &amp; type of course</b> | <b>Course Code</b> | <b>Name of the paper</b>         |
| Core Theory                       | CN3CRT07           | Therapeutic Nutrition            |
| Core Theory                       | CN3CRT08           | Food Commodities I               |
| Core Theory                       | CN3CRT09           | Community Nutrition              |
| Core Practical                    | CN3CRP01           | Therapeutic NutritionI           |
| Core Practical                    | CN3CRP02           | Community Nutrition              |
| Complimentary Theory              | CN3CMT05           | Nutritional Biochemistry         |
| Complimentary Theory              | CN3CMT06           | Human Anatomy and Physiology III |

| <b>SEMESTER IV</b>                |                    |                                    |
|-----------------------------------|--------------------|------------------------------------|
| <b>Title &amp; type of course</b> | <b>Course Code</b> | <b>Name of the paper</b>           |
| Core Theory                       | CN4CRT10           | General Microbiology               |
| Core Theory                       | CN4CRT11           | Food Commodities II                |
| Core Practical                    | CN4CRP03           | Therapeutic Nutrition Practical II |
| Core Practical                    | CN4CRP04           | Quantity Food Production Practical |
| Complementary Theory              | CN4CMT07           | Biochemical Aspects of Nutrition   |
| Complementary Practical           | CN4CMP03           | Biochemistry Practical II          |
| Complementary Theory              | CN4CMT08           | Human Anatomy and Physiology IV    |
| Complementary Practical           | CN4CMP04           | Human Physiology Practical II      |

| <b>SEMESTER V</b>                 |                    |   |
|-----------------------------------|--------------------|---|
| <b>Title &amp; type of course</b> | <b>Course Code</b> | <b>Name of the paper</b>                  |
| Core Theory                       | CN5CRT12           | Food Microbiology, Sanitation and Hygiene |
| Core Theory                       | CN5CRT13           | Personnel Management                      |
| Core Theory                       | CN5CRT14           | Research Methodology and Statistics       |
| Core Theory                       | CN5CRT15           | Human Rights & Environmental Studies      |
| Open Course                       | CN5OPT16           | Food Fortification                        |
| Core Practical                    | CN5CRP05           | Food Science Practical                    |

| <b>SEMESTER VI</b>                |                                  |   |
|-----------------------------------|----------------------------------|---|
| <b>Title &amp; type of course</b> | <b>Course Code</b>               | <b>Name of the paper</b>                                    |
| Core Theory                       | CN6CRT17                         | Food Safety   |
| Core Theory                       | CN6CRT18                         | Food Adulteration   |
| Core Theory                       | CN6CRT19                         | Preventive Nutrition  |
| Core Theory                       | CN6CRT20                         | Food Service Management                                     |
| Optional Course                   | CN6OCT21<br>CN6OCT22<br>CN6OCT23 | Food Preservation<br>Epidemiology<br>Information Technology |
| Core Practical                    | CN6CRP06                         | Meal Management Practical                                   |
| Project                           | CN6PRP07                         | Project   |
| On the Job Training               | CN6OJP08                         | OJT   |

**B.COM DEGREE PROGRAMME****SEMESTER I**

| <b>Title &amp; type of course</b>            | <b>Course Code</b> | <b>Name of the paper</b>                       |
|--|--------------------|--|
| Common course I English                      | EN1CC01            | Fine tune your English                         |
| Common course II second language (Malayalam) | ML1CCT05           | Kathayum Kavithayum                            |
| Hindi  | HN1CCT01           | Prose & Mass Media                             |
| Core course I                                | CO1CRT01           | Dimensions and Methodology of Business Studies |
| Core course II                               | CO1CRT02           | Financial Accounting I                         |
| Core course III                              | CO1CRT03           | Corporate Regulations and Administration       |
| Complimentary course                         | CO1CMT01           | Banking and Insurance                          |

**SEMESTER II**

| <b>Title &amp; type of course</b>            | <b>Course Code</b> | <b>Name of the paper</b>                                 |
|--|--------------------|--|
| Common course III English                    | EN2CC03            | Issues that matter                                       |
| Common course IV Second language (Malayalam) | ML2CCT06           | Athma Kadha, Lekhanam, Poetry, Commercial Correspondence |
| Second language (Hindi)                      | HN2CCT02           | Poetry, Commercial Correspondence & Translation          |
| Core course IV                               | CO2CRT04           | Financial Accounting II                                  |
| Core Course V                                | CO2CRT05           | Business Regulatory Framework                            |
| Core course VI                               | CO2CRT06           | Business Management                                      |
| Complimentary course                         | CO2CMT02           | Principles of Business Decisions                         |

| <b>SEMESTER III</b>               |                    |   |
|-----------------------------------|--------------------|---|
| <b>Title &amp; type of course</b> | <b>Course Code</b> | <b>Name of the paper</b>                  |
| Common Course V<br>English        | EN3CC07            | Gems of Imagination                       |
| Core Course                       | CO3CRT07           | Corporate Accounts-I                      |
| Core Course                       | CO3CRT08           | Quantitative Techniques<br>for Business-I |
| Core Course                       | CO3CRT09           | Financial Markets &<br>Operations         |
| Core Course                       | CO3CRT10           | Marketing Management                      |
| Optional I                        | CO3OCT01           | Goods & Services Tax                      |

| <b>SEMESTER IV</b>                |                    |   |
|-----------------------------------|--------------------|---|
| <b>Title &amp; type of course</b> | <b>Course Code</b> | <b>Name of the paper</b>                                |
| Common VI- English                | CN4CC08            | Revisiting the Classics                                 |
| Core Course                       | CO4CRT11           | Corporate Accounts - II                                 |
| Core Course                       | CO4CRT12           | Quantitative Techniques<br>for Business- II             |
| Core Course                       | CO4CRT13           | Entrepreneurship<br>Development & Project<br>Management |
| Optional -II                      | CO4OCT01           | Financial Services                                      |

