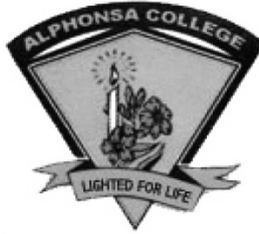


ALPHONSA COLLEGE
ARUNAPURAM P.O., PALA
KOTTAYAM DIST., KERALA - 686 574



A Minority Educational Institution approved by
National Commission for Minority Educational Institutions,
Government of India
Re-accredited (4th Cycle) by NAAC with A Grade (CGPA 3.24)
RUSA 2.0 Funded

Affiliated to Mahatma Gandhi University

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MANAGED BY THE DIOCESE OF PALA

MANAGING BOARD

Rt. Rev. Dr. Joseph Kallarangattu (Bishop of Palai Diocese)	- Patron
Rt. Rev. Mar Jacob Muricken (Auxillary Bishop of Palai Diocese)	- Manager
Msgr. Joseph Kuzhinjalil	- Vicar General
Msgr. Abraham Kollithanathumalayil	- Vicar General
Msgr. Dr. Joseph Maleparambil	- Vicar General
Msgr. Sebastian Vethanath	- Vicar General
Prof. Mrs. Jolly Sebastian	
Prof. A. V. Antony	
Rev. Dr. Sr. Gigimol M.G.	- Principal (Secretary to the Managing Board)
Rev. Dr. Shaji John	} - Vice principals
Rev. Dr. Sr. Regeenamma Joseph	
Rev. Fr. Jose Joseph	- Bursar

COLLEGE ADMINISTRATION

Rev. Dr. Sr. Gigimol M.G.	- Principal
Rev. Dr. Shaji John	} - Vice principals
Rev. Dr. Sr. Regeenamma Joseph	
Rev. Fr. Jose Joseph	- Bursar

COLLEGE COUNCIL

Rev. Dr. Sr. Gigimol M.G.	- Principal
Rev. Dr. Shaji John	} - Vice principals
Rev. Dr. Sr. Regeenamma Joseph	
Rev. Fr. Jose Joseph	- Bursar
Dr. Sunny Joseph	
Dr. Dani Mathew M.	- IQAC Co-ordinator
Ms. Vimala Emmanuel	Ms. Cinnie Susan Antony
Dr. Mini John	Dr. Kochurani George
Dr. Thankachan Mathew	Ms. Bijimol Joseph
Ms. Julie J. Paramundayil	Ms. Swapna George
Dr. Sr. Manju Elizabeth Kuruvilla	Ms. Deepamol Varghese
Dr. Minu Joy	Ms. Jessy K. Jose
Dr. Sr. Jilly James	Ms. Sheena George
Ms. Sunitha Santhan	Ms. Remya P.M
Dr. Sr. Minimol Mathew	Ms. Chinnu Anitta Joseph
Dr. Jesty Emmanuel	Ms. Beenamma Francis
Ms. Manju Jose	
Ms. Annu Paul	



Our Heavenly Patron

Alphonsa College is named after its heavenly patron, Saint Alphonsa. Hers was a life of love and prayer which has inspired thousands who seek her intercession. St. Alphonsa whose baptismal name was Anna was born on 19 August 1910 in the parish of Kudamaloor, near Kottayam to Joseph and Mariam Muttathupadathu. She lost her mother when she was only three months old and was brought up by her maternal aunt at Muttuchira. At an early age itself she was inspired by St. Therese of Lisieux. She joined the Poor Clares at Bharananganam, made her first profession of religious vows on 19 May 1930 and the final profession on 12 August 1936. Her life was one of suffering and she was practically confined to bed until her death. She was constantly in excruciating pain and prolonged agony. She found this an opportunity to magnify the Lord and longed to suffer even more for her own sanctification and that of the world. She constantly exhorted her companions and novices to accept suffering cheerfully, citing the biblical references to the grain of wheat which has to fall down and decay for raising new sprouts. Valerian Cardinal Gracias observed that she did not want her sufferings to be reduced in the least by human attention and sympathy nor did she want others to know of her suffering. "This is a strange expression of humility, which seeks that others should never think of you." She maintained her cheerfulness to the end on 28 July 1946. The funeral was simple and thinly attended. But soon the school children who loved her began receiving favours through her intercession. Her tomb at Bharananganam turned into a great centre of pilgrimage attracting people from far and near. His Eminence Eugene Cardinal Tisserant inaugurated the diocesan process for her beatification in December 1953. In November 1984 His Holiness Pope John Paul II officially declared that she had practised Christian virtues heroically and on his visit to India in February 1986 she was beatified. She was canonised by His Holiness Pope Benedict XVI on 12 October 2008. It was in this firm belief that Sr. Alphonsa would be canonised, that in 1964 itself Late Mar Sebastian Vayalil, the first Bishop of Pala and the Founder Patron of this college named this institution in her honour. The Alphonsien community shares the heavenly bliss of this great visionary as Blessed Alphonsa has been elevated to Sainthood.

THE EMBLEM OF THE COLLEGE



The emblem of the college is symbolic of its noble and exalted ideals. Our motto is 'Lighted for Life', i.e. brighten the hearts and minds of young women with the light of wisdom thereby equipping them to face the realities of life. The lighted candle is symbolic of how learning dispels the darkness of ignorance and the lillies symbolise purity and uprightness which are to be the characteristics of an ideal woman.

VISION

The perfect woman nobly planned.

To create self-reliant and liberated young women with traditional cultural values and moral integrity who will be agents of social transformation in their families and society.

MISSION

To equip our students with deep knowledge and globally acceptable skills.

To develop values of self respect, tolerance, discipline, hard work and patriotism.

To promote learning that will contribute to women empowerment by enabling women to become self-reliant.

AIMS AND OBJECTIVES

The fundamental aim of the college is to impart sound learning to young women under circumstances congenial to their all round development. It encourages the students to aim at excellence not only in academic pursuits, but also in every aspect of human endeavour to achieve perfection.

The students are prompted to strive for academic excellence so that in course of time they may take up suitable careers for the betterment of their lives and also of their families and society at large. The various co-curricular activities of the college especially the extension programmes provide them with a rare social consciousness that motivates them to reach out to their fellowmen particularly the needy and the marginalised.



ALPHONSA COLLEGE, PALA

PERSONAL DATA

Name :

Class : No.

Address :
.....
.....

Telephone No. :

E-mail :

Name of Parent /
Guardian :

Phone No. :

Adhaar No. :

Date of Birth :

Blood Group : Height cm, Weight.....Kg

PAN No. :

Any other Details :

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1. PROFILE OF THE COLLEGE

Alphonsa College, Pala, Kottayam District is one of the pioneer institutions for higher education of women in the state of Kerala. It perpetuates the sacred memory of St. Alphonsa, the contemplative mystic whose saintly life of love and service has always been an inspiration and source of strength for the people of Pala. She was beatified by His Holiness Pope John Paul II when he visited India in 1986. Saint Alphonsa was canonised by His Holiness Pope Benedict XVI on 12 October 2008. She is the first Indian woman to be raised to the altar by the Catholic Church.

Established in 1964 as a Junior College with 400 students and 13 teachers, Alphonsa college has now attained the status of a First Grade Women's College. The college is a standing monument of the far-sightedness and pioneering leadership of late Mar. Sebastian Vayalil, the first Bishop of Pala. Though advanced in several respects, this area lacked in facilities for women's education. Fully convinced of the fact that total progress of a society is possible only through the education of women, His Excellency took the bold step of starting a women's college in Pala with the support of several eminent leaders of the locality. The college is run by the Catholic Diocese of Pala. His Excellency Late Mar Sebastian Vayalil was the founder-patron of the institution. His Excellency Mar Joseph Pallikaparampil Emeritus Bishop of Pala was the patron of the college from 1981 to 2004. The institution at present is run under the efficient stewardship of His Excellency Mar Joseph Kallarangattu, Bishop of Pala, the present patron, His Excellency Mar Jacob Murickan, the Manager and Rev. Dr. Sr. Gigimol M.G., the Principal.

The College was declared as a Minority Educational Institution by the National Commission for Minority Educational Institution, Government of India.

2. HISTORY OF THE COLLEGE

1964	<p>Founding of the college. Our founder patron - Mar Sebastian Vayalil. Rt. Rev. Msgr. Philip Valiyil appointed as Manager. Rev. Dr.N.M.Thomas appointed as Principal. Rev. Fr. Joseph Kurias appointed as Bursar.</p>
1967	<p>B.Sc Maths, B.Sc Physics, B.Sc Chemistry, B.Sc Botany, B.Sc Zoology, B.A. English and B.A. Economics courses started.</p>
1968	<p>Rev. Sr. Mary Rosula C.M.C. takes over as Principal.</p>
1970	<p>Inauguration of Library and Auditorium Block.</p>
1973	<p>Rev. Sr. Mary Mercy SABS takes over as Principal.</p>
1974	<p>Rt. Rev. Dr. Joseph Pallikaparampil takes over as Manager.</p>
1978	<p>Starting of the College Canteen.</p>
1979	<p>Rev. Sr. Pelagia S.H. takes over as Principal.</p>
1981	<p>Rt.Rev.Dr. Joseph Pallikaparampil becomes Patron of the College.</p>
	<p>Rt. Rev. Msgr. Kurian Vanchipurackal takes over as Manager.</p>
	<p>B.A. History and M.Sc Zoology courses started.</p>
1983	<p>Inauguration of Bishop Vayalil Block.</p>
1984	<p>Rt. Rev. Dr. Joseph Mattam takes over as Manager.</p>
	<p>Rev. Sr. Anne Teresa F.C.C. takes over as Principal.</p>
1988	<p>Celebration of the Silver Jubilee of the College.</p>
1989	<p>Inauguration of the Silver Jubilee Memorial Block.</p>
1990	<p>Rev. Sr. Meletia C.M.C. takes over as Principal.</p>
1993	<p>Computer Course started.</p>
	<p>Inauguration of the Conference Hall.</p>
1994	<p>Inauguration of the new Alphonsa Book Stall & Co-Op. Store</p>
1995	<p>Rev. Msgr. Philip Njaralakkatt, takes over as Manager.</p>
	<p>Rev. Dr. Sr. Jessy Maria S.A.B.S. takes over as Principal.</p>
	<p>M.A. Politics course started.</p>
	<p>Rev. Fr. Joseph Kollamparambil appointed as Bursar.</p>

1996	Alphonsa Institute of Computer Studies started.
1998	B.Sc Clinical Nutrition and Dietetics course started. Diploma Course in Fashion Technology and Garment Designing started.
1999	College accredited by NAAC. 'O' level computer course with recognition from Govt. of India started.
2000	Rev. Sr. Marykutty Paul SH takes over as Principal. B.Sc. Physics - Vocational - with Computer Application started.
2001	Inauguration of the Alphonsa Fitness Centre.
2002	Full Accreditation to the 'O' level Computer Course.
2004	Inauguration of the Basketball Court. Rt. Rev. Dr. Joseph Kallarangattu becomes patron of the College. Celebration of the Ruby Jubilee of the College. Inauguration of the Alphonsa Block in Maria Sadanam.
2005	Inauguration of the College Website. M.Sc. Clinical Nutrition Course started. Msgr. Enas Ottathengumkal takes over as Manager. Rev. Sr. Marykutty T. T. (Sr. Jais CMC) takes over as Principal. Career Oriented Courses started.
2006	Rev. Fr. Jose Pulavelil appointed as Bursar. Intercom facility provided in all Departments and offices.
2007	College reaccredited by NAAC.
2008	Networking of computer systems of all Departments. Inauguration of UGC sponsored Centre for Gandhian Studies.
2009	Rev. Dr. Sr. Celine Mathew SABS takes over as Principal. Construction of St. Alphonsa Birth Centenary Memorial Indoor Stadium.
2010	Construction of New Administrative Block.

2011	<p>Msgr. Joseph Kollamparampil takes over as Manager. Renovation of Seminar Hall.</p> <p>College declared as a Minority Educational Institution by National Commission for Minority Educational Institution, Government of India.</p>
2013	<p>His Excellency Mar Jacob Muricken takes over as the Manager of the College. Msgr. Joseph Kollamparampil takes over as the Pro-Manager.</p> <p>Rev. Dr. Sr. Elsamma Thomas takes over as Principal. Rev. Dr. Sr. Jansamma Thomas takes over as Vice-Principal.</p> <p>College re-accredited by NAAC (3rd cycle) M.A English, M.Sc Chemistry and B.Com Self financing courses started.</p>
2014	<p>Celebration of Golden Jubilee of the College . Construction of Golden Jubilee Memorial Block.</p> <p>Rev. Dr. Sr. Jansamma Thomas takes over as Principal. Rev. Dr. Sr. Gigimol M.G. takes over as Vice-Principal.</p> <p>M.A English aided course started. B.Voc in Sports Nutrition and Physiotherapy and B.Voc in Fashion Technology started.</p>
2015	Blessing and inauguration of Golden Jubilee Memorial Block.
2016	Dr. Alice Jose takes over as Principal
2018	<p>Rev.Dr.Sr. Gigimol M.G. takesover as Principal.</p> <p>Rev.Dr.Shaji John and Rev.Dr. Sr. Regennamma Joseph takes over as Vice Principals.</p> <p>Blessing and inauguration of Chemistry PG Laboratory.</p>
2019	College re-accredited (4 th Cycle) by NAAC with A grade (CGPA 3.24). RUSA 2.0 Funded

3. AT THE HELM OF AFFAIRS

PATRONS

Mar Sebastian Vayalil	1964-1981
Mar Joseph Pallickaparampil	1981-2004
Mar Joseph Kallarangattu	2004 -

MANAGERS

Msgr.Philip Valiyil	1964-1974
Mar.Joseph Pallickaparampil	1974-1981
Msgr.Kurian Vanchipurackal	1981-1984
Msgr.Joseph Mattam	1984-1995
Msgr. Philip Njaralakkattu	1995-2005
Msgr. Enas Ottathengumkal	2005-2011
Msgr. Joseph Kollamparampil	2011-2013
Mar Jacob Murickan	2013 -

PRINCIPALS

Rev.Dr.N.M.Thomas	1964-1968
Rev.Sr.Mary Rosula CMC	1968-1973
Rev.Sr.Mary MercySABS	1973-1979
Rev.Sr. Pelagia SH	1979-1984
Rev.Sr.Anne Teresa FCC	1984-1990
Rev. Sr.Meletia CMC	1990-1995
Rev.Dr. Sr.Jessy Maria SABS	1995-2000
Rev Sr.Marykutty Paul SH	2000-2005
Rev.Sr.Marykutty T.T CMC	2005-2009
Rev. Dr. Sr. Celine Mathew SABS	2009-2013
Rev. Dr. Sr. Elsamma Thomas SH	2013-2014
Rev. Dr. Sr. Jansamma Thomas CMC	2014-2016
Dr. Alice Jose	2016-2018
Rev.Dr.Sr. Gigimol M.G. SH	2018-

VICE-PRINCIPALS

Rev.Sr.Mary Rosula CMC	1964-1968
Rev.Sr.Mary Mercy SABS	1968-1973
Rev.Sr. Pelagia SH	1973-1979
Rev.Sr.Anne Teresa FCC	1979-1984
Rev. Sr.Meletia CMC	1984-1990
Rev.Dr. Sr.Jessy Maria SABS	1990-1995
Rev Sr.Marykutty Paul SH	1995-2000
Rev.Sr.Leoba FCC	2000-2004
Rev.Sr.Marykutty T.T CMC	2004-2005
Rev Dr.Sr.Leelamma Sebastian SABS	2005-2008
Rev.Dr.Sr.Celine Mathew SABS	2008-2009
Rev. Dr. Sr. Elsamma Thomas SH	2009-2013
Rev. Dr. Sr. Jansamma Mathew CMC	2013-2014
Rev.Dr.Sr.Gigimol M.G SH	2014-2018
Rev.Dr. Shaji John	2018-
Rev.Dr.Sr. Regeenamma Joseph CMC	2018-

BURSARS

Rev.Fr.Joseph Kurias	1964-1974
Rev.Dr.Joseph Kollampampil	1995-2003
Rev. Fr. Joseph Pulavelil	2006-

4. COURSES OF STUDY

A. Post Graduate Courses

Course	Sanctioned Strength
1. M.Sc. Zoology (Special Paper Environmental Biology)	10
2. M.A. Political Science	15
3. M.Sc. Clinical Nutrition & Dietetics (Self Financing)	20
4. M.Sc. Chemistry (Self Financing)	15
5. M.A. English (Self Financing)	20
6. M.A English (Aided)	15

B. Undergraduate Courses

Core	Complementary	Sanctioned strength
1. B.A. English Language and Literature	1. Political Science 2. Evolution of Literary Movements	60
2. B.A. Economics	1. Political Science 2. Roots of the Modern World	60
3. B.A. History	1. Economics 2. Political Science	50
4. B.Sc. Mathematics	1. Physics 2. Statistics	4
5. B.Sc. Physics	1. Mathematics & Chemistry or 2. Mathematics & Statistics	36
6. B.Sc. Chemistry	1. Physics 2. Mathematics	36
7. B.Sc. Botany	1. Chemistry 2. Zoology	44
8. B.Sc. Zoology	1. Chemistry 2. Botany	44
9. B.Sc. Clinical Nutrition and Dietetics (Self financing)	1. Bio Chemistry 2. Human Physiology	30
10. B.Sc. Physics (Voc.) with Computer Application	1. Mathematics	24
11. B.Com (Taxation)		40
12. B.Voc (Fashion Technology)		50
13. B.Voc (Sports, Nutrition & physiotherapy)		50

C. Other Courses

I. COMPUTER COURSES

1. Govt. of India O' Level (P.S.C Approved, Recognised by ministry of IT, AICTE and NIEWT - DOEACC Accr:0-0982)

‘O’ level Final (Govt.) Exam (III year Degree Students)

‘O’ level Final (Govt.) Exam (II & III year Degree Students)

2. PGDCA

Short term courses

1. Diploma in Office Automation (DOA)
2. Diploma in Office Management (DOM)
3. Diploma in Computer Application (DCA)
4. Computer Awareness Courses (CAC)
5. Internet & E-mail

D. Career Oriented Programmes (Add-on Courses)

Add-on course is a venture started in this college in 2005 along with the regular degree programmes. It is sponsored by the U.G.C . and it aims to mould the students with employable skills. These job-oriented courses are designed to equip the students to face the emerging challenges in the job market. The programme consists of certificate/Diploma/ Advanced level courses to be done in one year, two years and three years respectively .

Director - Rev.Dr.Sr. Gigimol M.G.
(Principal)

General Co-ordinators - Dr. Kochurani George
Dr. Maya George

Courses Offered

- | | |
|---|-------------------------------------|
| 1. Computer Technology | - Ms. Vimala Emmanuel |
| 2. Electrical & Electronics
Instrument Maintenance | - Dr.Sr. Sherly Joseph |
| 3. Beauty Therapy | - Dr. Kochurani George |
| 4. Functional English | - Ms. Rosmy Kattoor |
| 5. Apparel designing &
Garment construction | - Rev. Dr. Sr. Regeenamma
Joseph |
| 6. Food Processing and Preservation | - Dr. Maya George |
| 7. Plant Resource Development and
Management | - Ms. Julie J. Paramundayil |

E. Open Courses Offered

Department	Open course	Course Code
Mathematics	Applicable Mathematics	MM5GET02
Physics	Our Universe	PH5OPT01
Vocational Physics	Physics in Daily Life	PH5OPT02
Chemistry	Chemistry in everyday life	CH5OPT01
Botany	Agribased microenterprises	BO5OPT01
Zoology	Public Health & Nutrition	ZY5OPT02
History	Introducing Environmental History	HY5OCT01
English	English for Careers	EN5CROP03
Economics	Fundamental of Economics	EC5OPT01
Physical Education	Physical Health & Life Skills Education	
Clinical Nutrition and Dietetics	Food Fortification	CN50PT16
B.Com	Foundations of Economics	EC5PT01

F. Admission Process

Students are selected for admission to the different programmes based on the eligibility conditions stipulated by MG University. From the academic year 2011-12 onwards, students are allotted to colleges by the University through a single window system known as the **Central Allotment Process (CAP)** based on merit marks of the candidate at the qualifying exam, choice of the candidate and the norms of reservation.

1. Application for admission through the Community and Management Quota should be made in the prescribed form which can be obtained from the college office.
2. In all admissions 50% of the seats will be filled in on the basis of merit. Of the remaining 50%, 20% of the seats are reserved for SC/ST candidates (SC 15%, ST 5%). Unfilled SC/ST seats will be allotted to the OEC/OBC applicants. 20% of the seats are filled in by the Management and the remaining 10% reserved for Catholic students on the basis of merit.
3. Two seats in each degree course (interchangeable) and one for every 20 seats in the PG section will be reserved for candidates with at least district level sports records. One per cent of the general merit seats will be allotted to the physically challenged in the Degree / PG sections.
4. NCC/NSS students will get bonus marks of 15 for admission to the Degree course and 5 marks for PG admission. Holders of N.C.C. A, B and C certificates are entitled to an additional bonus of 3, 5, 5 marks respectively. Children of Ex-Service men and widows and children of jawans are entitled to 15 bonus marks for admission to Degree and PG courses.
5. A handicap of 5 marks for every successive attempt after the first attempt subject to a maximum of 20 marks out of the total marks will be imposed on those who have taken two or more chances to complete the examination.
6. The Principal reserves the right to deny admission to any student without assigning reasons.