| <b>SEMESTER V</b>                 |                    |  |
|-----------------------------------|--------------------|--|
| <b>Title &amp; type of course</b> | <b>Course Code</b> | <b>Name of the paper</b>                 |
| Core Course                       | CO5CRT14           | Cost Accounting I                        |
| Core Course                       | CO5CRT15           | Environment Management<br>& Human Rights |
| Core Course                       | CO5CRT16           | Financial Management                     |
| Core Course                       | CO5OCT01           | Incometax - 1                            |
| Open Course                       | EC50PT01           | Fundamentals of Economics                |

| <b>SEMESTER VI</b>                |                    |                                  |
|-----------------------------------|--------------------|----------------------------------|
| <b>Title &amp; type of course</b> | <b>Course Code</b> | <b>Name of the paper</b>         |
| Core Course                       | C06CRT17           | Cost Accounting II               |
| Core Course                       | C06CRT18           | Advertisement & Sales Management |
| Core Course                       | C06CRT19           | Auditing & Assurance             |
| Core Course                       | C06CRT20           | Management Accounting            |
| Optional IV                       |                    |                                  |
| Optional                          | C06OCT01           | Income Tax II                    |
|                                   | C06PR01            | Project & Viva                   |

## B.Voc. Fashion Technology (2019 Onwards)

| SEMESTER I  |  |
|-------------|--|
| Course Code | Title of course                              |
| BOCG101     | Listening and Speaking Skills in English (T) |
| BOCG102     | IT For Business (AOC)                        |
| FTHG101     | Textiles Science (AOC)                       |
| FTHS101     | Introduction to Fashion Art (AOC)            |
| FTHS102     | Fundamentals of Sweing Technique (AOC)       |
| FTHS103     | Surface Ornamentation (AOC)                  |

  

| SEMESTER II |   |
|-------------|---|
| Course Code | Title of course                                 |
| BOCG201     | Writing and Presentation Skills in English (T)  |
| FTHG201     | Fundamentals of Apparel Production (T)          |
| FTHG202     | Introduction to Fashion Business (T)            |
| FTHS201     | Elements of Design in Fashion (AOC)             |
| FTHS202     | Basics of Pattern Making And Construction (AOC) |
| FTHS203     | Internship-1 (Fashion Boutique)                 |

  

| SEMESTER III |   |
|--------------|---|
| Course Code  | Title of course                                       |
| BOCG301      | Principles of Management (T)                          |
| FTHG301      | Merchandising in Fashion (T)                          |
| FTHG302      | Clothing Care (T)                                     |
| FTHS301      | World Costume-1 (AOC)                                 |
| FTHS302      | Draping (AOC)   |
| FTHS303      | Pattern Making, Construction and Grading Basics (AOC) |

  

| SEMESTER IV |  |
|-------------|--|
| Course Code | Title of course                              |
| BOCG401     | Soft Skills and Perssonality Development (T) |
| FTHG401     | Advanced Fashion Illustration (AOC)          |
| FTHG402     | World Costume-II (AOC)                       |

|         |   |
|---------|---|
| FTHS401 | Women's Wear and Kids Wear Construction (AOC) |
| FTHS402 | Project 1 (Eco-friendly Garments)             |
| FTHS403 | Internship-2 (Garments Manufacturing Unit)    |

### SEMESTER V

| Course Code | Title of course                                   |
|-------------|---|
| BOCG501     | Environmental Studies (T)                         |
| FTHG501     | Textile Quality Analysis (T)                      |
| FTHG502     | Chemical Processing and Finishing of Textiles (T) |
| FTHS501     | Men's Wear and Kids Wear Construction (AOC)       |
| FTHS502     | Soft Furnishing (AOC)                             |
| FTHS503     | Computer Aided Design (AOC)                       |

### SEMESTER VI

| Course Code | Title of course                  |
|-------------|----------------------------------|
| BOCG601     | Entrepreneurship Development (T) |
| FTHG601     | Accessory Design (AOC)           |
| FTHG602     | Textile Design (AOC)             |
| FTHS601     | Thematic Line Development (AOC)  |
| FTHS602     | Portfolio Presentation (AOC)     |
| FTHS603     | Internship-III (Export House)    |

## B.Voc. Sports, Nutrition and Physiotherapy (2019 Onwards)

### SEMESTER I

| Title & type of course      | Course Code | Name of the paper                        |
|-----------------------------|-------------|--|
| General Component           | BOCG101     | Listening and Speaking Skills in English |
| General Component           | BOCG102     | IT for Business (AOC)                    |
| General Component           | SPTIGI      | Basic Nutrition                          |
| Skill Component             | SPTISI      | Human Physiology-1                       |
| Skill Component             | SPTIS2      | Human Anatomy-1                          |
| Skill Component - Practical | SPTIS3      | Human Anatomy-1 Practical                |

| <b>SEMESTER II</b>                |                    |  |
|-----------------------------------|--------------------|--|
| <b>Title &amp; type of course</b> | <b>Course Code</b> | <b>Name of the paper</b>                   |
| General Component                 | BOCG201            | Writing and presentation Skills in English |
| General Component                 | SPT2G1             | Biomechanics                               |
| General Component                 | SPT2G2             | Family Meal Management                     |
| Skill Component                   | SPT2S1             | Human Anatomy - II                         |
| Skill Component                   | SPT2S2             | Human Physiology-II                        |
| Skill Component Practical         | SPT2S3             | Human Physiology-II Practical              |
| Skill Component                   | SPT2S4             | Exercise Therapy                           |
| Skill Component - Practical       | Spt2s5             | Exercise Therapy - Practical               |

| <b>SEMESTER III</b>               |                    |   |
|-----------------------------------|--------------------|---|
| <b>Title &amp; type of course</b> | <b>Course Code</b> | <b>Name of the paper</b>                    |
| General Component                 | SPT3G1             | Therapeutic Nutrition                       |
| General Component                 | SPT3G2             | General Psychology and Sports Psychology    |
| Skill Component                   | SPT3S1             | Exercise Physiology and Fitness             |
| Skill Component - Practical       | SPT3S2             | Exercise Physiology and Fitness - Practical |
| Skill Component                   | SPT3S3             | Clinical Orthopaedics and Sports Medicine-1 |
| Skill Component                   | SPT3S4             | Electrotherapy-1                            |

| <b>SEMESTER IV</b>                |                    |                          |
|-----------------------------------|--------------------|--------------------------|
| <b>Title &amp; type of course</b> | <b>Course Code</b> | <b>Name of the paper</b> |
| General Component                 | BOCG401            | Environmental Studies    |
| General Component                 | SPT4G1             | Food Science             |
| General Component                 | SPT4G2             | First Aid (AOC)          |

|                             |        |   |
|-----------------------------|--------|---|
| Skill Component             | SPT4S1 | Advanced Sports Physiotherapy               |
| Skill Component             | SPT4S2 | Clinical Orthopaedics and Sports Medicine-2 |
| Skill Component             | SPT4S3 | Electrotherapy-2                            |
| Skill Component - Practical | SPT4S4 | Electrotherapy-2 Practicaal                 |
| Skill Component             | SPT4S5 | Project-1                                   |

### SEMESTER V

| Title & type of course | Course Code | Name of the paper   |
|------------------------|-------------|---|
| General Component      | BOCG501     | Environmental Studies   |
| General Component      | SPT5G1      | Community Nutrition   |
| General Component      | SPT5G2      | Basic Nursing and Health Promotion                                |
| Skill Component        | SPT5S1      | Physiotherapy in Orthopaedics - Practical                         |
| Skill Component        | SPT5S3      | Physiotherapy in Neurology and Neurosurgery                       |
| Skill Component        | SPT5S4      | Physiotherapy in General Medicine and Cardiothoracic Conditions-1 |

### SEMESTER VI

| Title & type of course      | Course Code | Name of the paper   |
|-----------------------------|-------------|---|
| General Component           | SPT6G1      | Socilogy  |
| General Component           | SPT6G2      | Weight Management and Rehabilitation (AOC)                        |
| Skill Component             | SPT6S1      | Physiotherapy in General Medicine and Cardiothoracic conditions-2 |
| Skill Component             | SPT6S2      | Sports Nutrition  |
| Skill Component - Practical | SPT6S3      | Sports Nutrition- Practical                                       |
| Skill Component             | SPT6S4      | Project-2   |
| Skill Component             | SPT6S5      |   |

## 18. Year Plan (2020-2021)

| JUNE 2020 |     |  |
|-----------|-----|--|
| 1         | Mon | Staff Meeting - Dept. of Botany, Inter Collegiate Online Quiz series in life science - Dept. of Zoology, Staff Meeting - PG Dept. of English (SF), College Reopening Day - B.Voc Fashion Technology College Reopening Day - Dept. of B.Voc Sports Nutrition & Physiotherapy  |
| 2         | Tue | Inter Collegiate Online Quiz series in life science - Dept. of Zoology   |
| 3         | Wed | Inter Collegiate Online Quiz series in life science - Dept. of Zoology   |
| 4         | Thu | Inter Collegiate Online Quiz series in life science - Dept. of Zoology<br>Orientation class on Online Classes for III DC in Google meet - Dept. of History, Online PTA meeting. - Dept. of Politics  |
| 5         | Fri | Observation of Environment day - Planted Plants - Dept. of Maths<br>Observation of World Environment Day - Plant a sapling photography competition. - Dept. of Botany, Inter Collegiate Online Quiz series in life science - Dept. of Zoology, World environment day celebration, Inter collegiate Documentary competition on Ethology of Wild Animals - Dept. of Zoology, Orientation class on Online classes for II DC in Google meet - Dept. of History, Environmental day - Online Poster Writing Competition - Dept. of M.Sc Chemistry, Online English coaching for the students of St. George LPS Chittar. - Dept. of Politics |
| 6         | Sat | Inter Collegiate Online Quiz series in life science - Dept. of Zoology   |
| 7         | Sun |  |
| 8         | Mon | Inter Collegiate Online Quiz series in life science - Dept. of Zoology<br>Environmental Day Celebration - Online Competition - Cards with eco friendly messages - Dept. of Chemistry<br>Inter Collegiate Online Quiz series in life science - Dept. of Zoology   |
| 9         | Tue | Inter Collegiate Online Quiz series in life science - Dept. of Zoology   |
| 10        | Wed | Inter Collegiate Online Quiz series in life science - Dept. of Zoology<br>Planting of vegetable seedlings in the premises of Chittar LP School. - Dept. of Politics  |
| 11        | Thu | Inter Collegiate Online Quiz series in life science - Dept. of Zoology   |
| 12        | Fri | Inter Collegiate Online Quiz series in life science - Dept. of Zoology   |
| 13        | Sat |  |
| 14        | Sun |  |
| 15        | Mon | Interview for the staff selection - Dept. of English<br>Staff Meeting - Dept. of M.Sc Chemistry  |
| 16        | Tue |  |
| 17        | Wed |  |
| 18        | Thu |  |

|    |     |   |
|----|-----|---|
| 19 | Fri | Observation of Yoga day - Upload short videos in which they are doing various yoga asanas daily and ask the students to do the same and send on their respective class WhatsApp groups. - Dept. of Maths<br>Webinar on Bird Biodiversity - Dept. of Zoology<br>Reading Day - Book Review competition - Dept. of English<br>Online Reading Competition in Hindi - Dept. of Hindi<br>Online Quiz Competition - Dept. of Malayalam<br>Yoga with Family - NCC |
| 20 | Sat |   |
| 21 | Sun |   |
| 22 | Mon | International Yoga day - NCC  |
| 23 | Tue |   |
| 24 | Wed |   |
| 25 | Thu |   |
| 26 | Fri | Observation of International Day against abuse & illicit trafficking - Dept. of Chemistry   |
| 27 | Sat |   |
| 28 | Sun |   |
| 29 | Mon |   |
| 30 | Tue |   |