5. FEE REGULATIONS

A. Fee Rules

1. Tuition Fee will be collected in two instalments in the months of June and October. (See Fee Schedule Chart).
2. If any student fails to pay the fee or special fee on the due date she shall be liable to pay a fine of Rs.5 along with the fee or special fee on or before the 10th day after the due date. If any fee or special fee with a fine of Rs. 5 is not paid on the due date, an additional fine of Rs.10 will have to be paid. If the fee and fines of an instalment are not paid before the last opportunity given for payment of that instalment, the name of the student will be removed from the rolls of the college with effect from the date following the expiry of this period and the student will not get the benefit of attendance from the date of removal from the rolls of the college. On clearing the dues she can be readmitted.
3. The names of defaulters of an instalment will be published on the notice board immediately after the expiry of the last opportunity fixed for payment of that instalment.
4. The terms are defined clearly as follows:
I semester - June - September
II semester - October - February
5. Students who are admitted for a term so that they may make up the shortage of attendance for the course which they were undergoing should pay one third of the tuition fee for the year together with full special fee and caution deposit at the time of admission. Only such students of the college shall be admitted as term students.
6. In the case of students undergoing one year courses, all fees including special fee and caution deposit due for the whole year will be collected at the time of admission.
7. Every student is liable to pay the prescribed fee for the whole term during any part of which her name is on the rolls of the college. Provided that if a student studying in the Arts and Science colleges and Sanskrit colleges for the Degree or Post-graduate courses after

obtaining transfer certificate from the institution is admitted to the same course of study in any other similar college she should not be called upon over again to pay the fee already paid for the term in the colleges which issued the T.C. But special fee and caution deposit will have to be paid again at the new college. She shall produce the fee receipt at the college where she joins afresh.

8. In the case of students admitted later than the commencement of the academic year, the fee for the preceding months, if any, will be collected at the time of admission.
9. If in a particular term, a student who stands admitted in a college but did not attend any of the classes requests permission to discontinue her studies in that college and takes T.C. on that accord, the refund of fee may be ordered in her case. This can be done by submitting an application within two months from the date of leaving the college as revealed from the entries in the transfer certificate issued to the applicant.
10. Students belonging to Scheduled Castes, Scheduled Tribes, Other Backward Communities and OEC securing admission to the college will be eligible for fee concession. These students will be given full fee concession on presenting necessary community and income certificates from the Tahsildar concerned.
11. Students belonging to forward communities as well as socially and economically backward communities who come under the prescribed income limit are eligible for fee concession under the Kumara Pillai Commission Report.
12. All scheduled castes, scheduled tribes, OEC and OBC students should submit their applications for full fee concession to the Principal within 45 days from the date of their admission to the college or re-opening of the college as the case may be. OBC, SC and SEBC students in senior classes should submit their applications for renewal of concessions every year.
13. Backward community students who discontinue their studies before concessions are being sanctioned will be required to pay all the fees before their transfer certificates are issued.

B. Fee Chart

The following chart gives the details relating to the fees payable by a student during an academic year.

Name of the fee	I DC	II DC	III DC	I PG	II PG
1. Tuition	1000	1000	1000	1800	1800
2. Admission	75	-	-	150	-
3. Womens' study	5	5	5	5	5
4. Library	100	100	100	100	100
5. Calendar	30	30	30	30	30
6. Medical	5	5	5	5	5
7. Laboratory *	250(main) 150 (Sub)	250(main) 150 (Sub)	250(main) 150 (Sub)	1200	1200
8. Athletic	100	100	100	100	100
9. Stationery	50	50	50	50	50
10. Magazine	50	50	50	50	50
11. Association	50	50	50	50	50
12. Audio Visual	25	25	25	25	25
13. Caution Deposit**	360	-	-	600	-
14. Student Aid Fund	5	5	5	5	5
15. Uty. Union	50	50	50	50	50
16. Sports Affiliation	300	300	300	300	300
17. Uty. Students Welfare Fund	30	30	30	20	20
18. Students Insurance	23	23	23	23	23
19. Uty. affln. fee	550	-	-	750	-
20. Matriculation @	250				
21. Recognition #	300	-	-	300	-

* Applicable to science subjects except Maths. @ For those who come from other Universities / Boards. # For Students who come from Universities / Boards outside Kerala.

** The caution deposit will be refunded at the end of the course on receipt of application, after adjusting the dues, if any, on account of (1) loss of library books (2) recovery of fine for breaking laboratory equipments and (3) any other loss caused to the college.

FEE SCHEDULE CHART 2019- 2020

	I Semester	II Semester
IDC	At the time of Admission	09.10.2019
IIDC	13.06.2019	10.10.2019
IIIDC	12.06.2019	09.10.2019
IPG	At the time of Admission	II Sem - Opening date
IIPG	Opening date	10.10.2019

WITH A FINE OF Rs. 5/-

	I Semester	II Semester
IDC		18.10.2019
IIDC	19.6.2019	17.10.2019
IIIDC	18.6.2019	16.10.2019
IPG		
IIPG	Opening date	17.10.2019

WITH A FINE OF Rs. 10/-

(Students who do not remit the fee on or before this date will be removed from the rolls.) (Re-admission as per rules)

	I Semester	II Semester
IDC		25.10.2019
IIDC	27.6.2019	24.10.2019
IIIDC	26.6.2019	23.10.2019
IPG		
IIPG	Opening Date	24.10.2019

6. GENERAL GUIDELINES AND RULES

a) Mahatma Gandhi University

Students Code of Conduct Rules - 2005

Mahatma Gandhi University Student's Code of Conduct Rules-2005 introduced vide UO. No. 162/2004/2/Elen. Dated 16 February 2005 has laid down rules for maintaining discipline in all colleges affiliated to the university, which will be binding on all students of the college. The university order prohibits political activity inside the campus. Political activity is defined as “any act, activity or conduct by any student in a college by which political ideologies of any political parties recognized by the election commission are preached, professed, imparted or disseminated by speeches, visible representation or other means of communication whatsoever”.

Prohibition on political activity inside the campus means the following:-

- a) No student of a college shall get herself involved in any political activity by himself or abet the said activity to be carried on by fellow students inside the campus in any manner whatsoever and any such activity is hereby banned inside the campus.
- b) Taking part in any political activity by organizing students or gathering inside the college campus for the purpose of doing any activity as defined in Rule 4 (6) shall constitute serious indiscipline. Every member of such a gathering shall be individually liable and responsible for the gross disciplinary action against students who indulge in the aforesaid activities.
- c) It shall constitute gross indiscipline to call for an appeal to strike based on policies and ideologies that may be preached by the political parties or their sister organizations or student wings. The participants in the strike as aforesaid shall be dealt with by the disciplinary authority and they will be punished as per the rules stated above.
- d) No student of a college shall stage or indulge in any activity like Dharna, Gherao, and obstructing entry to and from any class room, office, hall or other places inside the campus and such activities shall be treated as misconduct.

- e) No student shall shout slogans inside the class room, office or any other place inside the campus and obstruct or cause disturbance to everyday functioning of the institution.

b) Attendance

The working day is divided into two sessions : the forenoon session of three periods and the afternoon session of two periods. Attendance will be marked at the beginning of each period by the teacher engaging the period. Late comers may be given or refused attendance for the period or marked late at the discretion of the teacher concerned. For the purpose of attendance, all working days irrespective of the number of working periods shall be considered as full working days.

The annual certificate of attendance and progress required by the University for promotion or for admission to the University examination will in no case be granted unless:-

- i. The student has attended not less than 75% of the number of working days of the academic year.
- ii. The Principal is convinced that the student's progress and conduct has been satisfactory.

c) Leave of Absence

1. A student requiring leave for a particular period may be granted leave by the teacher concerned.
2. Application for leave (for more than a period) must be made to the Principal by the student herself in the prescribed form and it should reach the office by 10 a.m. When absence is due to unforeseen cause, application for leave must be submitted as early as possible and in no case later than the first day of return to the college.
3. As leave is readily granted for all reasonable cases, no student should absent herself from class without leave.
4. Absence without leave from college or any class examination or from a composition or practical work period will be reported by the respective teachers to the Principal. Such absence will be tantamount to losing attendance for the day.
5. Leave of absence from a college terminal examination should be obtained from the Principal after being recommended by the class teacher.

6. A student absenting herself for a period exceeding five working days, whether with leave or without leave should, on her return to the college report herself to the Principal.
7. When leave is required in case of sickness for more than three consecutive days, application for the same must be supported by a medical certificate.
8. A student absenting herself without leave for more than ten consecutive days will have her name removed from the rolls and she may be re-admitted at the discretion of the Principal on payment of the prescribed readmission fee and college dues if any.
9. Every application for leave shall be countersigned by the student's guardian and recommended by the teacher in charge of attendance or the head of the department. For hostel students, the warden's recommendation is sufficient.
10. A student who repeatedly absents herself on insufficient grounds or who obtains leave under false pretexts will be seriously punished.
11. If a student requires leave for personal reasons she must get permission from the Principal or Class Teacher.
12. The application for leave on account of illness should be supported by a medical certificate.

d) Behaviour & Discipline

1. Student are expected to use the uniform prescribed by the college authorities. Students shall always wear identity cards issued by the college with tag and show them as and when demanded by the principal, teachers and office/ security staff.
2. Every student shall handle college property with care.
3. Students who happen to have no class are not to loiter on the verandahs during class hours. They have to remain in their respective class rooms.
4. Students are not allowed to address any college or hostel authority in a body as such action is subversive of orderly academic life.
5. All correspondence requiring replies should be accompanied by self-addressed stamped envelope.

6. Students must observe strict discipline in the campus; behave with dignity and courtesy to the Principal, faculty members, administrative staff, visitors and fellow students.
9. No students shall bring in to the college campus or hostels any banner, flag, board, notice, pamphlet or other such materials for purpose of any political activity of student organizations or other organisations.
10. The College Management and Principal shall take appropriate measures to insulate the college campus from political activism and external intervention to safeguard the interests of students, academic community, parents and the general public. Students and staff shall cooperate with all such measures including the mode of College Union elections as decided by the college Management and Courts from time to time.
11. Election to the College Union, if required, will be conducted under Parliamentary Mode, as per Lyngdo Committee recommendations, under the verdict of the Hon.ble High Court of Kerala in WPC © No.19411 of 2012, de hors the directions issued by the University.
12. No meeting or entertainment shall be organized nor any fund collected in the college or the hostels without the permission of the Principal.
13. Students should not go outside the college during class hours. In the event of unavoidable necessity they should seek special permission of the Principal/ Head of the Department/Advisor/Tutor.
14. Staff members/ Discipline Committee shall have the powers to deny admission to students to classes/office/labs/library/meetings/cultural programs and other programs in the case of violation of the dress code of the college.
15. No student shall use or keep in possession alcoholic drinks or drugs. Using/keeping of these items will lead to immediate expulsion of the student from the college and hostels.
16. On the basis of the orders issued by various authorities including the Hon.'ble High Court of Kerala (WP (c) 23377/09) the use of mobile phones in the college campus is strictly prohibited. A fine

of Rs.500/- will be imposed on those who violate this rule. Mobile phone with Camera shall be confiscated. A surprise Inspection Squad is formed to implement the rule.

17. The Principal shall have the power to inflict the following punishment: fine, loss of attendance, loss of term certificate, suspension, compulsory issue of T.C. and expulsion.
18. Conduct certificate will not be issued as matter of course. It has to be earned by student's good conduct. Promotion to a higher class, selection for University examinations and issue of progress, attendance conduct certificates are matters absolutely within the statutory and discretionary powers of the Principal and no appeal shall lay against the Principal's decision to any other authority.
19. The principal shall have the right to issue Transfer Certificate to a student admitted to the college without an application from the students or the guardian at any time during the course of his/her study in the college without assigning any specific reason.
20. The principal or other duly constituted college or hostel authorities may frame and issue from time to time disciplinary rules of permanent or temporary character regulating the conduct of students within and outside the college and the Hostel Premises with a view to maintaining the credit and reputation of the college and the hostels.
21. Students shall desist from disfiguring the class rooms, compound walls and buildings on the college campus by pasting posters or writing on them. They shall also desist from disfiguring the compound walls of neighboring building.
22. Legal action will be initiated against those who destruct or cause to destruct the properties of the college under existing laws including the Prevention of Damage to Public Property Act 1984.
23. Students who are charged in criminal offence and are under suspension shall not be allowed to enter the campus without permission.
24. Students from other institutions and outsiders should take prior permission with valid identity proof to meet the Principal and staff

members. Students from other institutions and outsiders shall not meet or interact with the students of the college inside the campus without the prior written consent of the Principal.

25. Students from other institution and outsiders disrupting any unit thereof, shall be treated as infringing in the rights of college authorities to run the institution in a good manner for the public interest. All such deeds will be treated as infringement of the rights of students especially those belonging to orphan, SC/STs and other backward communities to have uninterrupted education. Legal actions including contempt of court will be initiated in all such cases.
26. Banners, posters, holdings, cutouts, flex boards, flag posts or any other things of temporary or permanent nature shall not be erected, installed or placed within 200 meters of the college gate without the permission of the authorities.
27. There shall not be any discrimination against any community or category of students of the college and immediate stringent action will be taken against the erring students/officials/faculty members.
28. Outsiders including media shall not enter the campus without the permission of Principal.
29. Photography/video/audio recording and playing in the campus is strictly prohibited. Programs in the college shall be covered only by the persons officially authorized by the Principal.
30. Students are not allowed to bring vehicles into the campus. They have to park their vehicles at the allotted place at their own risk. Stunting and racing vehicles within and in a radius of 200 metres outside the campus are strictly banned. Students and staffs have to register their vehicles' number and licence number with the security. Parking permits will be issued to physically handicapped students and they have to park their vehicles at the area allotted.
31. The security Personnel/designated college staff are authorised to inspect the records of the vehicles entering the campus and register the details in the gate register.

32. The College Council and Parent Teacher Association can advise Principal on internal matters of the college.
33. Students and staff members can make use of the grievance redressal Mechanism available in the college.
34. The college authorities reserve the rights to amend, repeal or modify any of the above rules.
35. All celebrations in the campus should be with prior sanction from the Head of the Institution.

e) UGC Regulation on curbing of ragging

In June 2009, the UGC has notified a comprehensive set of regulations to curb the menace of ragging in educational institutions.

What is Ragging?

As per the UGC Regulations 2009, 'Ragging' constitutes one or more of any of the following acts:

- a. Any conduct by any student or students either by words spoken or written or by an act which can be interpreted as rudeness by a fresher or any other student.
- b. Indulging in rowdy or indisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or raise fear or apprehension thereof in any fresher or any other student.
- c. Asking any student to do any act which a student will not in the ordinary course do and which has the effect of causing a sense of shame or torment or embarrassment so as to adversely affect the physique of such fresher or any other student.
- d. Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher.
- e. Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or group of students.
- f. Any act of financial extortion or forceful expenditure put on a fresher or any other students by students.

- g. Any act of physical abuse including all variants of it-sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person.
- h. Any act or abuse by words which would also include deriving perverted pleasure, vicarious or sadistic thrill from active or passive participation in the discomfiture to a fresher or any other student.
- i. Any act that affects the mental health and self confidence of a fresher or any other student with or without an intent to derive sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.
- J. Ragging is prohibited by law. Students shall not indulge in any such activities.

Punishment

The UGC regulations stipulate that students can be expelled from an institute and debarred from taking admission to any other institute for a specified period after being found guilty of the offence.

The regulations say students can be fined up to Rs. 2.5 lakhs if found guilty of ragging. The UGC regulations provide for rustification of a student a period from one to four semesters.

Depending upon the nature and gravity of the offence as established by the Anti-Ragging Committee of the institution, the possible punishments for those found guilty of ragging at the institution level shall be any one or any combination of the following.

1. Suspension from attending classes and academic privileges.
2. Withholding/withdrawing scholarship / fellowship and other benefits.
3. Debarring from appearing in any test / examination or other evaluation process.
4. Withholding results.
5. Debarring from representing the institution in any regional, national or international meet, tournament, youth festival etc.

6. Suspension/expulsion from the hostel.
7. Cancellation of admission.
8. Rustication from the institution for a period ranging from 1 to 4 semester.
9. Expulsion from the institution and consequent debarring from admission to any other institution for a specified period.
10. Fine ranging between Rs. 25,000/- and Rs. 2.5 lakh.
11. Collective punishment: When the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment.

F. College Union

The College Union is organized with the following objectives

- (a) To train the students of the college in parliament democracy so that they may be responsible future citizens of India, aware of their duties, responsibilities and rights.
- (b) To promote opportunities for the development of character, leadership, efficiency and spirit of service among students.
- (c) To organize cultural programs, quizzes, debates, seminars, work squads, touring parties etc. so that the students may acquire knowledge on current topics and develop deep thinking about them.
- (d) To encourage extracurricular activities like Youth Festival, Sports Meet etc. that are conducive to the above objectives.

The election to the College Union will be conducted on the parliamentary model as per para 6.2.4 of the J.M. Lyngdoh Commission Report and order passed by the Supreme Court of India in SLP No. 24295/2004 and the High Court of Kerala. The college union will have a students' general council and an executive. All students are members of the students' general council. In order to conduct election to the executive council an electoral council consisting of two elected representative from each class will be formed. The electoral council will elect the executive committee consisting of the following office bearers: the Chairman, Vice Chairman, General Secretary, University

Union Councillors, Magazine Editor and the Arts Club Secretary. One member representing the students of each degree and P.G. classes elected by and from among the student representatives of the respective years in the electoral council will also represent in the executive council. The head of the depts. of Malayam, English and Hindi will function as assistant editors for the respective sections of the college magazine. The candidates contesting to the electoral council should possess a minimum of 75% attendance in the previous year (except in the case of first year students) and should have passed all the examinations held so far. Those who were granted condonation of attendance in the previous year are not eligible to contest in the election. Similarly, anyone against whom disciplinary action of any kind has been taken (inside or outside the campus, civil or criminal) ipso facto stands debarred from contesting elections to electoral council. Students are forbidden to contest in the Union election on the label of students organizations.

Various departmental associations based on the students' optional subjects are also functioning under the college union. The office-bearers of these associations will be elected by the members under the supervision of the Department Heads.

The Principal is the ex-officio Treasurer and Parton of the College Union. Expenses for the activities of the college union requires prior sanction of the principal and the college union advisor.

G. Library Rules

1. Strict silence should be observed in the library.
2. Only the members of the staff and students of the college are entitled to the use of the library. (UG/PG students from other colleges, research scholars and the general public can also access the resources of the library on producing their ID's and a letter of introduction from the heads of their institutions and with prior permission of the principal of this college.)
3. The service hours of the library are:
Week days : 8.30 am - 11.30am
 12.30 pm - 5.30 pm
Holidays : 9.30 am - 4.30 pm
(Noon Breake - Third hour)

The library will be closed on Sundays, public holidays and specially announced holidays of the college.

4. Students are allowed to take only paper into the library. Books, umbrellas etc. should be left at the entrance.
5. The Library follows the Open Access System. Make the necessary entries in the borrower's card and in the ledger placed in the library. Then hand over the book to the library assistant who will stamp the due date on the date label and issue the book.
6. No person shall write upon, tear out or make any mark on any book or article belonging to the library.
7. Each student is given two borrowers' cards (PG Students - 4 cards) which are not transferable. One book can be borrowed at a time against each card. When the book is returned to the library the card will be given back.
8. Students are expected to take care of the cards issued to them. A student to whom the cards are issued will be responsible for all the books borrowed against that card. When a student has to get a no dues chit or a clearance certificate from the library, she must submit to the library all cards issued to her.
9. If a card is lost by a student, she shall make a written report to the librarian. A duplicate card will be issued on payment of a fee of Rs.10/-
10. Students shall return their cards at the end of the particular course.
11. Two books can be borrowed at a time for a period of 14 days and must be returned on or before the date indicated in the book. An overdue charge of Rs. 1/- per volume will be levied per day after the due date. Once a book is issued it will not be taken back on the very same day.
12. If a book is damaged or lost by a member, she shall pay the cost for replacing the book (three times). If one volume of a set of books is damaged or lost by a member she must replace it with a copy of the same edition. If it is not available she shall replace the whole set. If a lost book is recovered after having replaced it or paid the value there of the member shall not be permitted to return it to the library and get back the new copy or its price.

13. Before leaving the counter, the members must examine the book borrowed and report to the library staff any damage found therein. If they fail to do so, they will be held responsible for any damage detected afterwards.
14. The librarian can recall from a borrower any book at any time.
15. The loan can be renewed for a further period of seven days if the book is not required by others.
16. Dictionaries, periodical publications and other reference books shall not be lent out. If any of them is issued out with special permission for overnight reference, it shall be returned to the library the very next day as soon as the library opens.
17. Members are not permitted to sublend the books or cards issued to them.
18. Books are issued to members of the staff when library staff make the necessary entries in the ledger maintained for them. At the end of the academic year they are expected to return all the books and periodicals borrowed.
19. The Library provides free internet facilities to the students.

H. Identity Card

At the time of admission the student will be provided with an Identity Card. Students are expected to carry the Identity Cards with them while on campus and produce them on demand for inspection by any member of the Staff. It may be noted that the ID card has to be produced on many occasions in the campus like voting at the college elections, claiming hall-tickets, marklists, certificates, scholarships, stipends etc.

I. Issue of Certificates

1. A student who has paid all dues to the college is entitled to a transfer certificate (T.C.) at the end of the course.
2. Application for the issue of any certificate shall be made in the prescribed form obtainable from the office. Application for T.C. shall ordinarily be countersigned by the parent or approved guardian. Fee prescribed for such certificates will be published separately.

3. Generally a notice of 24 hours is necessary for the issue of certificates.
4. No certificate will be mailed unless the postage is remitted.
5. The qualifying certificates submitted by students on admission will be returned to them only on completion of their respective University Examination and in no case during the course of study.

J Residence of Students

1. Students not residing with their parents should normally reside in the following hostels. They can however reside with approved guardians.
2. Students shall submit to the college office in the prescribed form full information regarding their residence.
3. Any subsequent change in residence can be made only with the written permission of the Principal.
4. Application to the hostels should be made directly to the warden after securing admission in the college. Information regarding rules, rates of fee, room rent etc. can be obtained from the warden.

Hostels

Phone No.

- | | |
|------------------------|--------------|
| 1. Adoration Hostel | 04822 212228 |
| 2. Alphonsa Hostel | 04822 212462 |
| 3. Assumption Hostel | 04822 212403 |
| 4. Carmelaram Hostel | 04822 201334 |
| 5. Sacred Heart Hostel | 04822 212224 |

K. Student Charter

Every stakeholder of higher education has a role to play for quality enhancement and sustenance. The stakeholders such as the Government, management, teachers, students and the external quality assurance agencies have an important role in ensuring quality of higher education. Of all stakeholders mentioned above, the students have a unique role to play in ensuring quality of higher education institutions(HEIs). Firstly, the students should realize that they have the right for quality education and it is the responsibility of the HEIs to provide quality educational experience to learners. Secondly, the students should equally be aware of their responsibilities which in turn will help the institutions to provide quality education. The NAAC advocates the public display of student charter in every institution as an act of promotion of student participation in Quality Assurance.

Institution's responsibilities towards students

The institution shall :

- communicate its goals and objectives systematically and clearly to all students.
- offer programmes that are consistent with its goals and objectives.
- offer a wide range of programmes with adequate academic flexibility.
- obtain feedback from students on the initiation, review and redesign of programmes if and when necessary.
- facilitate effective running of the teaching - learning programmes.
- implement a well conceived plan for monitoring student programmes continuously.
- ensure that the student assessment mechanism is reliable and valid.
- provide clear information to students about admission and completion requirements for all programmes, the fee structure and refund policies, financial aid and student support services.
- ensure sufficient and well run support services to all students.
- promote healthy practices.

Student's responsibilities of learning

The student shall:

- appreciate the institutional goals and objectives and contribute to the realisation of the same by participating in relevant institutional activities.
- have a clear knowledge of the programmes, admission policies, rules and regulations of the institution.
- follow the time schedules, rules and regulations of the institution.
- undertake regular and intense study of learning materials.
- make optimum use of learning resources and other support services available in the institution.
- prepare for continuous internal assessment and term end examinations.
- give feedback for system improvement.
- have faith and ability to pursue life long learning.
- live as worthy alumni of the institution.

L. General Information of the Rule Issued by Mahatma Gandhi University

1. Cancellation of Examination & Registration

- a. All Annual Examinations (of which results are announced) except I M.A/M.Sc and professional courses can be cancelled.
- b. When the Examinations are cancelled papers of the same subject appeared in the previous year will also get cancelled. Eg. If the Part III Main of B.A. at the final year is cancelled, papers of first and second years will also be cancelled.
- c. Cancellation is allowed only at the first appearance.
- d. Four more chances are allowed for the cancelled papers.
- e. Degree Examination can be cancelled in order to take up the same courses with different optional.
- f. Apply to the Controller of Examination with Principal's recommendation, attested photocopy of the hall ticket and S.B.T. chalan for prescribed fees within 14 days from the last Examination including practical/ Viva voce.

2. Duplicate Copy of Certificate

Duplicate Degree Certificate, Migration Certificate, Mark lists, Pass Certificate can be had from the University by producing a declaration on a stamp paper of Rs. 501 to the effect that the Certificate has been irrecoverably lost, attested by a Notary Public along with the State Bank of Travancore chalan for prescribed fees.

3. Eligibility Certificate

Applicants from outside the State have to get an eligibility certificate from the University to join any course. The application prescribed by the University with duly attested photocopies of the original mark list and State Bank of Travancore chalan for prescribed fee has to be remitted to the Registrar of the University.

The University has stopped issuing eligibility certificate to CBSE and ICSE students from getting individual recognition with effect from 3-1-2005. (Uty. order No. CE/2005/Recog-1 Dt. 4-2-2005)

4. University Examination: Extension of Time for Physically Handicapped

Physically handicapped candidates can avail themselves of time ex-tension for various University Examinations. They should apply to the Controller of Examinations on a plain paper along with medical certificates and a photo showing disability duly attested by the medical officer well in time before the commencement of Examinations.

5. Practical Examination & Submission of Record

There is no separate minimum for practical Examinations. But absence in practical Examinations will be treated as failure in the Examinations. Record has to be produced while appearing for supplementary Examination too. If the record is lost a new one has to be prepared

6. Grace Marks

Winners in sports events and youth festivals are given grace marks as follows:

- a. Grace Marks will be given for the first appearance in Examinations' improvements and appearance after cancellation and absence will not be considered.

- b. Grace Marks will be given irrespective of a pass or fail in the Examination and will be given after effecting the moderation.
- c. Grace marks will not be reckoned for fixing ranks.
- d. Marks will be allotted to each paper and 50% of these can be redistributed to other subjects in order to effect a pass.
- e. Students of professional courses are not eligible for grace marks.
- f. Only the winning participants are eligible for grace marks, not the accompanists.
- g. The maximum limit of grace marks is 25%
 - i. Sports- India representation (25%), All India Inter University I, II, III (17, 14, 12). Representing combined University (10). Approved National I, II, III places (10, 8, 7) Inter University representation (7), University/ State representation (5).
 - ii. Youth Festival - University individual I Place or A Grade (5%), University Group I Place (3%) both to a maximum of 5%. South Zonal, II Places individual and Group events (5, 4 additional) National India Group I, II, III places (10, 7, 5 additional).
 - iii. Deaf and Dumb students - will be given grace marks of 25 % of the total marks of each and every paper of the Degree attempted by them subject to a maximum of 25 % of the aggregate marks.
 - iv. NSS volunteers - a) NSS certificate holders 2 % b) Attending National Camp with attendance certificates 3%. c) Republic Day Camp 5%. (Limited to 7%)
 - v. NCC Cadets - a) Attending Republic Day Camp/parade 5%. b) Basic Leadership Camp, TSC, Nau Sainik Camp/Vayu Sainik Camp independence Day Camp (Sports and Games at Delhi) 4 % c) Certificate holders : 'C' Certificate 3%, 'B' Certificate 2% (Limited to 10%).

7. Recognition of Examinations Conducted by the University/ Boards Outside Kerala.

When students of other Universities (out side the State) join this University, they have to apply for the recognition of their qualifying Examination in the prescribed form.

The application for recognition should be accompanied by chalan re-ceipt for prescribed fee, pass certificate, migration certificate and eligibility certificate issued by this University.

Migration certificate from the institutions outside Kerala are to be forwarded along with the application for recognition.

Column No.2c and d in the prescribed form should be clearly filled in, supported by necessary documents.

A certificate from the Principal of the College (where the student studied for the Examination sought to be recognised) should be enclosed if the pass certificate does not contain the information about the subjects taken for the Examination.

Applications for the recognition should reach the University office within one month from the date of admission without fail.

8. Migration Certificate

Students of other Universities and Boards of Secondary/Higher Sec-ondary Education (Except State boards like VHSE, plus Two) who join this University should produce a Migration Certificate issued by the concerned Universities and Boards. Migration Certificate from Mahatma Gandhi University will be issued if applied in the prescribed form with chalan receipt for prescribed fees.

The University has exempted the students of Higher Secondary Course (Plus Two), Vocational Higher Secondary Education Course and Tech-nical Higher Secondary Education Course of Government of Kerala from producing Migration Certificate and getting individual recognition order (University Order No. EK.V/96 dated 26th July 1996).

9. Registration as Matriculate of the University

Students of other Universities and Boards who join this University should submit the application in the prescribed form with Migration Certificate, General form, Matriculation fee receipt and chalan receipt for prescribed fee to the University through the Principal.

Application for Matriculation should reach the University Office within one month from the date of admission without fail.

10. Revaluation and Identification of Papers

The students should apply in the prescribed form within 21 days from the date of receipt of mark list in the college. Change of marks will be affected if the difference is 5% or more. If the difference is 10% or more the paper be subjected to a second evaluation. There will be no refund of revaluation fee. Students will be allowed to identify their revalued papers.

11. Scrutiny of Answer Sheets

Answer papers will be scrutinized if applied within 30 days from the date of receipt of mark list in the College.

12. SC/ST Students Exemption for Payment of Examination Fees

SC/ST students need not pay the Examination fees for two consecutive chances including regular one. The application should be for-warded through the Principal.

13. Improvement Facilities for Various Examinations

The University offers improvement facility for various Examinations. The first year papers of the Degree and Post Graduate Courses under all parts and IInd year papers of Degree Part III. Main can be improved along with their next year regular Examinations.

Those who have passed M.A./M.Sc/M.Com Examination can improve their marks by availing themselves of two more chances irrespective of time limit. All papers of previous Examination at P.G. level can be improved along with their regular final year Examination.

14. Confidential Mark List

Candidates who have taken their final year Examination can apply in the prescribed form for confidential mark list before the publication of the results for employment and educational purposes. However, this mark list will be sent only to the head of the institution concerned.

15. Exemption from Attending Classes

Students of regular Colleges who desire to be exempted from attending classes of additional language have to apply for the same in the prescribed form. Special English is not offered as additional language at the degree Level. Deaf and dumb students are exempted from studying second language if they desire so.

7. SUPPORT SERVICES

Canteen

There is a college canteen which serves light refreshments and lunch to students and staff.

College Store

The College has a books-cum-stationary store functioning within the campus. Students can get all the text books and other related books from the college store.

Computer Centre

The College provides internet facilities to its students in the Computer Centre. A golden opportunity for the students to get Business Professional Programmer Certificate along with their degree studies.

Language Laboratory

The College has a well-equipped computerised language lab to help the students expand their vocabulary and improve their pronunciation in English.

Photostat

The college provides photostat services to both staff and students. The charges are fixed at the minimum which is just enough to meet operational costs.

Health Centre

The college has a holistic health centre where counselling and first aid are provided. In addition Yoga Classes are also conducted.

Alphonsa Fitness Centre

The college has a well equipped fitness centre which is open to all students.

Waiting Room

The college has a waiting room in the new block for the staff and students.

8. ACADEMIC SUPPORTING WINGS

Internal Quality Assurance Cell (IQAC)

An Internal Quality Assurance Cell (IQAC) has been constituted in the college based on the recommendation given by the National Assessment and Accreditation Council. The primary aim of the IQAC is to develop a system for recording and monitoring quality measures of the institution with a view of academic and administrative performance. The IQAC is responsible for the quality- related initiatives of the institution including the optimization and integration of modern methods of teaching, learning and evaluation. The IQAC has its own strategies and quality measures and channelises the effects and measures of the institution towards academic excellence.

IQAC Members

Rev. Dr. Sr. Gigimol M.G.	-	Chair person (Principal)
Rev.Dr. Shaji John & Rev. Dr. Sr. Regeenamma Joseph	-	Vice Principals
Dr. Dani Mathew M	-	Bursar
Rev. Fr. Jose Joseph	-	Co-ordinator
P.K. Thomas	<i>(Rtd.Addl.Secretary, Higher Education Govt. of Kerala)</i>	
Dr. V.V. Georgekutty		Prof. Roselind George
Dr. K.K. Jose		Mr. Tom Zacharia
Dr. Sunny Joseph		Mrs. Annamma Joseph Kottuakappally
Rev Dr. Sr. Minimol Mathew		Ms. Poornima Baby
Dr. Kochurani George		Mr. Binu Joseph
Dr. Sonia Sebastian		Kum. Anisha Mary John
Dr. Vijutha Sunny		(College Union Chairperson)
Ms. Rekha Mathew		
Ms. Biby Annet Baiju		

9. ADMINISTRATIVE SUPPORTING WINGS

A. Grievance Redressal Cell

The students can submit their grievances in writing to the Grievance redressal cell through the Principal. The cell will meet as and when it is required and take suitable measures / solutions for the grievances addressed to it.

Chairman	: Rev. Dr. Sr. Gigimol M.G. (Principal)
Vice Chairman	: Rev. Fr. Jose Joseph
Members	: Rev.Dr. Shaji John Rev. Dr. Sr. Regeenamma Joseph Ms. Vimala Emmanuel Lt. Anu Jose

B. Anti Ragging Committee

The Anti-Ragging Committee shall be headed by the Head of institutions and shall consist of representatives of faculty members, civil administration, police administration, local media, NGOs, Parents, students belonging to the fresher's category as well as seniors and non-teaching staff.

Members of the Anti-ragging Committee	Phone Number
1. Rev.Dr.Sr. Gigimol M.G. (Principal)	8606501148
2. Rev. Fr. Jose Joseph (Co-ordinator)	9447910776
3. Mrs. Biji Jojo (Municipal Chairperson)	9846344697
4. Sri. Suresh V.A. (Inspector SHO, Pala)	9497987080
5. Sri. Sam K.J., Deepika, Pala	9349599161
6. Prof. Promod Joseph (P.T.A. President)	9447599649
7. Mrs. Dalia Zacharias (P.T.A. Representative)	8606858537
8. Prof. Vimala Emmanuel (Rep. of Teaching Staff)	9947619667
9. Lt. Anu Jose (NCC Co-ordinator)	8281047153
10. Kum. Anisha Mary John (Rep. of Senior Students)	

11. Kum. Rahana Roy (Rep. of Senior students)
12. Kum. Arathy M. P. (Rep. of Freshers)
13. Sri. Binu Joseph (Rep. of Non teaching Staff) 9447507896

C. Anti-Ragging Squad & Monitoring Cell

Anti-Ragging Squad - should be nominated by the Head of the Institution with such representation as considered necessary to keep it mobile, alert and in patrolling function. The squad should make surprise raids in hostels and other hot spots and be empowered to inspect places of potential ragging. It should work under the overall guidance of the Anti-ragging committee.

Monitoring Cell - is mainly to oversee and involve senior students as Mentors for the 'freshers'. This cell should be formed at the end of every academic year. There should be as many levels of tiers of Mentors as the number of batches in the institutions. The Anti-ragging squad and the Heads of institution should be involved in selecting the members of the cell.

D. Ethics Committee - As per G.O. No. A2. 7130 / 2009 dt. 29.09.09 a committee with the following members is formed to ensure ethics in the use of IT resources and conduct of cultural activities.

- Chairman – Rev. Dr. Sr. Gigimol M.G.
- Vice-Chairman – Prof. Pramod Joseph (PTA President)
- Convenor – Ms. Cinnie Susan (Staff Secretary)
- Joint-convenor – Kum. Anisha Mary John (Collge Union Chairperson)
- Members – Rev. Fr. Jose Joseph (Bursar)
- Lt. Anu Jose (N.C.C. Co-ordinator)
- Dr. Sonia Sebastian (NSS Co-ordinator)

E. Anti Alcoholic Army (AAA)

Anti-Alcoholic Army is a youth movement to create an awareness against the dangers of alcoholism and to motivate the students to fight against tendencies of addiction.

- Directors : Rev.Fr. Jose Joseph (Dept. of English)
- Ms. Cincila T. Joy (Dept. of Physics)

F. Anti - Harrassment Committee

The committee is constituted in accordance with the provisions of the sexual Harrassment of Women at Workplace (prevention, Prohibition and Redress) Act 2013.

Members : Rev. Dr. Sr. Regeenamma Joseph (Co-ordinator)
Ms. Swapna George
Ms. Teena James
Ms. Rosmy Kattor

G. Anti - Drug club

The club is constituted in accordance with the implementation of the NALSA (Legal Service to the victims of Drug Abuse & Eradication of Drug Menace) scheme 2015.

Members : Rev.Dr. Shaji John
Rev. Dr. Sr. Regeenamma Joseph
Dr. Anila Thomas

H. Green Protocol Committee

A green protocol committee has been constituted in our college for preserving the greenery in the campus with the following members.

Members : Dr. Teresa Joseph
Dr. Sr. Manju Elizabeth Kuruvila
Dr. Anila Thomas
Dr. Sonia Sebastian
Lt. Anu Jose

I. Electoral Literacy Club

Chairman : Rev. Dr. Sr. Gigimol M.G.
Vice Chairman : Rev. Dr. Shaji John
Convenor : Ms. Sunitha Santhan
Members : Ms. Annu Paul
Ms. Diana Elizabeth Jose
Kum. Anisha Mary John
(College Union Chairperson)

10. EXTRA AND CO-CURRICULAR ACTIVITIES

National Service Scheme

The N.S.S. is part of the Development of Youth Affairs and Sports under the Ministry of Human Resource Development, Government of India. The objective of this scheme is personality development of students through service to the community by awakening their social consciousness. There are 2 units with hundred students and they are given training and opportunities to work with and among village people. It provides them with opportunities:-

1. to discover and develop their hidden talents
2. to gain skills in democratic leadership
3. to engage themselves in creative and constructive social work
4. to participate in intercollegiate, inter-university and inter-state camps.
5. To become paid social workers.

A Student volunteer who has completed 240 hours of work and attended a special camp during the course of two years is eligible for N.S.S. certificate from the University. This certificate enables a weightage for higher studies. It is also an additional qualification for appointment in public services.

N. C. C.

The National Cadet Corps is intended to inculcate discipline and a sense of duty among the students. The NCC provides ample opportunities to develop one's physical and intellectual potentials through training camps. Membership in the NCC entitles one to gain weightage in college admission. 15 marks for degree course and 5 marks for PG courses at the time of admission.

College News letter

The college newsletter published annually provides an overview of all the activities of the academic year. The latest information regarding student achievements, departmental activities, research work, club activities etc. can be easily accessed through the newsletter.

Santhwana Counselling Centre

The aim is to promote the all round development of the students. The services of a professional counsellor are available in the counselling centre on every Thursday. Students are encouraged to make use of this facility to address any emotional, personal or study related problems they face. Counsellor - Rev. Sr. Jasmine Therese

Sports and Games

Alphonsa College has a glorious tradition of excellence in sports and games. She still continues her sparkling contribution to the track and field. Annual sports meet is regularly conducted in the third term of every year. Various competitions in track and field as well as recreational items are held for the students, teachers and the non-teaching staff and the winners are awarded prizes. The Dept. of Physical Education takes charge of the sports activities. The University awards grace marks for distinguished sports persons.

The College Union

The College Union comprises all students of the college. Those who are on the rolls at the time of the elections have the right to vote and contest the elections. The office bearers of the Union headed by the Chairperson are guided by a Staff Advisor appointed by the Principal. The Annual Arts Festival and other cultural programmes are arranged by the Union. Yet another major activity of the Union is the editing and publishing of the College Magazine. The following clubs are functioning under College Union.

1. Dance Club
2. Music Club
3. Bold & Beauty Club
4. Painting & Calligraphy Club
5. Drama and Literary Club
6. Civil Service Club
7. Chess Club

Alphonsa College Union Members - 2019-20

Chair person	-	Anisha Mary John, II DC Economics
Vice Chair Person	-	Anjaly T. E., II DC Economics
General Secretary	-	Alphy Jose, II DC Chemistry
Arts Club Secretary	-	Sreelakshmi R Menon II DC Physics Model II

- UUC: 1. - Theresa Jose Maliakal
II DC Physics Model I
- UUC: 2. - Adithya N. A., II DC History
- Magazine Editor - K. M. Fathima Mizaj Maqsood
II DC B.VOC Sports Nutrition
- I PG Representative - Reenu Rose Cyriac, I PG English
- II PG Representative - Maria Sharol Cherian, II PG English SF
- III DC Representative - Rahana Roy, III DC History
- II DC Representative - Derline Jose, II DC Zoology
- I DC Representative - Arathy M.P., I DC Economics

Associations and Clubs

There are 12 Subject Associations functioning actively on the campus. A teacher of the department is the President of each Association. These Associations arrange special meetings, seminars, lectures, competitions and social functions. To develop initiative and a sense of responsibility, the college offers various clubs:

Faculty of Religion

The Faculty conducts weekly religion and moral instruction classes for the Christian and non-Christian students of all the classes. It also organises retreats, seminars, orientation programmes, prayer meetings etc. both for the students and the teaching and non-teaching staff.

Centre for Gandhian Studies

The Centre for Gandhian Studies has been established with the assistance of the University Grants Commission to acquaint teachers and students with the thought and work of Mahatma Gandhi and to involve the academic community in studies, research and extension programmes based on Gandhian thought. The Centre organises seminars, workshops, special lectures, extension activities, debates, etc.

Parent-Teacher Association (PTA)

There is an actively functioning PTA in the college. The PTA assures the participation and co-operation of the parents and teachers

in the all round development of the students of this college. The names of the members of the P TA executive are given below:-

- President - Prof. Pramod Joseph
- Vice President - Smt. Dalia Zacharias
- Secretary - Ms. Juile J Paramundayil
- Treasurer - Ms. Biby Annet Baiju

Alphonsa Alumnae

‘Alphonsa Alumnae’ or the Alumni Association of Alphonsa College strives to promote an enduring relationship between old students and their alma mater. It also facilitates and nurtures lasting friendships through annual meetings. It initiates steps to recognise outstanding achievements, provide scholarships for deserving students, cooperate with the college authorities for the development of the college and organises programmes with the help of former students in order to benefit the students studying in the institution. 26 January has been selected as Alphonsa Alumnae Day.

Retired Teachers’ Forum

The Ruby Jubilee year witnessed the formation of a Retired Teachers’ Forum in the College. The aim of the Forum is to enable the retired teachers of the college to meet and renew their friendship and strengthen their ties with the institution.

Office bearers

- President - Prof. Mrs. Mercy Joseph
- Vice President - Ms. C.A. Daisy
- Secretary - Rev. Sr. Christopher & Rev. Sr. Liza Martin
- Treasurer - Rev. Sr. Mary Vanchipura

11. SCHOLARSHIPS, MEDALS & ENDOWMENTS

Scholarships, Medals etc. are awarded by Union and State Governments, various agencies and persons to deserving students. Additional information on these will be published on the notice board in the course of the year. Following are some of the important scholarships and medals.