### JULY 2020

|    |     |  |
|----|-----|--|
| 1  | Wed |  |
| 2  | Thu | Online Power point presentation competition - Dept. of Zoology   |
| 3  | Fri |  |
| 4  | Sat |  |
| 5  | Sun |  |
| 6  | Mon | World Zoonotic day observation : Awareness talk on Zoonotic diseases like Covid 19 - Dept. of Zoology  |
| 7  | Tue | Extension Programme - Dept. of M.Sc Chemistry  |
| 8  | Wed | III DC PTA - Dept. of Botany   |
| 9  | Thu | Conduct a Webinar on 'Personality Development in Digital era' - Dept. of Maths   |
| 10 | Fri | Online seminar for the parents of Chittar LP School.-Dept. of Politics   |
| 11 | Sat | Observation of World Population Day - Online poster competition on the topic "Impact of Covid-19 in population growth" - Dept. of Maths<br>Population day Poster competition - Dept. of English<br>Population day Quiz Competition - NCC |

|    |     |  |
|----|-----|--|
| 12 | Sun |  |
| 13 | Mon | Lecture series on Polar ecosystem - Dept. of Zoology   |
| 14 | Tue | Internal Exam for III Sem and V sem UG and III Sem PG_   |
| 15 | Wed | Internal Exam for III Sem and V sem UG and III Sem PG_   |
| 16 | Thu | Internal Exam for III Sem and V sem UG and III Sem PG  |
| 17 | Fri |  |
| 18 | Sat | Biodiversity Documentation - Dept. of Zoology  |
| 19 | Sun |  |
| 20 | Mon | Introduction of Swayam Online course to students (16 hr certificate course) - Dept. of Maths   |
| 21 | Tue | Enrichment Programme - Webinar & Quiz on the topic 'Moon' - Dept. of Physics<br>Commemorating Mandela Day - Presentation on Online platform - Dept. of History                       |
| 22 | Wed | Industrial Visit - Dept. of M.Sc Chemistry   |
| 23 | Thu |  |
| 24 | Fri |  |
| 25 | Sat |  |
| 26 | Sun |  |
| 27 | Mon | Online Qui Competition commemorating Karail Vijay Diwas - NCC St. Alphonsa - Heavenly Patron Day Celebration - Dept. of Chemistry  |
| 28 | Tue | World hepatitis day observation : Awareness talk on how to keep away from hepatitis - Dept. of Zoology<br>World Nature conservation Day - Online Quiz competition - Dept. of History |
| 29 | Wed |  |
| 30 | Thu | Invited lecture on adolescent health - Dept. of English  |
| 31 | Fri |  |

| AUGUST 2020 |     |   |
|-------------|-----|---|
| 1           | Sat |   |
| 2           | Sun |   |
| 3           | Mon | Observation of World Breast Feeding week - Dept. of Clinical Nutrition  |
| 4           | Tue |   |
| 5           | Wed | Hiroshima Day - Online Documentary Screening - Dept. of History<br>Staff Meeting - Dept. of Clinical Nutrition<br>Orientation Class - B.Voc Fashion Technology<br>Orientation Class - Dept. of B.Voc Sports Nutrition & Physiotherapy                             |
| 6           | Thu | Webinar by an Eminent Mathematicians - Dept. of Maths<br>Online Poetry writing competition - Dept. of Physics<br>Observation on Hiroshima Day- Online talk - Dept. of Chemistry   |
| 7           | Fri | Environmental Literacy Quiz Series 1 - Dept. of Botany<br>National Handloom Day (Draping Competition for II DC Students) - B.Voc Fashion Technology   |
| 8           | Sat |   |
| 9           | Sun |   |
| 10          | Mon | Hiroshima - Nagasaki day Observation - Poster designing competition - Dept. of Physics<br>Quit India movement day - Dept. of History  |
| 11          | Tue |   |
| 12          | Wed | Online PPT Competitions - Dept. of Chemistry<br>International Youth day : A talk on energetic youths - Dept. of Zoology<br>Community Nutrition Programme - Dept. of Clinical Nutrition<br>Fresher's day for 1st PG - Dept. of M.Sc Chemistry                      |
| 13          | Thu | Caption writing competition "HIBSKUSHA - the survivors" - Dept. of Physics, Community Nutrition Programme - Dept. of Clinical Nutrition, Organ Donation day - NCC   |
| 14          | Fri | Environmental Literacy Quiz Series - Dept. of Botany<br>Independence Day Celebration - Craft making competition in google form - Dept. of History<br>Community Nutrition Programme - Dept. of Clinical Nutrition<br>Extension Activity - PG Dept. of English (SF) |
| 15          | Sat | Essay Writing - Dept. of English<br>Community Nutrition Programme - Dept. of Clinical Nutrition<br>Independence day Celebration - NCC   |
| 16          | Sun |   |
| 17          | Mon | Community Nutrition Programme - Dept. of Clinical Nutrition   |
| 18          | Tue | Association inauguration - Dept. of English<br>Online Independence day celebration.-Dept. of Politics   |

|    |     |  |
|----|-----|--|
| 19 | Wed | Onam Celebration - Dept. of Botany<br>Photography day : Photography competition on wild life - Dept. of Zoology<br>Bridge Course - Dept. of English<br>An all Kerala intercollegiate Patriotic song competition titled (Sarfari) as part of Independence day and international Youth day celebration - Dept. of Hindi<br>An all Kerala Intercollegiate skill hunt Competition Title Amogha (Poetry recitation in Malayalam) was conducted as part of independence day and international youth day celebration in association with National Service Scheme and Dept. of Hindi. - Dept. of Malayalam |
| 20 | Thu | World Mosquito Day - Leaflet distribution on different types of mosquito borne diseases.- Dept. of Zoology   |
| 21 | Fri |  |
| 22 | Sat |  |
| 23 | Sun |  |
| 24 | Mon | Introduction about Certificate course (TEX Programme) for III DC Mathematics class (Online mode) - Dept. of Maths<br>Department Association (Español 2K19) - B.Voc Fashion Technology<br>Onam Celebration - Dept. of B.Voc Sports Nutrition & Physiotherapy  |
| 25 | Tue | Webinar on Phytodynamic Therapy of Cancer - Dept. of Zoology<br>Inauguration of NET Coaching - Dept. of English  |
| 26 | Wed | Inauguration of PSC Coaching - Dept. of English<br>Department Onam Celebration Online - PG Dept. of English (SF)   |
| 27 | Thu | Onam Celebration - Dept. of Clinical Nutrition   |
| 28 | Fri | Onam Celebration - Dept. of M.Sc Chemistry   |
| 29 | Sat | Online Onam Celebration - - Dept. of Physics<br>Onamcelebration - Selfie contest, Onappattu, Mavelikkorukathu in gmail - Dept. of History  |
| 30 | Sun |  |
| 31 | Mon | II Internal Exam for III Sem and V sem UG and III Sem PG begins  |