Name of Scholarship	Awarded by
1. National Merit Scholarship	Union Government
2. Teacher's Children's Scholarship	-do-
3. Govt. of India Hindi Scholarship	-do-
4. National Loan Scholarship	-do-
5. Scholarship for physically orthopedically handicapped students	-do-
6. Scholarship for proficiency in sports	State Government
7. State Scholarship	-do-
8. University Merit Scholarship for B.A. / B.Sc. / M.A. / M.Sc. students	Mahatma Gandhi University
9. Rt.Rev. Dr. Sebastian Vayalil Jubilee Memorial Scholarship (To the students who secure the highest marks in Religious instruction / Moral Science in various classes)	Staff of Alphonsa College

10.	Rt. Rev. Dr. Sebastian Vayalil Memorial Scholarship (To two students of I D.C. - one in Arts and one in Science section who are economically disadvantaged (subject wise on a rotation basis)	P. T. A. of Alphonsa College
11.	Rt.Rev. Msgr. Philip Valiyil Scholarship (To two students of I DC, one in Science section and) one in afts section	Staff of Alphonsa College
12.	Rev. Msgr. Philip Valiyil Golden Jubilee Memorial Scholarship (To a student of II Degree Class on merit-cum-means basis)	Himself
13.	Rt.Rev. Dr. N.M. Thomas Memorial Scholarship (To the student who secures the highest mark in B.A. / B.Sc. Part I English)	Staff of Alphonsa College
14.	Shri. Pala Narayanan Nair Prize (To the student who secures the highest mark in (B.A. / B.Sc. Part II Malayalam)	Himself
15.	Sr. Mary Rosula Scholarship (To the student who secures the highest mark in part III Mathematics in the B.Sc. Degree Exam)	Staff & Students Dept. of Mathematics (1986)
16.	Sr. Mary Mercy Scholarship (To the student who secures the Dept. of highest mark in Zoology M.Sc.Degree Exam)	Staff of the Department of Zoology (1990)
17.	Mrs. Thresiamma George Kolady Memorial Scholarship (To the student who secures the highest mark in Part III Botany in the B.Sc. Degree Exam.)	Staff of the Dept. of Botany
18.	Kum. Lovely Mathew Kaniampady Memorial Scholarship (To the student who secures the second highest mark in Part I English in the B.A. / B.Sc. Exam.)	Prof. Mathew Ittyavirah, Kaniampady

19. Kum. Lovely Mathew Kaniampady Memorial Scholarship (To the student who secures the highest mark in Mathematics in the 1st year Degree University Exam.)	Prof. Mathew Ityavirah
20. Adoration Hostel Silver Jubilee Scholarship (To the D .C .M.S. student of II D.C. who secures the highest mark in the first year Degree University Exam.)	Adoration Hostel
21. Sollymol Joseph Memorial Scholarship (To the student who secures the highest mark in Economics B.A. Degree Exam.)	Economics Dept. and Degree students (1990-91)
22. Shri. Jacob Vellapally Memorial Scholarship (To the student who secures I Rank in B.Sc. Physics)	Jacob Mathew and Cyril Jacob Vellapally (1988)
23. Scholarship instituted for the student who secured the highest mark in B.Sc. Zoology.	staff of Dept.of Zoology
24. Prof. A.J. Mariakutty Scholarship (To the student who secures the highest mark in Part III English in B.A. Degree Exam.)	Staff of the English Dept.
25. Sr. Tresa Margaret Scholarship (To the student who secures the highest mark in B.Sc. Degree Chemistry)	Staff and students of Chemistry Dept. 1993
26. Sr. Mary Grace Scholarship (To the student who secures the highest mark in B.A. Degree History)	Staff and students of History Dept. 1993

27. Prof. Rosalind Cherian Prize (award) (To the best speaker of the year)	Herself
28. Sr. Pelagia Scholarship (To the student who secures the highest mark in Physics in the Ist Year B.Sc. University Exam.)	Staff of Physics Dept. (1996)
29. Sr. Annie Tresa Scholarship (To the student who secures the highest mark in Botany in the I Year B.Sc. University Exam.)	Staff of Botany Dept.
30. Rev. Fr. George Thomas Thekkemury Scholarship. (To the student who secures the highest mark in Religious Instruction from III D . C . Zoology)	Staff of Zoology Dept.
31. Sr. Louisa Scholarship (To the student who secures the highest mark in Hindi (Second Language) II Year B.A./ B.Sc. University Exam.)	Staff of Hindi Dept. and Degree students with Hindi as in Second Language (1992-93)
32. Sr. Sebastine Scholarship (To the student who secures the highest mark in Hindi (Second Language) in I year B.A. / B.Sc. University Exam.)	Do
33. Cash Award (To the best N.S.S. Volunteer of the year)	Former Programme Officers
34. Sr. Meletia Scholarship (To the student who secures the highest mark in Part I and Part III English in the Ist year B.A. University Exam.)	Staff of the Dept. of English (1997)
35. Rev. Fr. Albert Zanavich Scholarship (To 5 students on merit - cum- means basis)	Fr. Alex Cherukarakunel(1997)

36. Sr. Meletia Kanattu, Ex-Principal Scholarship (To the Best Red Cross Volunteer of the year)	Rev. Fr. Kurian Kanatt
37. Sri. Cherian Panachiyil Memorial Prize (For the Best Malayalam article in the College Magazine)	Prof. Rebecca Susan Margaret Cherian
38. Dr. Mani Kaniyankulam Memorial Prize (For the Best English Article in the College Magazine)	Prof. Rebecca Susan Margaret Cherian
39. Mrs. Sumathy S. Nair Prize (To the Best Sports woman of the Year)	Dept. of Physical Education
40. Kum. Steny Joseph Memorial Scholarship (To the student who secures the highest mark in II M.A. Politics, Uty . Exam.)	Staff and I batch students of M.A.Politics.
41. Sr. Meletia Kanatt Scholarship i. to the best final year B.Sc., D.C.M.S Student ii. to the best final year B.A. D.C.M.S. Student	Rev .Fr. Kurian Kanattu Mr. K.J. Kurian Kanattu
42. Prof. Mary George Scholarship (To the student who secures the highest mark in the final year B.A. Degree Exam. in Economics)	Herself
43. Sri. Jacob Vellappally Memorial Scholarship (To two students who secure the First and Second highest marks in the Final year Clinical Nutrition and Dietetics Degree Exam.)	His son Matti Jacob

44. Mrs. M.J. Annamma Scholarship (To the student who secures the highest mark in the Chemistry I B.Sc. Degree examination.)	Herself
45. Recy Pampackal Scholarship (To the student who secures highest mark in M.A. Politics, the I Semester Uty . Exam.)	Her brothers Mr. P. M. Joseph & Thomas Mathew
46. Sr. Felitia S.H. Scholarship (To the student who secures the highest mark in History (Main) in the second year B.A. Degree Examination)	Herself
47. Prof. Thresiamma Jacob Scholarship (To the student who secures the highest mark in Chemistry (Main) in the second year B.Sc. Degree Examination)	Herself
48. Ms. Savithriamma scholarship (To the I.DC Chemistry student who secures the highest mark in the Plus Two Exam.)	Herself
49. Prof. Rosalind Cherian memorial award (To the best speaker of the year)	Her son
50. Ms. Ammini John memorial cash award (To the best singer of the year)	Dr. Mini John (Dept. of English)
51. Departmental Ruby Jubilee Scholarship (To the student who secures highest mark in the Uty.Exam.)	Dept. of Botany

52. Departmental Ruby Jubilee Scholarship (To the student who secures second highest mark in Part III Botany main in the B.Sc. Degree Examination)	Botany Alumni Association
53. Ms. C.A.Daisy Scholarship (To the Student who secures highest mark in History Main in the first year B.A. Degree Examination.	Herself
54. Prof. Mariakutty George Memorial Endowment (To the student in B.A. English who secures the highest mark / CGP A in the final year university exam)	Prof. Mariakutty George foundation
55. Prof. Mariakutty George Memorial Scholarship (Sponsorship for students on merit-cum-means basis)	Prof. Mariakutty George foundation
56. Kum.Neethu M.S Memorial scholarship (To the student of B.A English who secures the highest SGPA in the V semester University examination)	The staff and students of the English Department 2012.
57. Scholarship to the student who secures the highest SGPA in Mathematics for B.Sc degree examination	The staff of Mathematics Department
58. Jyothi S. Nair memorial scholarship awarded (To the final year B.Sc Student who secures the highest GPA)	Prof. Sumathi S. Nair
59. Sr. Stella Maris Scholarship (To the best outgoing student of the Dept. of Physics)	Students of the Department of Physics (1977-80)

60. Kum. Reema Mary Joseph Memorial Scholarship (To the of the student who secures the highest GPA in the Second year B.A.English Core courses)	Staff & Students Dept. of English 2001
61. Kum. Dinimol Jacob Memorial Scholarship (To the student of B.A. English who secures the highest GPA for the complementary courses)	Staff & Students of the Dept. of English 2009
62. Scholarship to the best two N.C.C. Cadets	Lt. Dr. Lucy Mathew P.
63. Prof. Beena Augustine scholarship awarded (To the student who secured the highest marks in M.Sc Degree Examination.)	Herself
64. Prof. V.J. Alice memorial scholarship (To the student who secured the highest marks in Economics BA Degree Examination.)	retired teachers of Economics and History Depts
65. Kumari Lovely Mathew Kanayampady memorial Scholarship (To the student who secures the highest marks in part II Malayalam in the first year B.A/ B.Sc. Degree Examination.)	Prof. Mathew Ittyavirah
66. Shri PV Francis memorial cash prize awarded to the Arts Club Secretary of the year who completed her term.	Smt. Mollykutty Francis (Rt. Senior Superintendent)
67. Dr. Lucy Mathew P. Scholarship awarded (To the student who secured the highest mark in Chemistry core (Part III) in the B.Sc. degree examination)	Herself
68. Kumari Alphy Mathew memorial Scholarship (To the student who secures highest GPA in I Sem Physics Model II Examination)	Staff & Students of the Dept. of Physics 2017-18
69. Sri. Georgekutty Purayidathil Memorial scholarship (Best Outgoing student of the Dept. of Commerce)	Ms. Sheena George HOD - Dept. of Commerce

12. MEMBERS OF FACULTY

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Ms. Jessymol Cyriac (in-charge) M.C.A		04822-216489 9447120886
ADMINISTRATIVE STAFF		
Ms.Beenamma Francis Senior Superintendent		04822-279279 9526697105
Mr. Binu Joseph Head Acct.		04822-205139 9447507896
Ms.Solly Mathew LDC Hr.Gr.		04812-320708 9446520708

Mr. Roy Joseph LDC Hr.Gr.		9562957655
Ms. Bino Balakrishnan LDC Hr.Gr.		04822-211154 9447474130
Ms. Mary A.M. LDC Hr.Gr.		9526507844
LIBRARY		
Ms. Bijimol Joseph B.A. M. Lib. I Grade Librarian		9495692594
Mr . M. Boscochan Thomas		04822-215306 9496161847
Ms. Simi George		9605616674
LAB ASSISTANTS		
Smt. Minimol C.K.		984686843 94475568804
Smt. Jolly Joseph		9846284106
Smt. Lillikutty Thomas		8592868810
Smt. Sonia George		9446843874
Smt. Alice Sebastian		8281250304
Ms. Sinimol Joseph		9526666327
Ms. Linta George		9744767943
Ms. Susamma John		9947804157
Ms. Marykutty Thomas		9961311713
OFFICE ASSISTANTS		
Mr . Binoy Mathew		9847742627
Mr . Sanish Mathew		9446153919
Ms. Princy Joseph		9846270416
Ms. Princy Antony		9496322847
Ms. Smitha V. Jose (Guest)		8606807697

13. CO-ORDINATORS OF COLLEGE ACTIVITIES

1	Add-on Courses	Dr. Kochurani George Dr. Maya George
2	Admission	Ms.Rubymol Philip Ms. Smitha Clary Joseph Rev. Dr. Sr. Sonia K. Thomas
3.	Admission Help desk	Dr. Thankachan Mathew Ms. Alphons George
4	Adventure Club	Rev.Dr.Shaji John Rev. Dr.Sr.Jilly James
5	Alphonsa Alumni	Dr. Minu Joy Ms. Teena James Ms.Minu Mathews
6	Alphonsa Welfare Cell (AZARA)	Dr. Mariamma Mathew Ms. Poornima Baby
7	Arts Club	Ms.Manju Jose Ms.Annu Paul
8	ASAP Co-ordinator	Rev. Dr. Sr. Minimol Mathew
9	Anti Sexual Harasment Cell	Rev. Dr. Sr. Regeenamma Joseph
10	Birds Club International	Dr. Simimol Sebastian Ms. Poornima Baby
11	Bhoomithra Sena & Nature Club	Rev. Dr. Sr.Manju Elizabeth Kuruvila Dr. Maya George
12	Campus Beautification	Rev. Fr .Jose Joseph Ms.Julie J Paramundayil Dr.Jince Mary Joseph
13	Career Club & Placement Cell	Ms. Rekha Mathew Ms. Rosmy Kattoor
14	C.B.C.S.S	Ms.Julie J. Paramundayil
15	Centre For Gandhian Studies & Gandhi Forum	Dr.Teresa Joseph Ms. Rosmy Kattoor

16	College Chaplains	Rev.Fr .Jose Joseph Rev.Dr .Shaji John
17	College Farm -Director	Rev.Dr .Shaji John
18	Members of Library Committee	Ms. Bijimol Joseph Ms. Vimala Emmanuel Ms. Alleymol Sebastian Rev. Dr. Sr. Minimol Mathew Dr. Mariamma Mathew Dr. Minu Joy
19	College Magazine - Chief Editor	Ms. Cincila T Joy
20	College Magazine Associate Editors	Rev. Fr. Jose Joseph Dr.Sr.Minimol Mathew Dr. Jesty Emmanuel
21	College PRO	Rev.Dr.Shaji John
22	College Union - Electoral Officer	Dr. Dani Mathew M Ms. Diana Elizabeth Jose Ms. Annu Paul
23	College Union -Staff Advisors	Rev. Dr. Shaji John Rev. Dr. Sr. Regenamma Joseph Ms. Diana Elizabeth Jose Ms. Annu Paul
24	C.S.M	Rev.Fr.Jose Joseph Dr. Sr.Sherly Joseph Rev. Dr. Priya Antony
25	Debate & Oratory Club	Ms. Alleymol Sebastian
26	Discipline Committee	Lt. Anu Jose Dr. Minu Joy Dr. Sr Jilly James Ms. Rekha Mathew
27	Documentation Cell	Dr. Dani Mathew N Dr. Kochurani George

28	ENCON Club	Dr. Maya George Ms. Cincila T Joy
29	Examinations Internal Examination committee	Rev.Dr. Sr. Manju Elizabeth Kuruvila Rev. Dr. Sr. Sonia K. Thomas Ms. Sunitha Santhan Dr. Anila Thomas
30	Faculty of Religion	Rev.Dr. Shaji John Dr. Sr. Sherly Joseph
31	Nodal Officer - DST FIST	Dr.Sr. Manju Elizabet Kurivila Dr. Maya George Ms. Cincila T. Joy
32	Grievance Redressal Cell	Rev. Fr. Jose Joseph Ms.Vimala Emmanuel
33	Handbook & Calendar	Ms. Manju Jose Dr. Dani Mathew M
34	Identity Card for I DC	Ms. Julie J Paramundayil Dr. Jince Mary Joseph
35	Infrastructure & Planning Committee	Rev.Dr. Sr. Gigimol M.G. Rev. Fr. Jose Joseph Rev. Dr. Shaji John Rev. Dr. Sr. Regeenamma Joseph
36	Internal Assessment	Dr. Kochurani George
37	Jesus Youth & IACHE	Ms. Sunitha Santhan Rev. Dr.Sr. Sheena Varghese
38	Language Lab	Rev. Fr. Jose Joseph
39	Movie Club	Ms. Rosmy Kattoor Ms. Jessumol Charles
40	National Service Scheme	Dr. Sonia Sebastian Dr. Anila Thomas
41	N.C.C	Lt. Anu Jose
42	News Letter	Ms.Biby Annet Baiju Ms. Minu Mathews

43 NIRF	Dr. Kochurani George Dr. Dani Mathew M.
44 Nodal Officer - All India Survey on Higher Education	Dr. Mariamma Mathew Ms. Poornima Baby
45 Nodal Officer - Scholarship	Dr. Vijutha Sunny
46 Nodal Office - UGC, DBT	Dr. Ambily T.R.
47 Open Course	Ms. Julie J. Paramundayil Dr. Jince Mary Joseph
48 Pious Activities	Rev. Dr.Sr.Manju Elizabeth Kuruvila
49 PT A	Ms. Julie J Paramundayil Dr. Ambily T.R. Ms. Biby Annet Baiju
50 Quality Circle	Ms. Rekha Mathew Ms. Cinnie Susan Antony
51 Quiz Club	Dr. Sonia Sebastian Ms. Cinnie Susan Antony
52 Remedial Teaching	Ms.Sunitha Santhan Rev. Dr. Sr. Sonia K.Thomas
53 Research Committee	Rev. Dr. Sr .Gigimol M.G Rev. Dr. Shaji John Rev. Dr. Sr. Regeenamma Joseph Dr. Minu Joy Dr. Kochurani George Ms. Rosmy Kattoor Dr. Maya George
54 Research Journal – ALFOMINE Chief Editors - Science Section Arts Section	Dr.Minu Joy Rev. Dr. Sr. Gigimol M.G. Rev.Dr. Shaji John Rev. Dr. Sr. Regeenamma Joseph
55 Nodal Officer - UGC, RUSA DBT	Dr. Maya George Ms. Rekha Mathew
56 Santhwana Counselling Centre	Dr. Teresa Joseph Ms. Rosmy Kattor
57 Self financing courses Co-ordinator	Dr. Sunny Joseph

58	SSP Co-ordinator	Dr. Jince Mary Joseph
59	Staff Association	Ms. Alleymol Sebastian Ms. Smitha Clary Joseph Dr. Ambily T.R.
60	Staff Council Secretary	Ms. Cinnie Susan Antony
61	Senior Asst. Superintendent (University Examinations)	Rev.Dr. Sr. Manju Elizabeth Kuruvila
62	SC/ST Monitoring Cell	Ms. Manju Jose Dr. Simimole Sebastian
63	III DC Social & Send Off	Ms. Annu Paul Ms. Diana Elizabeth Jose
64	Student Amenity Convener	Dr. Jesty Emmanuel Ms. Teena James
65	Time Table	Rev. Fr. Jose Joseph
66	Tutorial & Mentoring	Ms.Cincila T Joy Ms. Sheena George
67	Uniform	Dr. Jince Mary Joseph Ms. Teena James
68	Unnath Bharath Abhiyan	Dr. Vijutha Sunny
69	Value Education	Rev.Fr.Jose Joseph Dr. Simimol Sebastian Rev.Dr .Shaji John Rev. Dr.Sr .Regeenamma Joseph
70	Wall Magazine	Ms. Rekha Mathew
71	Website	Ms. Annu Paul
72	Women's Cell	Dr. Simimol Sebastian Ms. Teena James
73	WWS Co-ordinator	Rev.Dr. Sr. Jilly James
74	Yoga & Aerobics Club	Dr. Thankachan Mathew
75	Youth Red Cross	Ms. Manju Jose, Dr. Anila Thomas
76	YIP	Dr. Simimol Sebastian Poornima Baby

14 RETIRED TEACHERS

Name	Year of Retirement	Phone No.
Dept. of English		
1 Rev. Fr. C.J. Chandy	1989	Expired on 12-12-16
2 Ms. Mariakutty A.J.	1992	Expired on 25-8-10
3 Ms. Rebecca Susan Margaret	1995	9388988162
4 Ms. Roselind Cherian	1996	Expired on 16-9-02
5 Rev. Sr. Meletia C.M.C	1997	Expired on 14-12-17
6 Rev. Sr. Celine Maria FCC	1999	9496724286
7 Rev. Sr. Christopher CMC	1999	9961883065
8 Ms. Gracykutty Jose	2000	9497316216
9 Ms. Lizy Mathew	2000	0481 2597499
10 Ms. Molly Mary Mathew	2000	9446203591
11 Ms. V.T. Aleyamma	2000	9446122095
12 Ms. M.J. Thresiamma	2001	9447370293
13 Rev. Dr. Sr. Jessy Maria SABS	2001	9446932576
14 Ms. Little Flower	2002	9447147304
15 Ms. Anne Thomas	2004	9447041283
16 Rev. Sr. Mary V.I. SABS	2004	8281611094
17 Dr. Kunjannamma John	2011	9446197967
18 Ms. Alice Joseph	2016	9946802836
19 Ms. Annie Mathew	2019	9446126227
Dept. of Hindi		
1 Rev. Sr. Louise SABS	1992	7342581180
2 Rev. Sr. Sebastine FCC	1993	04822-201242
3 Ms. K.T. Aleykutty	1996	Expired on 13-7-11
4 Ms. K.J. Mary	1998	9495692141
5 Rev. Ms. Pennamma Abraham	2004	9496159869
6 Rev. Dr. Sr. Catherine SABS	2005	9495254469
7 Ms. Jessyama Sebastian	2006	9605265421 9947275250

Name	Year of Retirement	Phone No.
Dept. of Malayalam		
1 Rev. Sr. Columbian CMC	1990	04822-214408
2 Rev. Sr. Eliseus FCC	1997	9526802970
3 Rev. Sr. Jovita S.H	1997	9744115264
4 Rev. Sr. Regina Mary CMC	1999	9447488908
5 Ms. Merin George	2006	9400610327
6 Rev. Dr. Sr. Celine Mathew SABS	2013	9562317715
Dept. of Mathematics		
1 Rev. Sr. Mary Rosula CMC	1986	9737244229 08737 - 244229
2 Rev. Sr. Alphons Maria SABS	1991	Expired on 9-2-2018
3 Rev. Sr. Jose Queen SABS	1997	07342580590
4 Rev. Sr. Anselm FCC	1998	9747770328
5 Ms. P.C.Mary	2000	9446178501
6 Ms. T.V Annakutty	2003	9995911066
7 Rev. Sr. Lissamma SABS	2006	0484-2670166 9497821293
8 Ms. C.A. Aleyamma	2010	9447850452
9 Ms. Lyssamma Thomas	2019	9495873645
Dept. of Physics		
1 Rev. Sr. Annie Jose SABS	1995	9496377854
2 Ms. A.M Aleyamma (Sr)	1995	9846312744
3 Rev. Sr. Pelagia SH	1996	8943542666 04822-211426
4 Rev. Sr. Edwin CMC	1998	9497494754
5 Ms. K.G. Aleyamma	1999	9744640036
6 Ms. C.J. Aleyamma	2001	9496720742
7 Ms. Mary Mathew	2001	9446197131
8 Rev.Sr. Stella Mari SABS	2001	9846359553
9 Rev. Sr. Liza Maria SH	2001	03786274274