### SEPTEMBER 2020

|   |     |   |
|---|-----|---|
| 1 | Tue |   |
| 2 | Wed |   |
| 3 | Thu | Staff Meeting - Dept. of M.Sc Chemistry_Online  |
| 4 | Fri |   |
| 5 | Sat | Onam gift to the inmates of mariyasadan- Dept. of Zoology<br>Online Onam celebration. - Dept. of Politics |
| 6 | Sun |   |

|    |     |   |
|----|-----|---|
| 7  | Mon | Observation of International Day -Online card making competition - Dept. of Chemistry   |
| 8  | Tue | World Physiotherapy Day - A Seminar on the Importance of Physiotherapy in Modern Era - Dept. of B.Voc Sports Nutrition & Physiotherapy  |
| 9  | Wed |   |
| 10 | Thu | Lines (Doole), Poster Designing, Hair Styling, Mahanadi Design, Nail Art - B.Voc Fashion Technology   |
| 11 | Fri |   |
| 12 | Sat |   |
| 13 | Sun |   |
| 14 | Mon |   |
| 15 | Tue | Merit Day - Nidhin Raj IPS - Dept. of Economics<br>Invited Lecture - PG Dept. of English (SF)   |
| 16 | Wed | Ozone day celebration - Poster designing competition Staff Meeting - Dept. of Botany<br>Ozone day Celebration - Dept. of M.Sc Chemistry<br>III DC PTA Meeting - Dept. of B.Voc Sports Nutrition & Physiotherapy   |
| 17 | Thu | World Ozone day - Power point competition - Dept. of Zoology  |
| 18 | Fri |   |
| 19 | Sat |   |
| 20 | Sun |   |
| 21 | Mon | Alzheimers day observation : A talk on how to take care Alzheimers patients - Dept. of Zoology  |
| 22 | Tue | Workshop on skill development - Dept. of Commerce<br>National Hindi Day Celebration - Recitation Competition in Hindi - Dept. of Hindi<br>I DC Inauguration Day - Dept. of B.Voc Sports Nutrition & Physiotherapy |
| 23 | Wed | Staff Meeting - Dept. of Botany<br>Elocution Competition in Hindi - Dept. of Hindi  |
| 24 | Thu | Poetry Writing Competition in Hindi - Dept. of Hindi  |
| 25 | Fri |   |
| 26 | Sat |   |
| 27 | Sun |   |
| 28 | Mon | Onam Celebration - I DC - Dept. of Economics  |

|    |     |   |
|----|-----|---|
| 29 | Tue | World heart Day - Elocution competition on life style and heart disease<br>- Dept. of Zoology<br>Observation of World Geriatric Day - Dept. of Clinical Nutrition |
| 30 | Wed | Association Inauguration - Dept. of M.Sc Chemistry<br>III DC PTA Meeting - B.Voc Fashion Technology   |

**OCTOBER 2020**

|    |     |  |
|----|-----|--|
| 1  | Thu | World old age day - Old age home visit - Dept. of Zoology<br>Poster Competition World Geriatric Day - Dept. of Clinical Nutrition<br>Blood Donation Day, Blood Donation Camp - NCC                           |
| 2  | Fri |  |
| 3  | Sat | Gandhijayanthi Celebration - Poster Competition - Dept. of History   |
| 4  | Sun |  |
| 5  | Mon | Celebration of Biodiversity week - Preparation of biodiversity register - Dept. of Zoology   |
| 6  | Tue | One day workshop - Dept. of M.Sc Chemistry   |
| 7  | Wed | Model Examination III Sem and V sem UG and III Sem PG_Online   |
| 8  | Thu |  |
| 9  | Fri |  |
| 10 | Sat | World Mental Health Day : Brain storming on ways to get rid of depression - Dept. of Zoology, Online spoken English coaching for the students of Chittar LP School.- Dept. of Politics                       |
| 11 | Sun |  |
| 12 | Mon | National Girl Child Day : Poem Writing competition - Dept. of Zoology, Observation of International Day of Girl Child - Online Awareness talk - Dept. of Chemistry, Staff Meeting - PG Dept. of English (SF) |
| 13 | Thu |  |
| 14 | Wed |  |
| 15 | Thu |  |
| 16 | Fri | Observation of World Food day - Dept. of Clinical Nutrition<br>Seminar on Topic Haute Couture Designers - B.Voc Fashion Technology   |
| 17 | Sat |  |
| 18 | Sun |  |
| 19 | Mon | Intra Collegiate Literary Fest - PG Dept. of English (SF)  |

|    |     |   |
|----|-----|---|
| 20 | Tue | Staging of Waiting for Godot - Dept. of English, Paper Presentation in connection with the Akkitham Remembrance programme - Dept. of Malayalam, Intra Collegiate Literary Fest - PG Dept. of English (SF) |
| 21 | Wed | Intra Collegiate Literary Fest - PG Dept. of English (SF)   |
| 22 | Thu | Intra Collegiate Literary Fest - PG Dept. of English (SF)   |
| 23 | Fri | Avogadro day Celebration - Dept. of M.Sc Chemistry  |
| 24 | Sat |   |
| 25 | Sun |   |
| 26 | Mon |   |
| 27 | Tue |   |
| 28 | Wed | Association inauguration & Invited lecture - Dept. of Maths<br>II DC PTA Meeting - Dept. of B.Voc Sports Nutrition & Physiotherapy  |
| 29 | Thu | II DC PTA Meeting - B.Voc Fashion Technology  |
| 30 | Fri | Visit to a research station by P.G. Students - Dept. of Zoology   |
| 31 | Sat | Rashtriya Ektha Diwas Pledge - NCC  |