10	Ms. A.M. Aleyamma(Jr)	2002	9446354667
11	Rev. Sr. Teena DST	2005	9497262064
12	Rev. Sr. Liza Martin FCC	2006	04822-206019 9447498974
13	Ms. Maryamma Zacharias	2009	04822-214205 9495109077
14	Ms. Jolly Sebastian	2010	9495509880 04822-295068
15	Ms. Lissamma Lukose	2016	9496222567
Dept. of Chemistry			
1	Rev. Sr. Tresa Margaret S.H	1993	Expired on 16-4-11
2	Rev. Sr. Mary Annice SABS	1994	06265386677
3	Rev. Sr. Claris S.H.	1995	08120950960
4	Rev. Sr. Salomy CMC	1998	9946929470
5	Ms. M. J. Annamma	2000	9946636357
6	Ms. V.A. Rose	2001	9497865047 04822-206166
7	Rev. Sr. Annie SABS	2001	8762774342
8	Ms. E.P. Aleykutty	2001	9400705109
9	Ms. P.T. Lucykutty	2002	8281392815
10	Rev. Sr. Roselind SABS	2002	9353889179
11	Ms. Thresiamma Jacob	2003	9447847174
12	Rev. Sr. Lioba FCC	2004	9544195844
13	Rev. Sr. Jais CMC	2009	9895175428 9447010064
14	Ms. Mercy Joseph P.	2009	9142031202
15	Rev. Dr.Sr.Elsamma Thomas SH	2014	9497366491
16.	Dr.Lucy Mathew P.	2017	9562572232 9447122232
Dept. of Botany			
1	Rev. Sr. Annie Terese FCC	1995	9496413831 04822-237017
2	Rev. Dr. Sr. Joyce Maria SABS	1998	00254723215665

3	Ms. Gracy Joseph	1999	9562531971
4	Rev. Sr. Fabiola CMC	2000	8281330501
5	Ms. Thresiamma Paul	2002	919656312157 9446127064 04822-212157
6	Ms. Annamma Thomas	2003	9747981997
7	Ms. Marykutty Mathew	2006	Expired on 14-1-09
8	Rev.Dr.Sr. Lissy Valummel SABS	2008	9447414996
9	Rev. Sr. Anupa CMC	2010	9947441094
10	Ms. Thresiamma Cherian		Expired in 1985 while in service
Dept. of Zoology			
1	Rev. Sr. Mary Mercy SABS	1989	04822-212247
2	Rev. Fr. George Thekkemury	1993	Expired on 19-10-10
3	Rev. Sr. Leontia CMC	1997	918289832958
4	Ms. Beena Augustine	1998	9446197470
5	Rev. Sr. Jose Mary SH	2001	9446302541
6	Ms. Valsala Baby	2002	9544492704
7	Ms. Elsamma Thomas	2006	9744342825
8.	Ms. Lilly Chacko	2013	9447147810
9.	Ms. Claramma Jacob	2013	9447805311
10.	Ms. Philomina C.J.	2013	9495684374
11.	Ms.Molly K.S.	2014	9447045231
12.	Ms.Shobana Mathew	2015	9446197396
13.	Dr.Aggie M.Thomson	2015	9447288430
14.	Rev. Dr. Sr. Jansamma Thomas CMC	2016	9496721561
Dept. of Economics			
1	Ms. V.J. Alice	1997	Expired on 3-2-07
2	Ms. M.F. Thresiamma	2000	Expired on 1-12-11
3	Ms. Mary George	2001	9447662374

4	Ms. P.J. Annamma	2001	8547883580 9447662374
5	Ms. K.P. Philomina	2001	9447875384
6.	Ms. Alphonsa P. Jacob	2013	9447356665
Dept. of History			
1	Rev. Sr. Pious FCC	1989	04822-206074
2	Rev. Sr. Mary Grace SABS	1993	Expired on 22-12-2003
3	Rev. Sr. Felitia S.H	2003	918289980213
4	Ms. C. A. Daisy	2007	9495954778
5	Rev. Sr. Mable Pala S.H	2009	9656263338
6	Ms. Kochuthresia George	2010	9846844852
7	Ms. Elizabeth Joseph	2010	Expired on 6-10-17
Dept. of Political Science			
1	Rev. Sr. Villanoa C.M.C	1989	8281153108
2	Rev. Sr. Geo Mary F.C.C	1989	04822-206074
3	Rev. Sr. Veronica C.M.C	1999	8281944357
4	Ms. Rosamma Varghese	2002	9446197260
5	Rev. Sr. Recy F.C.C	2003	8281002294 9744551664
6.	Dr. Alice Jose	2018	9446275081
7.	Dr. Mary Senterla P.S.	2019	9495080497
Dept. of Phy. Education			
1	Ms. Sumathy S. Nair	1992	9447599563
2	Ms. Mercy Joseph	2006	8848998933 9746286015

15. CBCS REGULATIONS FOR UG

(Extract of rules and regulations - with effect from 2017 admission)

Duration

1. The duration of U.G. programmes shall be 6 semesters.
2. There shall be two Semesters in an academic year, the “ODD” semester commences in June and on completion, the “EVEN” Semester commences. There shall be two months vacation during April/May.
3. No student shall be allowed to complete the programme by attending more than 12 continuous semesters.

Scheme and Syllabus

1. The U.G. programmes shall include **(a)** Common Courses I and II, **(b)** Core Course(s), **(c)** Complementary/Vocational Courses, and **(d)** Open Course.
2. There shall be one Choice Based course (Elective Course) in the sixth semester. In the case of B.Com Programme there shall be an elective stream from third semester onwards.
3. Credit Transfer and Accumulation system can be adopted in the programme. Transfer of Credit consists of acknowledging, recognizing and accepting credits by an institution for programmes or courses completed at another institution. The Credit Transfer Scheme shall allow students pursuing a programme in one University to continue their education in another University without break.
4. A separate minimum of 30% marks each for internal and external (for both theory and practical) and aggregate minimum of 35% are required for a pass for a course. For a pass in a programme, a separate minimum of **Grade D** is required for all the individual courses. If a candidate secures **F Grade** for any one of the courses offered in a Semester/Programme, **only F grade** will be awarded for that Semester/Programme until he/she improves this to **D Grade** or above within the permitted period.
5. Students who complete the programme with “D” grade in the Mahatma Gandhi University “Regulations for Under Graduate Programmes under Choice Based Credit System 2017” will have

one betterment chance within 12 months, immediately after the publication of the result of the whole programme.

6. Students discontinued from previous regulations CBCSS 2013, can pursue their studies in the Mahatma Gandhi University “Regulations for Under Graduate Programmes under Choice Based Credit System 2017” after obtaining readmission. These students have to complete the programme as per the Mahatma Gandhi University “Regulations for Under Graduate Programmes under Choice Based Credit System 2017”.
7. The practical examinations (external/internal) will be conducted only at the end of even semesters for all programmes. Special sanction shall be given for those programmes which need to conduct practical examinations at the end of odd semesters.

Programme Structure

Model I BA/B.Sc.

- a Programme Duration 6 Semesters
- b Total Credits required for successful completion of the Programme-120
- c Credits required from Common Course I-22
- d Credits required from Common Course II -16
- e Credits required from Core course and Complementary courses including Project- 79
- f Open Course-3
- g Minimum attendance required-75%

Model I/II B.Com

- a Programme Duration 6 Semesters
- b Total Credits required for successful completion of the Programme-120
- c Credits required from Common Course I -14
- d Credits required from Common Course II- 8
- e Credits required from Core and Complementary/Vocational courses including Project-95
- f Open Course-3
- g Minimum attendance required - 75%

Model II BA/B.Sc

- a Programme Duration 6 Semesters
- b Total Credits required for successful completion of the Programme-120
- c Credits required from Common Course I- 16
- d Credits required from Common Course II- 8
- e Credits required from Core + Complementary + Vocational Courses including Project-93
- f Open Course- 3
- g Minimum attendance required -75%

Examinations

The evaluation of each paper shall contain two parts:

- (i) Internal or In-Semester Assessment (ISA)
- (ii) External or End-Semester Assessment (ESA)

The internal to external assessment ratio shall be 1:4. Both internal and external marks are to be rounded to the next integer. All papers (theory & practical), grades are given **on a 7-point scale** based on the total percentage of marks, **(ISA+ESA)** as given below:-

Percentage of Marks	Grade	Performance	Grade Point (G)
95 and above	S	Outstanding	10
85 to below 95	A+	Excellent	9
75 to below 85	A	Very Good	8
65 to below 75	B+	Good	7
55 to below 65	B	Above Average	6
45 to below 55	C	Satisfactory	5
35 to below 45	D	Pass	4
Below 35	F	Failure	0
	Ab	Absent	0

Grades for the different courses, semesters and overall programme are given based on the corresponding CPA (Credit Point Average) as shown below:

CPA	Grade	Performance
9.5 and above	S	Outstanding
8.5 to below 9.5	A+	Excellent
7.5 to below 8.5	A	Very Good
6.5 to below 7.5	B+	Good
5.5 to below 6.5	B	Above Average
4.5 to below 5.5	C	Satisfactory
3.5 to below 4.5	D	Pass
Below 3.5	F	Failure

Marks Distribution for External and Internal Evaluations

The external theory examination of all semesters shall be conducted by the University at the end of each semester.

A) For all courses without practical

a) Marks of external Examination: 80

b) Marks of internal evaluation: 20

Components of Internal Evaluation	Mark
Attendance	5
Assignment / Seminar / Viva	5
Test papers 2x 5=10	10
Total	20

(B) For all courses with practical

a) Marks of theory - external examination : 60

b) Marks of theory - internal evaluation : 15

Components of Internal Evaluation	Mark
Attendance	5
Assignment / Seminar / Viva	2
Test papers 2x4=8	8
Total	15

c) Marks of Practical - External Examination : 40 (only in even semesters)

d) Marks of Practical - Internal Evaluation: 10 (Odd and even semesters combined annually)

Components of Practical Internal Evaluation	Mark
Attendance	2
Record	4
Test Paper	1x4=4
Total	10

Marks awarded for Record should be related to number of experiments recorded and duly signed by the teacher concerned in charge. All three components of internal assessments are mandatory.

Grades for attendance	Mark
90 % and above	5
85-89	4
80-84	3
76-79	2
75	1

For projects

- a) **Marks of external evaluation : 80**
- b) **Marks of internal evaluation : 20**

Assignments

Assignments are to be done from 1st to 4th Semesters. At least one assignment should be done in each semester for all courses.

Seminar/ Viva

A student shall present a seminar in the 5th semester for each paper and appear for Viva-voce in the 6th semester for each course.

Internal Assessment/ Test Papers

Two test papers are to be conducted in each semester for each course. The evaluations of all components are to be published and are to be acknowledged by the candidates. All documents of internal assessments are to be kept in the college for one year and shall be made available for verification by the University. The responsibility of evaluating the internal assessment is vested on the teacher(s), who teach the course.

Grievance Redressal Mechanism

Internal assessment shall not be used as a tool for personal or other type of vengeance. A student has all rights to know, how the teacher arrived at the marks. In order to address the grievance of students, a three-level Grievance Redressal mechanism is envisaged. A student can approach the upper level only if grievance is not addressed at the lower level.

Level 1: Department Level:

The Department cell chaired by the HOD, Department Coordinator, Faculty Advisor and Teacher in-charge as members.

Level 2: College level

A committee with the Principal as Chairman, College Coordinator, HOD of concerned Department and Department Coordinator as members.

Level 3: University Level

A Committee constituted by the Vice-Chancellor as Chairman, Pro-Vice-Chancellor, Convener - Syndicate Standing Committee on Students Discipline and Welfare, Chairman- Board of Examinations as members and the Controller of Examination as member-secretary. The College Council shall nominate a Senior Teacher as coordinator of internal evaluations. This coordinator shall make arrangements for giving awareness of the internal evaluation components to students immediately after commencement of I semester. The internal evaluation marks/grades in the prescribed format should reach the University before the 4th week of October and March in every academic year.

External Examination

The external theory examination of all semesters shall be conducted by the University at the end of each semester. Students having a minimum of 75% average attendance for all the courses only can register for the examination. Condonation of shortage of attendance to a maximum of 10 days in a semester subject to a maximum of 2 times during the whole period of the programme may be granted by the University on valid grounds. This condonation shall not be counted for internal assessment. Benefit of attendance may be granted to students attending University/College union/Co-curricular activities by treating them as present for the days of absence, on production of participation/

attendance certificates, within one week, from competent authorities and endorsed by the Head of the institution. This is limited to a maximum of 10 days per semester and this benefit shall be considered for internal assessment also. Those students who are not eligible even with condonation of shortage of attendance shall repeat the **semester** along with the next batch after obtaining readmission.

All students are to **do a project in the area of core course**. This project can be done individually or in groups(not more than five students) for all subjects which may be carried out in or outside the campus. Special sanction shall be obtained from the Vice- Chancellor to those **new generation programmes** and programmes on **performing arts** where students have to take projects which involve larger groups. The projects are to be identified during the II semester of the programme with the help of the supervising teacher. The report of the project in duplicate is to be submitted to the department at the sixth semester and are to be produced before the examiners appointed by the University. External Project evaluation and Viva / Presentation is compulsory for all subjects and will be conducted at the end of the programme.

There shall be supplementary exams only for fifth semester. Notionally registered candidates can also apply for the said supplementary examinations. For reappearance/ improvement for other semesters the students can appear along with the next batch.

A student who registers his/her name for the external exam for a semester will be eligible for promotion to the next semester.

A student who has completed the entire curriculum requirement, but could not register for the Semester examination can register notionally, for getting eligibility for promotion to the next semester.

A candidate who has not secured minimum marks/credits in internal examinations can re-do the same registering along with the University examination for the same semester, subsequently. There shall be no improvement for internal evaluation.

All courses shall have unique alphanumeric code. Each teacher working in affiliated institutions shall have a unique identification code and this code is to be noted with the valuation, invigilation and all other examination duties.

Pattern of Questions

A question paper shall be a judicious mix of short answer type, short essay type /problem solving type and long essay type questions.

(i) Pattern of questions for external examinations for theory paper without practical.

Pattern	Marks	Choice of questions	Total Marks
Short Answer/problem type	2	10/12	20
Short essay/problem	5	6/9	30
Essay/problem	15	2/4	30
Total			80

(ii) Pattern of questions for external examination for theory papers with practical

Question type	Marks	Choice of questions	Total Marks
Short Answer/problem type	1	10/12	10
Short essay/problem	5	6/9	30
Essay/problem	10	2/4	20
Total			60

Rank Certificate

The University publishes rank list of top 10 candidates for each programme after the publication of 6th semester results. Rank certificate shall be issued to candidates who secure positions from 1st to 3rd in the rank list. Candidates who secure positions from fourth to tenth in the rank list shall be issued position certificate indicating their position in the rank list. Candidates shall be ranked in the order of merit based on the CGPA scored by them. Grace marks awarded to the students should not be counted fixing the rank/position. Rank certificate and position certificate shall be signed by the Controller of Examinations.

B.Voc. Courses

The University Grants Commission (UGC) has launched a scheme on skills development based higher education as part of college/ university education, leading to Bachelor of Vocation (B.Voc) Degree with multiple exits such as diploma/advanced diploma under the NSQF. On completion of the first year the students will be offered a diploma certificate and at the end of IInd semester an advance diploma. After the three year course they will be graduated in the vocational subjects. The college has introduced two B.Voc courses: Sports Nutrition & Physiotherapy incorporates the requirements of various health sectors, in an innovative and flexible manner while developing a holistic and well groomed graduate. The Fashion Technology programme equips students to pursue a wide range of career prospects as designers in apparel manufacturing and merchandising.

The eligibility condition for B.Voc programmes shall be 10, +2 or equivalent in any stream.

16. CREDIT AND SEMESTER SYSTEM FOR PG 2019

(Extract of rules and regulations)

These Regulations shall be called Mahatma Gandhi University Regulations (2019) governing Post Graduate Programmes under Credit Semester System.

(MGU-PG-CSS2019)

These Regulations shall come into force from the Academic Year 2019-2020.

Programme Structure

Students shall be admitted to post graduate programme under the various faculties. The programme shall include three types of courses, Core Courses, Elective Courses and Common core courses. There shall be a project with dissertation and comprehensive viva-voce as core courses for all programmes. The programme shall also include assignments / seminar/practicals etc.

No regular student shall register for more than 25 credits and less than 16 credits per semester unless otherwise specified. The total minimum credits, required for completing a PG programme is 80. No courses shall have more than 5 credits unless otherwise specified.

Elective courses and Groups

There shall be at least two and not more than four elective groups (Group A, Group B, Group C, etc.) comprising of three courses each for a programmes and these elective courses shall be included either in fourth semester or be distributed among third and fourth semesters.

The number of elective courses assigned for study in a particular semester shall be the same across all elective groups for the programme concerned.

The college shall select any one of the elective groups for each programme.

The selection of courses from different elective groups is not permitted.

The elective groups selected by the College shall be intimated to the Controller of Examinations within two weeks of commencement of the semester in which the elective courses are offered. The elective group selected by the college for the students who are admitted in a particular academic year shall not be changed.

Project work

Project work shall be completed in accordance with the guidelines given in the curriculum.

Project work shall be carried out under the supervision of a teacher of the department concerned.

A candidate may, however, in certain cases be permitted to work on the project in an Industrial/Research Organization on the recommendation of the supervising teacher.

There shall be an internal assessment and external assessment for the project work.

The Project work shall be evaluated based on the presentation of the project work done by the student, the dissertation submitted and the viva-voce on the project.

The external evaluation of project work shall be conducted by two external examiners from different colleges and an internal examiner from the college concerned.

The final Grade of the project (External) shall be calculated by taking the average of the Weighted Grade Points given by the two external examiners and the internal examiner.

Assignments: Every student shall submit at least one assignment as an internal component for each course.

Seminar Lecture: Every student shall deliver one seminar lecture as an internal component for every course with a weightage of two. The seminar lecture is expected to train the student in self-study, collection of relevant matter from the various resources, editing, document writing and presentation.

Test Papers (Internal): Every student shall undergo at least two class tests as an internal component for each course with a weightage of one each. The best two shall be taken for awarding the grade for class tests.

Comprehensive Viva-Voce: Comprehensive Viva-Voce shall be conducted at the end of fourth semester of the programme and its evaluation shall be conducted by the examiners for the project evaluation.

Comprehensive Viva-Voce: Shall cover questions from all courses in the programme.

There shall be an internal assessment and an external assessment for the comprehensive Viva-Voce.

Attendance

The minimum requirement of aggregate attendance during a semester for appearing at the end-semester examination shall be 75%. Condonation of shortage of attendance to a maximum of 15 days in a semester subject to a maximum of two times during the whole period of the programme may be granted by the University.

If a student represents his/her institution, University, State or Nation in Sports, NCC, or Cultural or any other officially sponsored activities such as college union/ university union etc., he/she shall be eligible to claim the attendance for the actual number of days participated subject to a maximum 15 days in a Semester based on the specific recommendations of the Head of the Department or teacher concerned.

Those who could not register for the examination of a particular semester due to shortage of attendance may repeat the semester along with junior batches, without considering sanctioned strength, subject to the existing University Rules.

A Regular student who has undergone a programme of study under earlier regulatio / Scheme and could not complete the Programme due to shortage of attendance may repeat the semester along with the regular batch subject to the condition that he has to undergo all the examinations of the previous semesters as per the MGU-PG-CSS2019 regulations.

A Regular student of Programmes without Practicals in MGU-PG-CSS2019 can switch over to Private registration under MGU-PG-CSS2019 regulations.

Examination

There shall be University examinations at the end of each semester.

Practical examinations shall be conducted by the University at the end of each semester or at the end of even semesters

End-Semester Examinations: The examinations shall normally be conducted at the end of each semester for college going student.

There shall be one end semester examination of 3 hours duration for each lecture based and practical courses.

A question paper may contain short answer type/annotation, short essay type questions/problems and long essay type questions. Different

types of questions shall have different weightage.

Evaluation and Grading

Evaluation: The evaluation scheme for each course shall contain two parts; (a) End Semester Evaluation (ESE) (External Evaluation) and (b) Continuous Evaluation (CE) (Internal Evaluation). 25% weightage shall be given to internal evaluation and the remaining 75% to external evaluation and the ratio and weightage between internal and external is 1:3. Both End Semester Evaluation (ESE) and Continuous Evaluation (CE) shall be carried out using direct grading system,

Direct Grading: The direct grading for CE (Internal) and ESE (External Evaluation) shall be based on 6 letter grades (A+, A, A-, B, C, D and E) with numerical values of 5, 4, 3, 2, 1 and 0 respectively.

Grade Point Average (GPA): Internal and External components are separately graded and the combined grade point with weightage 1 for internal and 3 for external shall be applied to calculate the Grade Point Average (GPA) of each course. Letter grade shall be assigned to each course based on the categorization provided in 12.16.

Internal Evaluation for Regular Programme: The internal evaluation shall be based on predetermined transparent system involving periodic written tests, assignments, seminars, lab skills, records, viva-voce etc.

Components of Internal (CE) and External Evaluation (ESE): Grades shall be given to the evaluation of theory / practical / project/ comprehensive viva-voce and all internal evaluations are based on the Direct Grading System.

Proper guidelines shall be prepared by the BOS for evaluating the assignment, seminar, practical, project and comprehensive viva-voce within the framework of the regulation.

There shall be no separate minimum grade point for internal evaluation.