| NOVEMBER 2020 |     |   |
|---------------|-----|---|
| 1             | Sun |   |
| 2             | Mon | Kerala Piravi celebration at Chittar LP School- Dept. of Politics<br>Observation of World Vegan day - Dept. of Clinical Nutrition   |
| 3             | Tue |   |
| 4             | Wed | Asso. Inauguration - Dr. K.C Biju HOD St. Thomas College Pala - Dept. of Economics<br>Webinar on Stock Exchange - Dept. of Economics<br>Staff Meeting - Dept. of M.Sc Chemistry |
| 5             | Thu |   |
| 6             | Fri | Staff Meeting - Dept. of Clinical Nutrition   |
| 7             | Sat |   |
| 8             | Sun |   |
| 9             | Mon |   |
| 10            | Tue | Online invited lecture on National Cancer Awareness Day - Dept. of Chemistry  |
| 11            | Wed | Investor Awareness Programme - Dept. of Commerce  |
| 12            | Thu | Observation of World Diabetes day - Dept. of Clinical Nutrition   |

|    |     |  |
|----|-----|--|
| 13 | Fri |  |
| 14 | Sat | Association Inauguration & Invited Lecture - Dept. of Physics  |
| 15 | Sun |  |
| 16 | Mon | I DC PTA Meeting- B.Voc Fashion Technology<br>Quiz competition on the topic 'Light' - Dept. of Physics<br>Staff Meeting - PG Dept. of English (SF)                       |
| 17 | Tue | I Internal Examination -I sem UG begins  |
| 18 | Wed |  |
| 19 | Thu | Visit to special school- Dept. of M.Sc Chemistry<br>PTA Meeting of II PG Students - Online - PG Dept. of English (SF)  |
| 20 | Fri | III DC Parent Teachers meet - Dept. of Physics<br>Carrer Guidance Programme - Dept. of Commerce<br>Workshop for Final Collection & Portfollow - B.Voc Fashion Technology |
| 21 | Sat | Christmas Celebration - Dept. of B.Voc Sports Nutrition & Physiotherapy  |
| 22 | Sun |  |
| 23 | Mon |  |
| 24 | Tue | Department welcome - Interduce the department in Goole Meet - Dept. of History   |
| 25 | Wed |  |
| 26 | Thu | Webinar on development and industrial growth in Himachal Pradesh - Dept. of Commerce   |
| 27 | Fri | III DC Study Tour - Dept. of Zoology   |
| 28 | Sat | III DC Study Tour - Dept. of Zoology, III DC Study Tour - Dept. of Zoology   |
| 29 | Sun |  |
| 30 | Mon |  |

### DECEMBER 2020

|   |     |   |
|---|-----|---|
| 1 | Tue | World Aids Day - Red Ribbon distribution - Dept. of Zoology<br>Aids day : Caption Writing - Dept. of English<br>Observation of World Aids day - Dept. of Clinical Nutrition   |
| 2 | Wed | Awareness Programme on World AIDS Day - Dept. of Chemistry<br>National Pollution Control Day - Awareness programme and poster designing - Dept. of Botany<br>National Pollution Control Day Observation : Awareness talk on air Pollution Control and Monitoring - Dept. of Zoology |
| 3 | Thu | Invited talk in Google meet - Dept. of History  |

|    |     |   |
|----|-----|---|
| 4  | Fri | Extension work - Dept. of M.Sc Chemistry  |
| 5  | Sat |   |
| 6  | Sun |   |
| 7  | Mon | Invited talk in google meet - Dept. of History  |
| 8  | Tue |   |
| 9  | Wed | Chemistry Association Inauguration and invited talk - Dept. of Chemistry  |
| 10 | Thu |   |
| 11 | Fri | Observation of World Energy Conservation Day - Dept. of Chemistry   |
| 12 | Sat | Quiz - Zoology Association - Dept. of Zoology   |
| 13 | Sun |   |
| 14 | Mon | Association inauguration and career guidance class - Dept. of Botany  |
| 15 | Tue |   |
| 16 | Wed |   |
| 17 | Thu | Observation of National Day of mathematics - - Dept. of Maths<br>Christmas and New Year celebration - Dept. of Chemistry<br>Christmas celebraton - Dept. of Botany  |
| 18 | Fri | World Energy Day. Energy Audit - Dept. of Zoology<br>X'mas day Celebration - Dept. of M.Sc Chemistry<br>Department Christmas Celebration Online - PG Dept. of English (SF)<br>Department Christmas Celebration - B.Voc Fashion Technology |
| 19 | Sat |   |
| 20 | Sun |   |
| 21 | Mon | Visit to Puliyanoor Special School - Christmas Celebration - Dept. of Zoology   |
| 22 | Tue |   |
| 23 | Wed | Enrichment Programme - Space week & VESMIR - Space Quiz<br>-Dept. of Physics, Online Christmas celebration-Dept. of Politics  |
| 24 | Thu | Christmas Celebration - Carol Song, Christmas photo contest on Online platform - Dept. of History   |
| 25 | Fri |   |
| 26 | Sat |   |
| 27 | Sun |   |

|    |     |  |
|----|-----|--|
| 28 | Mon | Staff meeting - Dept. of Botany, Maintenance of butterfly garden - Dept. of Zoology, Translation of the Poem of Himalayan Piet Sahagal to Malayalam Language for II DC Students - Dept. of Hindi |
| 29 | Tue |  |
| 30 | Wed |  |
| 31 | Thu | II DC PTA - - Dept. of Botany  |

### JANUARY 2021

|    |     |   |
|----|-----|---|
| 1  | Fri | Orphanage Visit and Tuition (Beginning)- Dept. of English   |
| 2  | Sat |   |
| 3  | Sun |   |
| 4  | Mon | Mother PTA - I DC - Dept. of Zoology<br>Staff Meeting - Dept. of B.Voc Sports Nutrition & Physiotherapy     |
| 5  | Tue | Online spoken English coaching for the students of Chittar LP School - Dept. of Politics                    |
| 6  | Wed | Lecture - Dept. of M.Sc Chemistry   |
| 7  | Thu |   |
| 8  | Fri |   |
| 9  | Sat | Workshop on Thinking Theory- PG Dept. of English (SF)   |
| 10 | Sun |   |
| 11 | Mon | Youth Day, Road Safety Week - NCC   |
| 12 | Tue | National Seminar - Dept. of English   |
| 13 | Wed | National Youth Day Celebration - Dept. of Chemistry   |
| 14 | Thu |   |
| 15 | Fri | Project Presentation III DC Students - Dept. of Zoology<br>Webinar on Financial Market - Dept. of Economics |
| 16 | Sat | Paper Presentation - Dept. of Malayalam   |
| 17 | Sun |   |
| 18 | Mon | I Internal Exam for IV and VI sem UG and I and IV Sem PG_ and II Internal Examination -I sem UG begins      |
| 19 | Tue |   |
| 20 | Wed |   |

|    |     |  |
|----|-----|--|
| 21 | Thu |  |
| 22 | Fri | PTA Meeting-M.Sc. Zoology  |
| 23 | Sat |  |
| 24 | Sun |  |
| 25 | Mon | III DC PTA Meeting - B.Voc Fashion Technology  |
| 26 | Tue | Republic day - NCC   |
| 27 | Wed | Quiz - Zoology Association - Dept. of Zoology, Republic day Celebration - Online Quiz Competition - Dept. of History |
| 28 | Thu |  |
| 29 | Fri | Online parent meeting of III DC students - Dept. of Maths<br>Leprosy eradication day observation - Dept. of Zoology  |
| 30 | Sat |  |
| 31 | Sun |  |

### FEBRUARY 2021

|    |     |   |
|----|-----|---|
| 1  | Mon | Invited Lecture - Dept. of History  |
| 2  | Tue | Extension work - free tuition to the needy students                               |
| 3  | Wed | Observation of World Wetland day - Dept. of Zoology                               |
| 4  | Thu | Mothers PTA : II DC and III DC - Dept. of Zoology                                 |
| 5  | Fri | Observation of World Cancer Day - Cancer Palliative Care Visit - Dept. of Zoology |
| 6  | Sat |   |
| 7  | Sun |   |
| 8  | Mon | Hospital Posting Started for III DC   |
| 9  | Tue |   |
| 10 | Wed | Study tour - Dept. of M.Sc Chemistry  |
| 11 | Thu | Welcome - I DC - Dept. of Economics   |
| 12 | Fri |   |
| 13 | Sat | Orphanage Visit - NCC   |
| 14 | Sun |   |
| 15 | Mon |   |
| 16 | Tue | Inter collegiate Maths Quiz - - Dept. of Maths                                    |

|    |     |   |
|----|-----|---|
| 17 | Wed | River Ecosystem Study MSc - Dept. of Zoology<br>Translation Competition for I DC Students - Dept. of Hindi<br>Translation Competition for I DC Students - - Dept. of Malayalam  |
| 18 | Thu |   |
| 19 | Fri | New PG Course Economics inauguration - Dept. of Economics<br>Inauguration of Political Science Association - Dept. of Politics  |
| 20 | Sat | Valedictory of Dietetic Association and Manusript Magazine Release<br>- Dept. of Clinical Nutrition   |
| 21 | Sun |   |
| 22 | Mon | Quiz - Zoology Association - Dept. of Zoology   |
| 23 | Tue | Poetry Writing Competition in Hindi (I DC) - Dept. of Hindi<br>Poetry Writing Competition in Malayalam (II DC) - Dept. of Malayalam, International Seminar - Dept. of English   |
| 24 | Wed | National Science Day Celebration - PPT Presentation contest - Dept. of Chemistry  |
| 25 | Thu | Association inauguration and Seminar Staff Meeting - Dept. of B.Voc Sports Nutrition & Physiotherapy  |
| 26 | Fri |   |
| 27 | Sat | National Science Day Celebration - Dept. of Physics<br>Valedictory of Association activities - Dept. of Zoology<br>National Science Day - Dept. of Botany<br>National Science day celebration - Dept. of Zoology<br>National level Poetry Writing Competition for Students - PG Dept. of English (SF) |
| 28 | Sun |   |

### MARCH 2021

|   |     |  |
|---|-----|--|
| 1 | Mon |  |
| 2 | Tue |  |
| 3 | Wed | Webinar on Enterprenurship as on alternative carrer option - Dept. of Commerce<br>Short Story Competition in Hindi (II DC) - Dept. of Hindi<br>Short Story Competition in Malayalam (II DC) - Dept. of Malayalam |
| 4 | Thu | Association Valedictory Meeting - Dept. of M.Sc Chemistry  |
| 5 | Fri | Valedictory Function - Dept. of History  |
| 6 | Sat | Online PTA meeting - Dept. of Politics   |
| 7 | Sun |  |
| 8 | Mon | Women's Day (Debate Competition) - Dept. of Hindi<br>Women's Day (Debate Competition) - Dept. of Malayalam   |

|    |     |   |
|----|-----|---|
| 9  | Tue |   |
| 10 | Wed | Releasing of Manuscript Magazine - Dept. of Hindi<br>Releasing of Manuscript Magazine - Dept. of Malayalam  |
| 11 | Thu | Ecosystem study I & II MSc. - Dept. of Zoology  |
| 12 | Fri | Farewell to 2nd PG - Dept. of M.Sc Chemistry  |
| 13 | Sat |   |
| 14 | Sun |   |
| 15 | Mon | Orientation programme on Higher studies - - Dept. of Maths<br>Farewell to Final Year Students   |
| 16 | Tue |   |
| 17 | Wed |   |
| 18 | Thu | A talk on the scopes and challenges in organ transplantation - Dept. of Zoology   |
| 19 | Fri |   |
| 20 | Sat | World water day - Water audit - Dept. of Zoology<br>Online PTA meeting - Dept. of Politics  |
| 21 | Sun |   |
| 22 | Mon |   |
| 23 | Tue | III DC send off, Association Valedictory function - Dept. of Botany<br>PTA Meeting of I PG Students Online - PG Dept. of English (SF)                               |
| 24 | Wed |   |
| 25 | Thu | Associatin Valedictory Function - - Dept. of Maths<br>Valedictory of Chemistry Association and release of 'YOUGIK' - Dept. of Chemistry, I DC PTA - Dept. of Botany |
| 26 | Fri | II Internal Exam for IV and VI sem UG and I Sem PG_   |
| 27 | Sat | II Internal Exam for IV and VI sem UG and I Sem PG_   |
| 28 | Sun |   |
| 29 | Mon | II Internal Exam for IV and VI sem UG and I Sem PG_   |
| 30 | Tue | II Internal Exam for IV and VI sem UG and I Sem PG_   |
| 31 | Wed |   |