The model of the components and its weightages for Continuous evaluation (CE) and End Semester Evaluation (ESE) are shown in below:

a) For Theory (CE) (Internal)

	Components	Weightage
i	Assignment	1
ii.	Seminar	2
iii	Best Two Test papers	2 (1 each)
Total		5

(Average grade of best two test papers shall be considered. For test papers all questions shall be set in such a way that the answers can be awarded A+, A, B, C, D, E grade)

b) For Theory (ESE) (External)

Evaluation is based on the pattern of question specified above

c) For Practical

Components	Weightage
Written / Lab Test	2
Lab involvement and Record	1
Viva	2
Total	5

(The components and the weightage of the components of the practical (internal) can be modified by the concerned BOS without changing the total weightage 5.)

d) For Practical (ESE) (External)

Components	Weightage
Written / Lab Test	7
Lab involvement and Record	3
Viva	5
Total	15

(The components and the weightage of the practical (External) can be modified by the concerned BOS without changing the total weightage 15.)

e) For Project (CE) (Internal)

Components	Weightage
Relevance of the topic and analysis	2
Project content and presentation	2
Project Viva	1
Total	5

(The components and the weightage of the components of the project (Internal) can be modified by the concerned BOS without changing the total weightage 5.)

f) For Project (ESE) (Internal)

Components	Weightage
Relevance of the topic and analysis	3
Project content and presentation	7
Project Viva	5
Total	15

(The components and the weightage of the components of the project (External) can be modified by the concerned BOS without changing the total weightage 15.)

g) Comprehensive viva-voce (CE) (Internal)

Components	Weightage
Comprehensive viva-voce (all courses from semester to fourth semester)	5
Total	5

(Weightage of the components of the Comprehensive viva-voce (internal) shall not be modified.)

h) Comprehensive viva-voce (ESE) (External)

Components	Weightage
Comprehensive viva-voce (all courses from first semester to fourth semester)	15
Total	15

(Weightage of the components of the Comprehensive viva-voce (external) shall not be modified.)

All grade point averages shall be rounded to two digits.

To ensure transparency of the evaluation process, the internal assessment grade awarded to the students in each course in a semester shall be published on the notice board at least one week before the commencement of external examination.

There shall not be any chance for improvement for internal grade.

The course teacher and the faculty advisor shall maintain the academic record of each student registered for the course which shall be forwarded to the University through the Principal and a copy should be kept in the college for verification for at least two years after the student completes the programme.

External Evaluation: The external examination in theory courses is to be conducted by the University at the end of the semester. The answers may be written in English or Malayalam except those for the Faculty of Language. The evaluation of the answer scripts shall be done by examiners based on a well-defined scheme of valuation. The external evaluation shall be done immediately after the examination preferably through Centralized Valuation.

Photocopies of the answer scripts of the external examination shall be made available to the students on request as per the rules prevailing in the University.

The question paper should be strictly on the basis of model question paper set and directions prescribed by the BOS.

Pattern of Questions

Questions shall be set to assess knowledge acquired, standard, and application of knowledge, application of knowledge in new

situations, critical evaluation of knowledge and the ability to synthesize knowledge. Due weightage shall be given to each module based on content / teaching hours allotted to each module.

The question setter shall ensure that questions covering all skills are set.

A question paper shall be a judicious mix of short answer type, short essay type / problem solving type and long essay type questions.

The question shall be prepared in such a way that the answers can be awarded A+, A, B, C, D, E grades.

Weight: Different types of questions shall be given different weight to quantify their ranges as follows:

Sl. No.	Type of Questions	Weight	Number of questions to be answered
1.	Short Answer type questions	1	8 out of 10
2.	Short essay / problem solving type questions	2	6 out of 8
3.	Long Essay type questions	5	2 out of 4

Pattern of question for practical. The pattern of questions for external evaluation of practical shall be prescribed by the Board of Studies.

Direct Grading System. Direct Grading System based on a 6-point scale is used to evaluate the Internal and External examinations taken by the students for various courses of study.

Grade	Grade Points	Range
A+	5	4.50 to 5.00
A	4	4.00 to 4.49
B	3	3.00 to 3.99
C	2	2.00 to 2.99
D	1	0.01 to 1.99
E	0	0.00

Performance Grading

Students are graded based on their performance (GPA/SGPA/CGPA) at the examination on a 7- points scale as detailed below.

Range	Grade	Indicator
4.50 to 5.00	A+	Outstanding
4.00 to 4.49	A	Excellent
3.50 to 3.99	B+	Very good
3.00 to 3.99	B	Good (Average)
2.50 to 2.99	C+	Fair
2.00 to 2.49	C	Marginal (Pass)
Up to 1.99	D	Deficient (Fail)

No separate minimum is required for internal evaluation for a pass, but a minimum C grade is required for a pass in an external evaluation, However, a minimum C grade is required for pass in a course.

A student who fails to secure a minimum grade for a pass in a course will be permitted to write the examination along with the next batch.

Improvement of Course- The candidates who wish to improve the grade / grade point of the external examination of a course / courses he / she has passed can do the same by appearing in the external examination of the semester concerned along with the immediate junior batch. This facility is restricted to first and second semester of the programme.

One Tirm Betterment Programem - A candidate will be permitted to improve the **CGPA** of the programme within a continuous period of four semesters immediately following the completion of the programme allowing only once for a particular semester. The **CGPA** for the betterment appearance will be computed based on the **SGPA** secured in the original or betterment appearance of each semester whichever is higher.

If a candidate opts for the betterment of **CGPA** of a programme, he/ she has to appear for the external examination of the entire semester(s) excluding practicals / project/ comprehensive viva-voce. One time betterment programme is restricted to students who have passed in all courses of the programme at the regular (First appearance).

Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) Calculations. The SGPA is the ratio of sum of the credit points of all courses taken by a student in the semester to the total credit for the semester. After the successful completion of a semester, Semester Grade Point Average (SGPA) of a student in that semester is calculated using the formula given below.

Semester Grade Point Average - SGPA (S_i) = $\Sigma(C_i \times G_i) / \Sigma C_i$

(SGPA = Total credit points awarded in all semester / Total credits of the programme)

Where ' C_i ', i the credits for the i^{th} semester 'S', is the **SGPA** for the i^{th} semester. The **SGPA** and **CGPA** shall be rounded off to 2 decimal points.

For the successful completion of semester, a student shall pass all courses and score a minimum **SGPA** of 2.0. However, a student is permitted to move to the next semester irrespective of her/his **SGPA**.

Award of Degree

The successful completion of all the courses with 'C' grade within the stipulated period shall be the minimum requirement for the award of the degree.

Monitoring Committee

There shall be a Monitoring Committee constituted by the Vice Chancellor to monitor the internal evaluations conducted by institutions.

Rank Certificate

The University shall publish the list of top 10 candidates for each programme after the publication of the programme results. Rank certificate shall be issued to candidates who secure positions from 1st to 3rd in the list. Position certificate shall be issued to candidates on their request.

Candidates shall be ranked in the order of merit based on the CGPA secured by them. Grace grade points awarded to the students shall not be counted for fixing the rank/position. Rank certificate and position certificate shall be signed by the Controller of Examinations.

GRIEVANCE REDRESSAL COMMITTEE

Department level: The college shall form a Grievance Redressal

Committee in each Department comprising of the course teacher and one senior teacher as members and the Head of the Department as Chairperson. The Committee shall address all grievances relating to the internal assessment grades of the students.

College level: There shall be a college level Grievance redressal Committee comprising of faculty advisor, college co-ordinator, one senior teacher and one staff council member and the Principal as Chairperson.

University level: The University shall form a Grievance Redressal Committee as per the existing norms.

Transitory Provision

Notwithstanding anything contained in these regulations, the Vice Chancellor shall, for a period of three year from the date of coming into force of these regulations, have the power to provided by order that these regulations shall be applied to any programme with such modifications as many be necessary.

Repeal

The Regulations now in force in so far as they are applicable to programmes offered by the University and to the extent they are inconsistent with these regulations are hereby repealed. In the case of any inconsistency between the exiting regulations and these regulations relating to the Credit Semester System in their application to any course offered in a College, the latter shall prevail.

Credits allotted for Programmes and Courses

Total credit for each programme shall be **80** except MPed, MSW and MBA programmes.

Semester-wise total credit can vary from 16 to 25

The minimum credit of a course is 2 and maximum credit is 5 except for MEd, MFA, MBA and MSW.

Common Course: If a course is included as a common course in more than one programme, its credit shall be same for all programmes.

Course codes: The course codes assigned for all courses (core courses, elective courses, common courses etc.) shall be unique.

Students Grievance Redressal Mechanism (CBCSS)

Level I : Department level : The Department Cell Chaired by the Head of the Department.

Level II : College Level:

Chairman : Rev. Dr. Sr. Gigimol M.G.
CBCSS Co-ordinator : Ms. Julie J. Paramundayil
Ms. Sunitha Santhan
Heads of all Departments
Lt. Anu Jose (NCC Co-ordinator)

More details are available in the M.G. Unviersity
website: www.mguniversity.edu, www.mgu.ac.in

17. CURRICULAM

A. Restructured Curriculum for Post Graduate Programme under Credit Semester System (CSS) (2019 Admission onward)

M.A. PROGRAMME IN POLITICAL SCIENCE SEMESTER I

Type of course	Course Code	Name of the paper
Core	PS010101	Political Theory
Core	PS010102	Western Political Thought: Ancient and Medieval Traditions
Core	PS010103	Indian Constitution and Polity
Core	PS010104	Theories and concepts of Public Administration
Core	PS010105	Research Methodology in Political Science

SEMESTER II

Type of course	Course Code	Name of the paper
Core	PS010201	Political Sociology
Core	PS010202	Western Political Thought: Modern Traditions
Core	PS010203	Issues in Indian Politics
Core	PS010204	Indian Administration
Core	PS010205	Theoretical Foundation of International Relations

SEMESTER III

Type of course	Course Code	Name of the paper
Core	PS010301	Human Rights
Core	PS010302	Political Thought: Indian Tradition
Core	PS010303	State, Society and Polity in Kerala
Core	PS010304	Comparative Politics
Core	PS010305	Issues in International Politics

SEMESTER IV

Type of course	Course Code	Name of the paper
Core	PS010401	Politics of Social Justice in India
Core	PS010402	India's Foreign Policy
Elective	PS800401	Environment and Politics
Elective	PS800402	Political Thought: Gandhian Tradition
Elective	PS800403	United Nations: Peace and Global Governance

**M.A. PROGRAMME IN ENGLISH
SEMESTER I**

Title & type of course	Course Code	Name of the paper
Core course I	EN010101	Up Until Chaucer : Early Literatures in English
Core course II	EN010102	Literatures of the English Renaissance
Core Course III	EN010103	Literatures of the English Revolution / Enlightenment
Core Course IV	EN010104	19th Century English Literatures
Core Course V	EN010105	Literary Criticism

SEMESTER II

Title & type of course	Course Code	Name of the paper
Core course VI	EN010201	Modernity and Modernisms
Core course VII	EN010202	Postmodernism and Beyond
Core Course VIII	EN010203	American Literatures
Core Course IX	EN010204	English Language History and
Core Course X	EN010205	Contemporary Linguistics Thinking Theory

SEMESTER III

Title & type of course	Course Code	Name of the paper
Core course XI	EN010301	Reading India
Core course XII	EN010302	Post Colonial Fiction
Core Course XIII	EN010303	Body, Text and Performance
Core Course XIV	EN010304	Literature and Gender
Core Course XV	EN010305	Ethics in /as Literature

SEMESTER IV

Title & type of course	Course Code	Name of the paper
Core course XVI	EN010401	Cultural Studies
Core course XVII	EN010402	Post Colonial Poetry
Elective Course	EN820401	Modern European Fiction
Elective Course	EN820402	Modern European Drama
Elective Course	EN820403	Indian Poetics: Theories and Texts Project Viva / Paper Presentation in National / International Seminar (Presented in any one of the Semesters)

M.Sc. PROGRAMME IN ZOOLOGY**SEMESTER I**

Title & type of course	Course Code	Name of the paper
Theory	ZL010101	Animal Diveristy : Phylogenetic and Taxonomic Approaches
Theory	ZL010102	Evolutionary Biology and Ethology
Theory	ZL010103	Biochemistry
Theory	ZL010104	Biostatistics & Research Methodology
Practical-I	ZL010105	Animal Diversity: Evolutionary, Ethological & Biochemical Methods & Approaches

SEMESTER II

Title & type of course	Course Code	Name of the paper
Theory	ZL010201	Field Ecology
Theory	ZL010202	Developmental Biology
Theory	ZL010203	Genetics & Bioinformatics
Theory	ZL010204	Microbiology & Biotechnology
Practical-2	ZL010205	Diversity of Life: Ecological, Embryological, Hereditary and Microbial Methods & Approaches

SEMESTER III

Title & type of course	Course Code	Name of the paper
Theory	ZL010301	Animal Physiology
Theory	ZL010302	Cell & Molecular Biology
Theory	ZL010303	Biophysics, Instrumentation of Biological Techniques
Theory	ZL010304	Immunology
Practical	ZL010305	Molecular, Physiological and Immunological Methods and Approaches in Bioscience

SEMESTER IV

Title & type of course	Course Code	Name of the paper
Theory	ZL810401	Environmental Science : Concepts and Approaches
Theory	ZL810402	Environmental Pollution and Toxicology
Theory	ZL810403	Environmental Management & Development
Practical	ZL810404	Practical : Environmental Science
	ZL010401	Project
	ZL010402	Viva

M.Sc. PROGRAMME IN CHEMISTRY
SEMESTER I

Title & type of course	Course Code	Name of the paper
Core course	CH500101	Organometallics & Nuclear Chemistry
Core course	CH500102	Structural and Molecular Organic Chemistry
Core Course	CH500103	Quantum Chemistry & Group Theory
Core Course	CH500104	Thermodynamics, Kinetic Theory and Statistical Thermodynamics
Core Course	CH500205	Inorganic Chemistry Practical-I
Core Course	CH500206	Organic Chemistry Practical-I
	CH500207	Physical Chemistry Practical-I

SEMESTER II

Title & type of course	Course Code	Name of the paper
Core course	CH500201	Co-ordination Chemistry
Core course	CH500202	Organic Reaction Mechanisms
Core Course	CH500203	Chemical Bonding & Computational Chemistry
Core Course	CH500204	Molecular Spectroscopy
Core Course	CH500205	Inorganic Chemistry Practical - 1
Core Course	CH500206	Organic Chemistry Practical - 1
Core Course	CH500207	Physical Chemistry Practical-I

SEMESTER III

Title & type of course	Course Code	Name of the paper
Core course	CH500301	Structural Inorganic Chemistry
Core course	CH500302	Organic Synthesis
Core Course	CH010303	Chemical Kinetics, Surface Chemistry and Crystallography
Core Course	CH500304	Spectroscopic Methods in Chemistry
Core Course	CH010405	Inorganic Chemistry Practical-2
Core Course	CH010406	Organic Chemistry Practical-2
Core Course	CH010407	Physical Chemistry Practical-2

SEMESTER IV

Title & type of course	Course Code	Name of the paper
Electvive	CH800401	Advanced Inorganic Chemistry
Electvive	CH800402	Advanced Organic Chemistry
Electvive	CH800403	Advanced Physical Chemistry
Core	CH010404	Project
Core Practical	CH010405	Inorganic Chemistry Practical-2
Core Practical	CH010406	Organic Chemistry Practical-2
Core Practical	CH010407	Physical Chemistry Practical-2
Core	CH010408	Viva

**M.Sc. PROGRAMME IN CLINICAL NUTRITION
SEMESTER I**

Title & type of course	Course Code	Name of the paper
Core Theory	HS030101	Applied Human Physiology
Core Theory	HS030102	Clinical Biochemistry
Core Theory	HS030103	Therapeutic Nutrition
Core Theory	HS030104	Advanced Food Science
Core Theory	HS030105	Advanced Food Science Practical

SEMESTER II

Title & type of course	Course Code	Name of the paper
Core Theory	HS030201	Nutrigenomics and Pharmacogenomics
Core Theory	HS030202	Public Health Nutrition
Core Theory	HS030203	Nutrition Through life Cycle
Core Theory	HS030204	Macro Nutrients
Core Theory	HS030205	Micro Nutrients

SEMESTER III

Title & type of course	Course Code	Name of the paper
Core Theory	HS030301	Nutrition in Critical Care
Core Theory	HS030302	Research Methodology and Statistics
Core Theory	HS830301	Organization & Mgmt of Dietary
Elective	HS830302	Advanced Techniques in Food Preservation
Core Theory	HS830303	Post Harvest Technology
Elective	HS840301	Food Microbiology
	HS840302	Food safety & Quality Assurance
	HS840303	Bio Technology
Core Practical	HS030303	Therapeutic Nutrition Practical

SEMESTER IV

Title & type of course	Course Code	Name of the paper
Core Practical	HS030401	Community Nutrition Practical
OJT / Project	HS850401	Hospital Intership
Elective	HS850402	Dissertation
	HS030402	Comprehensive Viva- Voce

**B. Restructured Curriculum for Under Graduate
Programme under CBCS 2017
COMMON COURSES FOR B.A. / B.Sc. (SEMESTER I - IV)**

SEMESTER I

Title & type of course	Course Code	Name of the paper
Common Course I English	EN1CC01	Fine-tune your English
Common Course II English	EN1CC02	Pearls from the Deep
Common Course III Second Language (Malayalam)	ML1CCT01	Katha Sahityam
Common Course III Second Language (Hindi)	HN1CCT01	Prose and 'One Act Plays'

SEMESTER II

Title & type of course	Course Code	Name of the paper
Common Course IV English 3	EN2CC03	Issues that Matter
Common Course V English 4	EN2CC04	Savouring the Classics
Common Course VI Second Language(Malayalam)	ML2CCT02	Kavitha
Common Course VI Second Language(Hindi)	HN2CCT02	Short stories & Novel

SEMESTER III

Title & type of course	Course Code	Name of the paper
Common Course - English 5	EN3CC 05	Literature and / as identity
Common Course- Second language - Malayalam	ML3CCT03	ദൃശ്യകലാസാഹിത്യം (Model I)
Common Course- Second language - Hindi	HN3CCT03	Poetry, Grammer and Translation

SEMESTER IV

Title & type of course	Course Code	Name of the paper
Common Course-English 6	EN4CC06	Illuminations
Common Course - Second language-Malayalam	ML4CCT04	മലയാളഗദ്യരചനകൾ (Model I)
Common Course - Second language - Hindi	HN4CCT04	Drama and Long Poem

B. A. PROGRAMME IN ENGLISH LANGUAGE & LITERATURE		
SEMESTER I		
Title & type of course	Course Code	Name of the paper
Core course I	EN1CR01	Methodology of Literary Studies
Complementary Course (Politics)		An Introduction to Political Science

SEMESTER II		
Title & type of course	Course Code	Name of the paper
Core course 2	EN2CR0 2	Introducing Language and Literature
Complementary Course (Politics)		Indian Constitution : Social Issues in India

SEMESTER III		
Title & type of course	Course Code	Name of the paper
Core Course III	EN3CRO 3	Harmony of Prose
Core Course IV	EN3CR04	Symphony of Verse
Complementary Course III	EN3CM03	The Evolution of Literary Movements :The Shapes of Destiny

SEMESTER IV		
Title & type of course	Course Code	Name of the paper
Core Course V	EN4CR05	Modes of Fiction
Core Course VI	EN4CR06	Language and Linguistics
ComplementAry Course IV	EN4Cm04	The Evolution of Literary Movements: The Cross Currents of Change

SEMESTER V		
Title & type of course	Course Code	Name of the paper
Core Course	EN5CR07	Acts on the Stage
Core Course	EN5CR08	Literary Criticism and Theory
Core Course	EN5CR09	Indian Writing in English
Core Course	EN5CREN01	Environmental Science and Human Rights
Open Course	EN5CROP03	English for Careers

SEMESTER VI		
Title & type of course	Course Code	Name of the paper
Core Course	EN6CR10	Post Colonial Literatures
Core Course	EN6CR11	Women Writing
Core Course	EN6CR12	American Literature
Core Course	EN6CR13	Modrn World Literature
Choise Based Course	EN6CB04	Voice from the Margins
	EN6PR01	Projct

B.A. PROGRAMME IN ECONOMICS

SEMESTER I		
Title & type of course	Course Code	Name of the paper
Core course I	EC1CRT01	Perspectives and Methodology of Economics
Complementary Course (History)I	HY1CMT 02	Social Formations in premodern India.

SEMESTER II		
Title & type of course	Course Code	Name of the paper
Core course 2	EC2CRT02	Micro Economic Analysis I
Complementary Course (History)I	HY2CMT 04	History of Freedom movement in India

SEMESTER III		
Title & type of course	Course Code	Name of the paper
Core Course III	EC3CRT03	Micro Economics Analysis-II
Core Course IV	EC3CRT04	Economics of growth & development
Complimentary Course (Political Science) III	PS3CMT01	An Introduction to Political Science

SEMESTER IV		
Title & type of course	Course Code	Name of the paper
Core Course V	EC4CRT05	Macro Economics-I
Core Course VI	EC4CRT06	Public Economics
Complementary Course (Political Science) IV	PS4CMI05	Indian Constitution : Social Issues in India

SEMESTER V		
Title & type of course	Course Code	Name of the paper
Core Course 7	EC5CRT07	Quantitative Techniques
Core Course 8	ES5CRT08	Macro Economics II
Open Course	EC5OP01	Fundamentals of Economics
Core Course - 9	EC5CRT09	Environmental Economics
Core Course 10	EC5CRT10	Introductory Econometrics

SEMESTER VI		
Title & type of course	Course Code	Name of the paper
Core Course 11	EC6CRT 11	Quantitative Methods
Core Course 12	EC6CRT 12	International Economics
Choice Based Elective	EC6CBT 01	Mathematics for Economics Analysis
Core Course - 13	EC6CRT 13	Money and Financial Markets
Core Course-14	EC6CRT 14	Indian Economy
Project	EC6PR 01	

B.A. PROGRAMME IN HISTORY**SEMESTER I**

Title & type of course	Course Code	Name of the paper
Core course I(History)	HY1CRT01	Methodology and Perspectives of Social Sciences – History
Complementary Course (Economics) I	EC 1/3CMT01	Principles of Economics

SEMESTER II

Title & type of course	Course Code	Name of the paper
Core course II (History)	HY1CRT02	Understanding Early India: From Hunting Gatherers to Land Grants
1st Complementary Course (Economics) II	EC 2/4CMT02	Basic Economic studies

SEMESTER III

Title & type of course	Course Code	Name of the paper
Core Course III	HY3CRT03	Polity, Society and Economy in Pre-colonial India
Core Course IV	HY3CRT04	Cultural Trends in Pre-colonial Kerala
1st Complementary Course (Political Science) III	PS3CMT01	An Introduction to Political Science

SEMESTER IV

Title & type of course	Course Code	Name of the paper
Core Course V	HY4CRT05	Making of Modern Kerala
Core Course VI	HY4CRT06	Researching the past
Complimentary Course (Political Science) IV	PS4CMT05	Indian Constitution : Social Issues in India

SEMESTER V		
Title & type of course	Course Code	Name of the paper
Core Course VII	HY5CRT07	Inheritance and Departures in Historiography
Core Course VIII	HY5CRT08	India: Nation in the Making
Core Course IX	HY5CRT09	State and Society in Ancient and Medieval World
Core Course X	HY5CRT10	Environmental Studies and Human Rights in Historical Outline
Open Course	HY5OCT01	Introducing Environmental History

SEMESTER VI		
Title & type of course	Course Code	Name of the paper
Core Course XI	HY6CRT11	Making of Contemporary India
Core Course XII	HY6CRT12	Understanding Modern World
Core Course XIII	HY6CRT13	Capitalism and Colonialism
Core Course XIV	HY6CRT14	Gender in Indian Perspectives
Core Choice based	HY5CBT01	Archaeology in India
Project		Project

B.Sc. PROGRAMME IN MATHEMATICS		
SEMESTER I		
Title & type of course	Course Code	Name of the paper
Core course I	MM1CRT01	Foundation of Mathematics
Complementary Course I (Statistics)	ST1CMT01	Descriptive Statistics
Complementary Course II (Physics)	PH1CMT01	Properties of Matter and Error Analysis

SEMESTER II		
Title & type of course	Course Code	Name of the paper
Core course I	MM2CRT02	Analytic Geometry, Trigonometry and Differential calculus
Complementary Course I	ST2CMT02	Probability Theory (Statistics)
Complementary Course II (Physics)	PH2CMT01	Mechanics and Astrophysics
2nd Complementary Course (Physics) Practical I	PH2CMP01	Complementary Physics Practical I

SEMESTER III		
Title & type of course	Course Code	Name of the paper
Core Course III	MM3CRT03	Calculus
Ist Complimentary Course (Statistics)	ST3CMT03	Probability Distributions
2nd Complementary Course (Physics)	PH3CMT01	Modern Physics & Electronics

SEMESTER IV		
Title & type of course	Course Code	Name of the paper
Core Course IV	MM4CRT04	Vector Calculus, Theory of numbers and Laplace transform
Ist Complimentary Course (Statistics)	ST4CMT04	Statistical inference
2nd complimentary course (Physics) IV	PH4CMT01	Optics and Electricity
2nd complimentary course (Physics) Practical IV	PH4CMP02	Complementary physics practical

SEMESTER V		
Title & type of course	Course Code	Name of the paper
Core	MM5CRT05	Mathematical Analysis
Core	MM5CRT06	Differential Equations
Core	MM5CRT07	Abstract Algebra
Core		Human Rights & Mathematics for Environmental Studies
Open Course	MM5GET02	Applicable Mathematics

SEMESTER VI		
Title & type of course	Course Code	Name of the paper
Core		Real Analysis
Core	MM6CRT10	Graph Theory and Metric Spaces
Core	MM6CRT11	Complex Analysis
Core	MM6CRT12	Linear Algebra
Elective	MM6CBT01	Operations Research

B.Sc. PROGRAMME IN PHYSICS		
SEMESTER I		
Title & type of course	Course Code	Name of the paper
Core course I	PH1CRT01	Methodology and perspectives of Physics
1 st Complementary Course I (Mathematics)	MM1CMT01	Partial Differentiation , Matrices, Trigonometry And Numerical Methods
2 nd Complementary Course II (Chemistry/ Statistics)	CH1CMT01 ST1CMT01	Basic Theoretical and Analytical Chemistry Descriptive Statistics

SEMESTER II		
Title & type of course	Course Code	Name of the paper
Core course 2	PH2CRT02	Mechanics and Properties of Matter
1 st Complementary Course (Mathematics) II	MM2CMT02	Integral Calculas And Differential Equations
2 nd Complementary Course (Chemistry/Statistics) II	CH2CMT02 ST1CMT02	Basic organic Chemistry Probability Theory
Core Course 2 - Physics Practical II	PH2CRP01	Mechanics and properties of matter (P)
2 nd Complementary Course Chemistry Practical I	CH2CMP01	Volumetric Analysis

SEMESTER III		
Title & type of course	Course Code	Name of the paper
Core Course III	PH3CRT03	Optics, Laser and Fibre optics
1 st Complementary Course (Mathematics) III	MM3CMT03	Vector calculus, Analytic Geometry and Abstract Algebra
2 nd Complimentary Course (Chemistry/Statistics) III	CH3CMT03	Physical Chemistry -I
Statistics	ST3CMT03	Probability Distributions

SEMESTER IV		
Title & type of course	Course Code	Name of the paper
Core Course III	PH4CRT04	Semiconductor Physics
1 st Complementary Course (Mathematics) IV	MM4CMT04	Fourier series, Laplace transform and Complex analysis
2 nd Complementary Course (Chemistry/Statistics) IV	CH4CMT05 ST4CMT04	Physical Chemistry-II Statistical inference
Core Course- Practical IV	PH4CRP02	Optics & Semiconductor Physics (P)
2 nd complementary Course (Chemistry) Practical III	CH4CMP02	Physical Chemistry Practicals

SEMESTER V		
Title & type of course	Course Code	Name of the paper
Core Course V	PH5CRT05	Electricity and Electrodynamics
Core Course VI	PH5CRT06	Classical and Quantum Mechanics
Core Course VII	PH5CRT07	Digital Electronics and Programming
Core Course VIII	PH5CRT08	Environmental Physics and Human Rights
Open Course	PH50PT01	Our Universe

SEMESTER VI		
Title & type of course	Course Code	Name of the paper
Core Course IX	PH6CRT09	Thermal and statistical Physics
Core Course X	PH6CRT10	Relativity and Spectroscopy
Core Course XI	PH6CRT11	Nuclear, Particle and Astrophysics
Core Course XII	PH6CRT12	Solid State Physics
Choice Bared Course	PH6CBT05	Astronomy & Astophysics
Core Practical III	PH6CRP03	Electricity, Magnetism and Laser
Core Practical IV	PH6CRP04	Digital Electronics
Core Practical V	PH6CRP05	Thermal Physics, Spectroscopy and C++ Programming
Core Practical VI	PH6CRP06	Acoustics, Photonics and Advanced Semiconductor Physics
Project	PH6PRO01	Project and Industrial unit

B.Sc. PROGRAMME IN PHYSICS (VOC)		
SEMESTER I		
Title & type of course	Course Code	Name of the paper
Common Course I English I	EN1CC01	Fine-tune Your English
Second Language Malayalam Hindi	ML1CCT09	Katha Kavitha
	HNICCT01	Poetry and one act play
Core course I	PH1CRT01	Methodology and perspectives of Physics
Complementary Course (Mathematics) I	MM1CMT01	Partial Differentiation, Matrices, Trigonometry And Numerical Methods
Vocational Course I	CA1VOT01	Computer Fundamentals
Vocational Course II	CA1VOT02	Computer Networks and internet Technologies

SEMESTER II		
Title & type of course	Course Code	Name of the paper
Common Course - English 2	EN1CC03	Issues that Matter
Common Course Malayalam Second Language Hindi	ML2CCT10	Gadhyaparichayam
	HN2CCT02	Prose & short stories
Core course 2	PH2CRT02	Mechanics and Properties of matter
1st Complementary Course (Mathematics) II	MM2CMT02	Integral Calculas And Differential Equations
Vocational Course III	CA2VOT03	Word and Data Processing Packages
Vocational Course IV	CA2VOT04	Programming in ANSI C
Core Course 2 Physics Practical II	PH2CRP01	Mechanics and properties of matter (P)
Vocational Course Practical II	CA2VOP01	Introduction to computers and ANSI- C programming

SEMESTER III		
Title & type of course	Course Code	Name of the paper
Common Course - English 3	EN2CC05	Literature and / as Identity
Core Course III	PH3CRT03	Optics, Laser and Fibre optics
Ist Complimentary Course (Mathematics) III	MM3CMT03	Vector calculus, Analytic Geometry & Abstract algebra
Vocational Course V	CA3VOT05	Concepts of object oriented programming
Vocational Course VI	CA3VOT06	Operating System

SEMESTER IV		
Title & type of course	Course Code	Name of the paper
Common Course - English 4	EN4CC06	Illuminations
Core Course IV	PH4CRT04	Semi conductor Physics
Ist Complimentary Course (Mathematics) IV	MM4CMT04	Fourier series, Laplace transform and Complex Analysis
Vocational Course VII	CA4VOT07	Visual Basic Programming
Vocational Course VIII	CA4VOT08	Web development & PHP Programming

Core course Practical	PH4CRP02	Optics & Semiconductor Physics (P)
Vocational Course Practical	CA4VOT01	Data Processing Packages, Operating System & Visual Basic Programming
Vocational Course Practical	CA4VOP03	C++ Programming & Web development

SEMESTER V

Title & type of course	Course Code	Name of the paper
Core Course V	PH5CRT05	Electricity and Electrodynamics
Core Course VI	PH5CRT06	Classical and Quantum Mechanics
Core Course VII	PH5CRT07	Digital Electronics and Programming
Core Course VIII	PH5CRT08	Environmental Physics and Human Rights
Open Course	PH5OPT02	Physics in Daily Life

SEMESTER VI

Title & type of course	Course Code	Name of the paper
Core Course IX	PH6CRT09	Thermal and statistical Physics
Core Course X	PH6CRT10	Relativity and Spectroscopy
Core Course XI	PH6CRT11	Nuclear, Particle and Astrophysics
Core Course XII	PH6CRT12	Solid State Physics
Choice Bared Course	PH6CBT05	Astronomy & Astophysics
Core Practical III	PH6CRP03	Electricity, Magnetism and Laser
Core Practical IV	PH6CRP04	Digital Electronics
Core Practical V	PH6CRP05	Thermal Physics, Spectroscopy and C++ Programming
Core Practical VI	PH6CRP06	Acoustics, Photonics and Advanced Semiconductor Physics
Project	PH6PRO01	Project and Industrial unit

B.Sc. PROGRAMME IN CHEMISTRY		
SEMESTER I		
Title & type of course	Course Code	Name of the paper
Core course I (Chemistry)	CH1CRT01	General And Analytical Chemistry
Complementary Course (Mathematics) I	MM1CMT01	Partial Differentiation, Matrices , Trigonometry And Numerical Methods
2 nd Complementary Course (Physics) I	PH1CMT02	Properties of Matter and Thermodynamics

SEMESTER II		
Title & type of course	Course Code	Name of the paper
Core course 2 (Chemistry)	CH2CRT02	Theoretical and Inorganic Chemistry
1 st Complementary Course (Mathematics) II	MM2CMT02	Integral Calculas And Differential Equations
2 nd Complementary Course	PH2CMT02	Mechanics And Super conductivity
Core Course 2 (Chemistry) Practical I	CH2CRP01	Volumetric Analysis
2 nd Complementary Course Physics Practical I	PH2CMPO1	Complementary (Physics) Practical II

SEMESTER III		
Title & type of course	Course Code	Name of the paper
Core Course III	CH3CRT03	Organic Chemistry-I
1 st Complimentary Course (Mathematics) III	MM3CMT03	Vector calculus, Analytic Geometry and Abstract Algebra
2 nd Complimentary Course (Physics) III	PH3CMT02	Modern Physics & Magnetism

SEMESTER IV		
Title & type of course	Course Code	Name of the paper
Core Course IV	CH4CRT04	Organic Chemistry-II
1 st Complimentary Course (Mathematics) IV	MM4CMT04	Fourier Series, Laplace transform and Complex analysis
2 nd complimentary course (Physics) IV	PH4CMT02	Optics and solidstate Physics
Core course - Practical II	CH4CRP02	Qualitative Organic Analysis
2 nd Complimentary course (Physics) Practical IV	PH4CMP02	Complimentary Physics Practical

SEMESTER V		
Title & type of course	Course Code	Name of the paper
Core Course V	CH5CRT05	Environment, Ecology and Human Rights
Core Course VI	CH5CRT06	Organic Chemistry III
Core Course VII	CH5CRT07	Physical Chemistry I
Core Course VIII	CH5CRT08	Physical Chemistry II
Open Course	CH5OPT01	Chemistry in Everyday life

SEMESTER VI		
Title & type of course	Course Code	Name of the paper
Core Course IX	CH6CRT09	Inorganic Chemistry
Core Course X	CH6CRT10	Organic Chemistry IV
Core Course XI	CH6CRT11	Physical Chemistry III
Core Course XII	CH6CRT12	Physical Chemistry IV
Choice Based Course	CH6CBT01	Polymer Chemistry

SEMESTER VI		
Title & type of course	Course Code	Name of the paper
Practical 3	CH6CRP03	Qualitative Inorganic Analysis
Practical 4	CH6CRP04	Organic Preparations and Basic Laboratory Techniques
Practical 5	CH6CRP05	Physical Chemistry Practical
Practical 6	CH6CRP06	Gravimetric Analysis
Project	CH6PR01	Project and Industrial visit and comprehensive Viva-voce

B.Sc. PROGRAMME IN BOTANY		
SEMESTER I		
Title & type of course	Course Code	Name of the paper
Core course I Botany	BO1CRT01	Methodology of Science & An Introduction to Botany
1 st Complementary Course (Chemistry) I	CH1CMT01	Basic Theoretical and Analytical Chemistry
2 nd Complementary Course- (Zoology) II	ZY1CMT01	Non Chordate diversity

SEMESTER II		
Title & type of course	Course Code	Name of the paper
Core course 2 Botany	BO2CRT02	Microbiology, Mycology, and Plant Pathology
1st Complementary Course (Chemistry) II	CH2CMT02	Basic Organic Chemistry
2nd Complementary Course (Zoology) II	ZY2CMT02	Chordate Diversity
Core Course (Botany) Practical I	BO2CRP01	Methodology of Science & An introduction to Botany + Microbiology, Mycology & plant Pathology

1st Complementary Course (Chemistry) Practical I	CH2CMP01	Volumetric Analysis
2nd Complementary Course (Zoology) Practical I	ZIY2CMP01	Non-chrdate Diversity + Chordate Diversity

SEMESTER III

Title & type of course	Course Code	Name of the paper
Core Course III	B03CRT03	Phycology and Bryology
Chemistry III	CH3CMT04	Inorganic and Organic Chemistry
Biology III	Zy3CMT03	Physiology and Immunology

SEMESTER IV

Title & type of course	Course Code	Name of the paper
Core Course IV	B04CRT04	Pteridology, Gymnosperms & Paleobotany
1 st Complimentary Course (Chemistry) IV	CH4CMT06	Advanced Bio-Organic Chemistry
2 nd Complimentary Course (Zoology) IV	ZY4CMT04	Applied Zoology
Core Course Practical IV	BO4CRP02	Phycology, Bryology, Pteridology, Gymnosperms & Paleobotany
Chemistry Practical II	CH4CMP03	Organic Chemistry Practicals
Zoology - Practical IV		Applied Zoology

SEMESTER V

Title & type of course	Course Code	Name of the paper
Core	B05CRT05	Anatomy, Reproductive Botany Microtechnique
Core	B05CRT06	Research Methodology, Biophysics and Biostatistics
Core	B05CRT07	Plant Physiology and Biochemistry
Core	B05CRT08	Environmental Science and Human rights
Open Course	B05OPT01	Agri-based Microenterprises

SEMESTER VI		
Title & type of course	Course Code	Name of the paper
Core	B06CRT09	Genetics, Plant breeding and Horticulture
Core	B06CRT10	Cell and Molecular Biology
Core	B06CRT11	Angiosperm Morphology. Taxonomy and Economic Botany
Core	B06CRT12	Biotechnology and Bioinformatics
Elective	B06PET01	Agribusiness

B.Sc. PROGRAMME IN ZOOLOGY		
SEMESTER I		
Title & type of course	Course Code	Name of the paper
Core course (Zoology) I	ZY1CRT01	General perspectives in Science & protistan diversity
1 st Complementary Course (Chemistry) I	CH1CMT01	Basic Theoretical and Analytical Chemistry
2 nd Complementary Course (Botany) II	B01CMT01	Cryptogams, Gymnosperms and Plant Pathology

SEMESTER II		
Title & type of course	Course Code	Name of the paper
Core course (ZOOLOGY) 2	ZY2CRT02	Animal Diversity-Non chordata
1 st Complementary Course (Chemistry) II	CH2CMT02	Basic Organic Chemistry
2 nd Complementary Course (Botany) II	B02CMT02	Plant Physiology
Core Course (Zoology) Practical I	ZY2CRP01	Animal Diversity Non-Chordata
1 st Complementary Course (Chemistry) Practical I	CH2CMP02	Volumetric Analysis
2 nd Complementary Course (Botany) Practical I	B02CMP01	Cryptogams, Gymnosperms & Plant Pathology + Plant physiology

SEMESTER III		
Title & type of course	Course Code	Name of the paper
Core Course III	ZY3CRT03	Animal diversity - Chordata
1st Complimentary Course (Chemistry) III	CH3CMT04	Inorganic and Organic Chemistry
2nd complimentary course (Botany) III	BO3CMT03	Angiosperm Taxonomy & Economic Botany

SEMESTER IV		
Title & type of course	Course Code	Name of the paper
Core Course IV	ZY4CRT04	Research Methodology, Biophysics, Biostatistics
1 st Complementary Course Chemistry IV	CH4CMT06	Advanced Bio Organic Chemistry
2 nd Complementary Course Botany IV	BO4CMT04	Anatomy & Applied Botany
Core Course - Practical - IV	ZY4CRP02	Animal Diversity chordata & Research Methodology Biophysics, Biostatistics
1 st Complementary Course (Chemistry) Practical II	CH4CMP03	Organic Chemistry Practicals
2 nd Complementary Course (Botany) Practical IV		Angiosperm Taxonomy, Economic Botany, Anatomy & Applied Botany

SEMESTER V		
Title & type of course	Course Code	Name of the paper
Core Course 5	ZY5CRT05	Environmental Biology and Human Rights
Core Course 6	ZY5CRT06	Cell Biology and Genetics
Core Course 7	ZY5CRT07	Evolution, Ethology & Zoogeography
Core Course 8	ZY5CRT08	Human Physiology, Biochemistry & Endocrinology
Open Course	ZY5OPT02	Public Health & Nutrition

SEMESTER VI		
Title & type of course	Course Code	Name of the paper
Core Course	ZY6CRT09	Developmental Biology
Core Course	ZY6CRT10	Microbiology & Immunology
Core Course	ZY6CRT11	Biotechnology, Bio-informatics & Molecular Biology
Core Course	ZY6CRT12	Occupational Zoology (Aquaculture, Apiculture, Vermiculture & Quil Farming)
Elective	ZY6CBT04	Elective: Nutrition, Health & life style management
Practical	ZY6CRP03	Environmental Biology, Toxicology, Cell Biology & Genetics
Practical	ZY6CRP04	Evolution, Ethology, Zoogeography, Human Physi- ology, Biochemistry & Endocri- nology
Practical	ZY6CRP05	Developmental Biology, Microbiology & Immunology
Practical	ZY6CRP06	Biotechnology, Bioinformatics Molecular Biology &
Project	ZY6PRP01	Project Work

B.Sc. PROGRAMME IN CLINICAL NUTRITION AND DIETETICS

SEMESTER I

Title & type of course	Course Code	Name of the paper
Common Course I English	EN1CC01	Fine tune your English
Core course I	CN1CRT01	Basic Nutrition
Core Course-II	CN1CRT02	Basic Dietetics
Core Course-III	CN1CRT03	Family Meal Management 1
Complementary Course (Biochemistry) I	CN1CMT01	Fundamentals of Biochemistry
Complementary Course	CN1CMT02	Human Anatomy and Physiology I

SEMESTER II

Title & type of course	Course Code	Name of the paper
Common Course IV English ³	EN1CC03	Issues that matter
Core course IV	CN2CRT04	Advanced Nutrition
Core Course-V	CN2CRT05	Clinical Nutrition
Core Course-VI	CN2CRT06	Family Meal Management II
I Complementary Course (Biochemistry) I	CN2CMT03	General Biochemistry
II Complementary Course (Human Physiology)I	CN2CMT04	Human Anatomy and Physiology II
Biochemistry Practical	CN2CMP01	Biochemistry Practical 1
Human Physiology Practical	CN2CMP02	Human Physiology Practical-1
Field Study		Field/Industrial visit

SEMESTER III		
Title & type of course	Course Code	Name of the paper
Core Theory	CN3CRT07	Therapeutic Nutrition
Core Theory	CN3CRT08	Food Commodities I
Core Theory	CN3CRT09	Community Nutrition
Core Practical	CN3CRP01	Therapeutic NutritionI
Core Practical	CN3CRP02	Community Nutrition
Complimentary Theory	CN3CMT05	Nutritional Biochemistry
Complimentary Theory	CN3CMT06	Human Anatomy and Physiology III

SEMESTER IV		
Title & type of course	Course Code	Name of the paper
Core Theory	CN4CRT10	General Microbiology
Core Theory	CN4CRT11	Food Commodities II
Core Practical	CN4CRP03	Therapeutic Nutrition Practical II
Core Practical	CN4CRP04	Quantity Food Production Practical
Complementary Theory	CN4CMT07	Biochemical Aspects of Nutrition
Complementary Practical	CN4CMP03	Biochemistry Practical II
Complementary Theory	CN4CMT08	Human Anatomy and Physiology IV
Complementary Practical	CN4CMP04	Human Physiology Practical II