**APRIL 2021**

|    |     |   |
|----|-----|---|
| 1  | Thu |   |
| 2  | Fri |   |
| 3  | Sat |   |
| 4  | Sun |   |
| 5  | Mon |   |
| 6  | Tue |   |
| 7  | Wed |   |
| 8  | Thu |   |
| 9  | Fri |   |
| 10 | Sat |   |
| 11 | Sun |   |
| 12 | Mon |   |
| 13 | Tue |   |
| 14 | Wed |   |
| 15 | Thu |   |
| 16 | Fri |   |
| 17 | Sat |   |
| 18 | Sun |   |
| 19 | Mon |   |
| 20 | Tue |   |
| 21 | Wed |   |
| 22 | Thu |   |
| 23 | Fri |   |
| 24 | Sat |   |
| 25 | Sun |   |
| 26 | Mon | Internal Examination for II and IV Sem PG and II Sem UG |
| 27 | Tue | Internal Examination for II and IV Sem PG and II Sem UG |
| 28 | Wed | Internal Examination for II and IV Sem PG and II Sem UG |
| 29 | Thu | Internal Examination for II and IV Sem PG and II Sem UG |
| 30 | Fri |   |

**MAY 2021**

|    |     |  |
|----|-----|--|
| 1  | Sat |  |
| 2  | Sun |  |
| 3  | Mon |  |
| 4  | Tue |  |
| 5  | Wed |  |
| 6  | Thu |  |
| 7  | Fri |  |
| 8  | Sat |  |
| 9  | Sun |  |
| 10 | Mon |  |
| 11 | Tue |  |
| 12 | Wed |  |
| 13 | Thu |  |
| 14 | Fri |  |
| 15 | Sat |  |
| 16 | Sun |  |
| 17 | Mon |  |
| 18 | Tue |  |
| 19 | Wed |  |
| 20 | Thu |  |
| 21 | Fri |  |
| 22 | Sat |  |
| 23 | Sun |  |
| 24 | Mon |  |
| 25 | Tue |  |
| 26 | Wed |  |
| 27 | Thu |  |
| 28 | Fri |  |
| 29 | Sat |  |
| 30 | Sun |  |
| 31 | Mon |  |





NOTES

A large rectangular area with a solid black border, containing 20 horizontal dotted lines for writing notes.

## 19. IMPORTANT TELEPHONE NUMBERS

### Mahatma Gandhi University

|                               |   |                             |
|-------------------------------|---|-----------------------------|
| Vice Chancellor               | - | 0481-2731001, 2731001 (Fax) |
| Pro Vice Chancellor           | - | 0481 - 2731005              |
| Registrar                     | - | 0481-2731007, 2731009 (Fax) |
| PRO                           | - | 0481-2731020                |
| DCDC                          | - | 0481-2731013                |
| Enquiry                       | - | 0481-2731050, 2731009 (Fax) |
| N.S.S. Programme Co ordinator | - | 0481-2731029                |
| Director of Students Services | - | 0481-2731024                |

### Other Important Telephone Numbers

|   |   |  |
|---|---|--|
| Bishop's House, Pala                                  | - | 04822-212216, 212217, 214338<br>Fax No.- 0482-211379 |
| Principal's Office                                    | - | 04822 - 212447                                       |
| Principal's Residence                                 | - | 8606501148   |
| Alphonsa Institute of Computer Studies                | - | 04822 - 216489                                       |
| South Indian Bank, Arunapuram                         | - | 04822 - 212545                                       |
| Pastoral Institute, Pala                              | - | 04822 - 212017                                       |
| Civil Service Institute, Pala                         | - | 04822 - 215831                                       |
| Vicar, St. Thomas Church, Arunapuram                  | - | 04822 - 212545                                       |
| Assumption College, Changanacherry                    | - | 0481 - 2420109                                       |
| B.C.M. College, Kottayam                              | - | 0481 - 2562171                                       |
| B.K. College, Amalagiri                               | - | 0481 - 2597364                                       |
| Holy Cross College, Cherpunkal                        | - | 04822 - 2268343                                      |
| K.E College, Mannanam                                 | - | 04821 - 2597374                                      |
| Mar Auguginos College, Ramapuram                      | - | 04822 - 261440                                       |
| St. George College, Aruvithura                        | - | 04822 - 272220                                       |
| St. Thomas College Pala                               | - | 04822 - 212317                                       |
| Devamatha College, Kuravilangad                       | - | 04822 - 232951                                       |
| Brilliant Study Centre, Pala                          | - | 04822 - 210949                                       |
| Carmel Medical Centre, Pala                           | - | 04822 - 213670                                       |
| Marian Medical Centre, Arunapuram                     | - | 04822 - 210059                                       |
| Director, Collegiate Education,<br>Thiruvananthapuram | - | 0471-2303548   |
| Deputy Director, Collegiate Education<br>Kottayam     | - | 04812 - 2563317                                      |

| TIME TABLE |   |    |     |    |   |    |
|------------|---|----|-----|----|---|----|
|            | I | II | III | IV | V | VI |
| Day I      |   |    |     |    |   |    |
| Day II     |   |    |     |    |   |    |
| Day III    |   |    |     |    |   |    |
| Day IV     |   |    |     |    |   |    |
| Day V      |   |    |     |    |   |    |