SEMESTER V		
Title & type of course	Course Code	Name of the paper
Core Theory	CN5CRT12	Food Microbiology, Sanitation and Hygiene
Core Theory	CN5CRT13	Peronnel Management
Core Theory	CN5CRT14	Research Methodology and Statistics
Core Theory	CN5CRT15	Human Rights & Environmental Studies
Open Course	CN5OPT16	Food Fortification
Core Practical	CN5CRP05	Food Science Practical

SEMESTER VI		
Title & type of course	Course Code	Name of the paper
Core Theory	CN6CRT17	Food Safety
Core Theory	CN6CRT18	Food Adulteration
Core Theory	CN6CRT19	Preventive Nutrition
Core Theory	CN6CRT20	Food Service Management
Optional Course	CN6OCT21 CN6OCT22 CN6OCT23	Food Preservation Epidemiology Information Technology
Core Practical	CN6CRP06	Meal Management Practical
Project	CN6PRP07	Project
On the Job Training	CN6OJP08	OJT

B.COM DEGREE PROGRAMME**SEMESTER I**

Title & type of course	Course Code	Name of the paper
Common course I English	EN1CC01	Fine tune your English
Common course II second language (Malayalam)	ML1CCT05	Kathayum Kavithayum
Hindi	HN1CCT01	Prose & Mass Media
Core course I	CO1CRT01	Dimensions and Methodology of Business Studies
Core course II	CO1CRT02	Financial Accounting I
Core course III	CO1CRT03	Corporate Regulations and Administration
Complimentary course	CO1CMT01	Banking and Insurance

SEMESTER II

Title & type of course	Course Code	Name of the paper
Common course III English	EN1CC03	Issues that matter
Common course IV Second language (Malayalam)	ML2CCT06	Athma Kadha, Lekhanam, Poetry, Commercial Correspondence
Second language (Hindi)	HN2CCT02	Poetry, Commercial Correspondence & Translation
Core course IV	CO2CRT04	Financial Accounting II
Core Course V	CO2CRT05	Business Regulatory Framework
Core course VI	CO2CRT06	Business Management
Complimentary course	CO2CMT02	Principles of Business Decisions

SEMESTER III		
Title & type of course	Course Code	Name of the paper
Common Course V English	EN3CC07	Gems of Imagination
Core Course	CO3CRT07	Corporate Accounts-I
Core Course	CO3CRT08	Quantitative Techniques for Business-I
Core Course	CO3CRT09	Financial Markets & Operations
Core Course	CO3CRT10	Marketing Management
Optional I	CO30CT01	Goods & Services Tax

SEMESTER IV		
Title & type of course	Course Code	Name of the paper
Common VI- English	CN4CC08	Revisiting the Classics
Core Course	C04CRT11	Corporate Accounts - II
Core Course	C04CRT12	Quantitative Techniques for Business- II
Core Course	CO4CRT13	Entrepreneurship Development & Project Management
Optional -II	CO40CT01	Financial Services

SEMESTER V		
Title & type of course	Course Code	Name of the paper
Core Course	C05CRT14	Cost Accounting I
Core Course	C05CRT15	Environment Management & Human Rights
Core Course	C05CRT16	Financial Management
Core Course	C05OCT01	Incometax - 1
Open Course	EC50PT01	Foundations of Economics

SEMESTER VI		
Title & type of course	Course Code	Name of the paper
Core Course	C06CRT17	Cost Accounting II
Core Course	C06CRT18	Advertisement & Sales Management
Core Course	C06CRT19	Auditing & Assurance
Core Course	C06CRT20	Management Accounting
Optional IV		
	C060CT01	Income Tax II
	C06PR01	Project & Viva

B.Voc. FASHION TECHNOLOGY

SEMESTER I	
Course Code	Title of course
ENGPO1	English I - Communication Skills (T)
FTHIG1	Information Technology and IT Tools (T+P)
FTHIS1	Elements of Design and Fashion (P)
FTHIS2	Textile Science (T)
FTHIS3	Basic Pattern Making and Sewing Techniques (P)

SEMESTER II	
Course Code	Title of course
ENGPO2	English II -Academic writing & Presentation Skills (T)
FTH2G1	Fashion Theory (T)
FTH2IS1	Foundation of Art & Design (P)
FTH2IS2	Fashion Model Drawing (P)
FTH2IS3	Surface Ornamentation (P)
	Industry Visit & Report (P)

SEMESTER III	
Course Code	Title of course
FTH3GI	Fundamentals of Apparel Production (T)
FTH3G2	Machinery and Equipment (T)
FTH3SI	Pattern Drafting (P)
FTH3S2	Construction Techniques (P)
FTH3S3	Home Textiles (P)
FTH3S4	Draping (p)

SEMESTER IV	
Course Code	Title of course
FTH4G1	Fundamentals of Fashion marketing and merchandising (T)
FTH4G2	Computer Aided Pattern Making (P)
FTH4SI	Garment Construction (P)
FTH4S2	Theatre Costume Designing (P)

FTH4S3	Chemical Processing of Fabric and Apparel (T)
	Internship 1 (P)
	Mini Project (P)

SEMESTER V	
Course Code	Title of course
FTH5GI	History of Western Costume (T)
FTH5G2	Fashion Forecasting (T)
FTH5SI	Pattern Making And Grading (P)
FTH5S2	Construction of Soft Furnishing (P)
FRH5S3	Textile Design (P)
FTH5S4	Clothing Care (T)

SEMESTER VI	
Course Code	Title of course
FTH6GI	Textile & Garment Quality Analysis Assurance (T)
FTH6G2	Advanced Fashion Illustration (P)
FTH6G3	Accessory Design (P)
	Internship II (P)
	Project (P)
	Thematic Line Development (P)
	Portfolio Presentation (P)

B.Voc. Sports, Nutrition and Physiotherapy		
SEMESTER I		
Title & type of course	Course Code	Name of the paper
General Component	ENCN 01	English 1, Communication skills in English
General Component	SPT1G1	Basic Nutrition
Skill Component	SPT1S1	Human Anatomy
Skill Component	SPT1S2	Human Physiology
Skill Component	SPT1PI	Human anatomy Practical
Skill Component	SPTIP2	Human Physiology Practical

SEMESTER II		
Title & type of course	Course Code	Name of the paper
General Component	ENCN 02	English 2, critical thinking, academic writing & presentation
General Component	SPT2G1	Information Technology & IT tools
Skill Component	SPT2S1	Orientation to sports physiotherapy
Skill Component	SPT2S2	Sports & exercise therapy
Skill Component	SPT2S3	Clinical orthopedics & sports medicine 1
General Component	SPT2GIP	Information Technology & IT tools Practical
Skill Component	SPT2S2P	Sports & exercise therapy Practical

SEMESTER III		
Title & type of course	Course Code	Name of the paper
General Component	SPT3G1	Therapeutic nutrition
General Component	SPT3G2	Scientific principles & practices of health & fitness training
General Component	SPT3G3	First aid & Nursing
Skill Component	SPT3S1	Clinical orthopedics & sports medicine 2
Skill Component	SPT3S2	Electrotherapy 1
Skill Component	SPT3S3	Physiology of sports & exercise
Skill Component	SPT3S3P	Physiology of sports & exercise practical

SEMESTER IV		
Title & type of course	Course Code	Name of the paper
General Component	SPT4G1	Alternative medicine
General Component	SPT4G2	Psychiatry
General Component	SPT4G3	Sports psychology & counseling

Skill Component	SPT4S1	Physiotherapy in orthopedics & sports medicine
Skill Component	SPT4S2	Electrotherapy 2
Skill Component	SPT4SIP	Physiotherapy in orthopedics & sports medicine Practical
Skill Component	SPT4S2P	Electrotherapy 2 practical School visit, Project

SEMESTER V

Title & type of course	Course Code	Name of the paper
General Component	SPT5G1	Biomechanics
General Component	SPT5G2	Weight management rehabilitation & fitness
General Component	SPT5G3	Medical instrumentation & hospital visit
Skill Component	SPT5S1	Physiotherapy in general medicine & surgery including cardiothoracic conditions 1
Skill Component	SPT5S2	Physiotherapy in neurology & neuro surgery
Skill Component	SPT5S3	Evidence based physiotherapy
Skill Component	SPT5S4	Nutrition, safety education & health promotion
Skill Component	SPT5G2P	Weight management rehabilitation & fitness practical

SEMESTER VI

Title & type of course	Course Code	Name of the paper
General Component	SPT6G1	Psychology
General Component	SPT6G2	Sociology
Skill Component	SPT6S1	Physiotherapy in general medicine & surgery including cardiothoracic conditions 2
Skill Component	SPT6S2	Sports nutrition
Skill Component	SPT6S2P	Sports nutrition practical Project Clinical posting

18. Year Plan (2019-2020)

JUNE 2019		
1	Sat	
2	Sun	
3	Mon	
4	Tue	
5	Wed	World Environmental Day - Dept. of Botany, NSS
6	Thu	Staff Meeting - Dept. of Botany, Environmental day - Poster Designing Competition - P. G. Dept. of Chemistry (S.F.) Observation of World Environment day by maintaining the garden Alum Duniya, Staff Meeting - Dept. of Clinical Nutrition & Dietetics Staff Meeting - Dept. of Economics
7	Fri	Department Staff Meeting - Dept. of History, Environment Day Celebration - Dept. of Political Science, Staff Meeting - P. G. Dept. of English (S.F.), World Environment day Celebration- Dept. of Economics
8	Sat	
9	Sun	
10	Mon	World Environment Day Celebration - Dept. of Zoology
11	Tue	Health awareness - Dept. of B.Voc Sports nutrition and Physiotherapy - Seminar, Staff Meeting - P. G. Dept. of Chemistry (S.F.)
12	Wed	
13	Thu	e-learning orientation class - II DC, III DC - Dept. of Economics
14	Fri	World Blood Donor Day NSS
15	Sat	Enrichment Programme - Presentation of Kirlian Photography - Dept. of Physics
16	Sun	Department Staff Meeting - Dept. of Political Science
17	Mon	Environmental day - Poster Designing Competition - Dept. of English, Environment Day - Nature Themed Poetry Competition - Dept. of Malayalam, Reading Day-Poster Designing Competition - Dept. of Malayalam, Environment Day - Essay Writing Competition of Nature - Dept. of Hindi, Environmental Day Celebration Competition - Cards with eco friendly messages - Dept. of Chemistry Orientation Programme for the I PG Students - P. G. Dept. of English (S.F.)
18	Tue	
19	Wed	Reading Day - Dept. of English, Reading Day-Book Review Competition - Dept. of Malayalam, Invited Talk - Dept. of Malayalam Reading Competition in Hindi - Dept. of Hindi
20	Thu	Observance of World Refugee Day - Dept. of History

21	Fri	Industrial Visit for III DC Students - Dept. of Chemistry Maintenance of Butterfly garden - Dept. of Zoology
22	Sat	
23	Sun	
24	Mon	PTA Meeting of the II PG Students - P. G. Dept. of English (S.F.)
25	Tue	Extension Activity - Dept. of Botany
26	Wed	Day against Drug Abuse - Street Play - Anti Alcohol - Dept. of English Extention Programme - Dept. of History, Observation of International Day against Drug abuse & Illicit trafficking - Dept. of Chemistry Talk on Research Methodolgy - Dept. of Zoology Extension Program - Dept. of Political Science
27	Thu	Election of New leaders for Chemistry Association duties for 2019-20 Academic Year - Dept. of Chemistry, Orientation for I DC Clinical Nutrition - Dept. of Clinical Nutrition & Dietetics
28	Fri	Orientation for I DC - Dept. of History, Visit to Biodiversity Protected area by II DC Students - Dept. of Zoology
29	Sat	
30	Sun	

JULY 2019

1	Mon	Elocution Cometition in Malayalam (I IDC) - Dept. of Malayalam Debate Competition in Hindi (I DC) - Dept. of Hindi Inauguration of Afforestation Programme - NSS
2	Tue	Extension Programme - P. G. Dept. of Chemisty (S.F.) Election of Office bearers for the association - Dept. of Clinical Nutrition & Dietetics
3	Wed	Local Holy Day
4	Thu	Inauguration of Certificate course - Dept. of B.Voc Sports Nutrition and Physiotherapy, UGC Coaching - Dept. of Political Science Staff Meeting - Dept. of Clinical Nutrition & Dietetics
5	Fri	Awareness Programme for Parents of I DC Students - Dept. of History III DC PTA - Dept. of Botany, Zoology Association Inauguration - Dept. of Zoology
6	Sat	
7	Sun	Observation of World Chocolate day - Dept. of Clinical Nutrition & Dietetics
8	Mon	
9	Tue	Association Inauguration - Dept. of English, Fashion Day - Dept. of Fashion Technology, Budget Analysis- Dept. of Economics
10	Wed	Chemistry Association Inauguration cum honouring A Plus holders - Dept. of Chemistry

11	Thu	World Population Day NSS, World Population day - Poster Designing Competition- Dept. of Economics
12	Fri	Association Inauguration and welcome to I DC - Dept. of Botany Boold Group determination camp - Dept. of Zoology, Staff Meeting - Dept. of Political Science, World Population day - Intra Collegiate Quiz Competition- Dept. of Economics
13	Sat	
14	Sun	
15	Mon	Field visit II DC - Dept. of Botany, Day Day - Dept. of Zoology
16	Tue	
17	Wed	Commemorating Mandela Day - Dept. of History, Association Inauguration & Invited Lecture - Dept. of Physics, Maintenance of butterfly garden on virtual Labs - Dept. of Zoology
18	Thu	Inauguration of the Extension Activities - Dept. of English National Skills Day - Dept. of Fashion Technology
19	Fri	Quiz-Zoology Association - Dept. of Zoology, Inauguration of Alphon-sien Dietetic Association - Dept. of Clinical Nutrition & Dietetics
20	Sat	
21	Sun	
22	Mon	Visit research station by II DC Studnets - Dept. of Zoology Final Collecction (Pasadizo2k19) & II DC, Craft Documentation Fashion Show (Daksh2k19) - Dept. of Fashion Technology
23	Tue	Inauguration of the Certificate Courses - Dept. of English
24	Wed	Inauguration of the certificate course - PG Dept. of English [S.F]
25	Thu	III DC PTA Meeting
26	Fri	St. Alphonsa - Heavenly Patron Day Celebration - Dept. of Chemistry Mother PTA III DC - Dept. of Zoology, Extension Program - Dept. of Political Science, Association Inauguration and Welcome to I PG Studnets - P. G. Dept. of English (S.F.), Industrial Visit - P. G. Dept. of Chemisty (S.F.), Mini Camp - NSS, Visit to Maria Sadan and distribution of food packets in connection with Alphonsa Day Celebration - Dept. of Economics
27	Sat	Mini Camp - NSS
28	Sun	Observation of World Food Day - Dept. of Clinical Nutrition & Dietetics, Mini Camp - NSS
29	Mon	Extention Programme - Dept. of Chemistry, Nature Camp - Dept. of Zoology, Association Inauguration - Dept. of History, Economic Association Inauguration - Dept. of Economics
30	Tue	Nature Camp - Dept. of Zoology
31	Wed	

AUGUST 2019		
1	Thu	NET Coaching Inauguration - Dept. of English, Poetry Writing Competition in Malayalam (II DC) - Dept. of Malayalam Poetry Writing Competition in Hindi (IDC) - Dept. of Hindi
2	Fri	Extension activity - Dept. of Botany, Seminar for PG Students - Dept. of Political Science, Observation of World Breast feeding week - Dept. of Clinical Nutrition & Dietetics
3	Sat	
4	Sun	
5	Mon	Staff Meeting - Dept. of Clinical Nutrition & Dietetics
6	Tue	Commemoration of Girish Karnad (Stage One - Act Play) - Dept. of English, Hiroshima Day Celebration, NSS - Dept. of History, Obser- vation of Hiroshima Day - Dept. of Chemistry, Hiroshima-Nagasaki Day Observation - Symposium - Dept. of Physics Mother PTA and Seminar for mothers - Dept. of Clinical Nutrition & Dietetics
7	Wed	Fresher's Day for I PG - P. G. Dept. of Chemistry (S.F.) National Handloom Day - NSS
8	Thu	Staff Meeting - Dept. of Botany
9	Fri	Quit India Movement Day - Dept. of History Quiz Zoology Association - Dept. of Zoology
10	Sat	
11	Sun	
12	Mon	Chemistry Fest- Intercollegiate PPT Competition & Chemistry Quiz - Dept. of Chemistry, Community Nutrition Programme - Dept. of Clinical Nutrition & Dietetics, World Youth Day - NSS
13	Tue	Recitation Competition in Malayalam (I DC) - Dept. of Malayalam Organ Donaton Day - Debate on organ donation - Dept. of B.Voc Sports Nutrition and Physiotherapy, Community Nutrition Programme - Dept. of Clinical Nutrition & Dietetics, NSS
14	Wed	Essay writing competition on National Intergration (Independence Day) - Dept. of English, Independence Day Celebration - Dept. of History, Community Nutrition Programme - Dept. of Clinical Nutrition & Dietetics, Invited Lecture - Dept. of Economics
15	Thu	Community Nutrition Programme - Dept. of Clinical Nutrition & Dietetics- Independence Day - NSS
16	Fri	Health Awareness Seminar - CND - Dept. of English, Independence Day Celebration - Dept. of Chemistry, II DC PTA - Dept. of Botany Maintenance of butterfly garden - Dept. of Zoology Independence Day Celebration - Dept. of Political Science Extension Activity - P. G. Dept. of English (S.F.) Community Nutrition Programme - Dept. of Clinical Nutrition & Dietetics

17	Sat	
18	Sun	
19	Mon	
20	Tue	Extension Programme - Dept. of Chemistry, World Mosquito Day- Power point Presentation - Dept. of Zoology, Extension Program - Dept. of Political Science, Staff Meeting - P. G. Dept. of Chemistry (S.F.)
21	Wed	Workshop on the Preparation of the course - Dept. of Physics, Vayana-4 - Dept. of Zoology, Senior Citizen day - NSS, Dept. of Economics
22	Thu	Material for Astronomy open course in Universities, Supported ACE, IUCAA, Pune - Dept. of Physics, II DC Nature Study - Dept. of Zoology, Class on Nattariva - NSS
23	Fri	
24	Sat	
25	Sun	
26	Mon	Commemorating Social reformers of Kerala - Dept. of History Invited Lecture - P. G. Dept. of English (S.F.), Women's equality day - awareness programme - Dept. of Economics
27	Tue	
28	Wed	
29	Thu	World sports Day - Workshop on rehabilitation of Sports injuries - Dept. of B.Voc Sports Nutrition and Physiotherapy Association Inauguration - P. G. Dept. of Chemistry (S.F.)
30	Fri	Field Trip 5th Semester Students - Dept. of English., - Dept. of History III DC Class PTA, III DC PTA - Dept. of Physics Mother PTA II DC - Dept. of Zoology
31	Sat	Extension Programme

SEPTEMBER 2019

1	Sun	
2	Mon	Coconut Day - NSS
3	Tue	Extention Programme - Dept. of Fashion Technology, Importance of Physiotherapy in modern Era - Seminar - Dept. of B.Voc Sports Nutrition and Physiotherapy, Onam Celebration - Dept. of Political Science, Onam Celebration - P. G. Dept. of Chemistry (S.F.)
4	Wed	Onam Celebration - Dept. of Chemistry
5	Thu	Teacher's Day - Open Forum - Dept. of English
6	Fri	Onam Celebration - Dept. of History, Pbservation of World Ozone Day - Dept. of Chemistry, Onam Celebration - Dept. of Botany, Onam Celebration with Maria Sadan - Dept. of Zoology, Dept. Onam Celebrations - P. G. Dept. of English (S.F.) Onam Celebration - Dept. of Clinical Nutrition & Dietetics, - Dept. of Economics

7	Sat	II DC Tour- Dept. of Economics
8	Sun	World Physiotherapy Day - Dept. of B.Voc Sports Nutrition and Physiotherapy, World Literacy Day - NSS, Special Camp - NSS
9	Mon	Special Camp - NSS
10	Tue	Day Against Suicide - NSS, Special Camp - NSS
11	Wed	Special Camp - NSS
12	Thu	Special Camp - NSS
13	Fri	Special Camp - NSS
14	Sat	
15	Sun	
16	Mon	Inauguration of Anglophiles and Competitions - Dept. of English Celebration of National Hindi Day - Hindi Recitation Competition - Dept. of Hindi
17	Tue	Hand Writing Competition - Dept. of Hindi, Elcocation competition - Dept. of English, World Ozone Day- Poster Competition - Dept. of Zoology
18	Wed	Book Review Competition & Introducing a Book - Dept. of English Seminar on Topic Haute Couture Designers - Dept. of Fashion Technology
19	Thu	Malayalam Computing - Dept. of Malayalam, Hindi Computing - Dept. of Hindi, Ozone day Celebration - P. G. Dept. of Chemisty (S.F.), Women entrepreneurship development programme in assiciation wit VICIB- Dept. of Economics
20	Fri	Study Tour - Dept. of English, Poetry Writing Competition in Malayaam (IDC) - Dept. of Malayalam, Poetry Writing Competition in Hindi (II DC) - Dept. of Hindi, Industrial Visit for II DC Students - Dept. of Chemistry, Field Visit - Dept. of Botany Maintenance of Butterfly Garden - Dept. of Zoology, Women entrepreneurship development programme in assiciation wit VICIB - Dept. of Economics
21	Sat	Study Tour - Dept. of English
22	Sun	Study Tour - Dept. of English
23	Mon	Staff Meeting - Dept. of Botany, Observation of World Alzheimer's day - Dept. of Clinical Nutrition & Dietetics
24	Tue	Extension Program - Dept. of Political Science
25	Wed	Invited Talk - Dept. of Hindi, Invited Lecture - Dept. of Economics
26	Thu	Kavitha Silpasala - Dept. of Malayalam, Extension Programme - Dept. of Chemistry, Study Tour - Dept. of Political Science
27	Fri	World Heart Day- Talk - Dept. of Zoology, Extention Work - Dept. of Fashion Technology, World Tourism Day - NSS
28	Sat	II DC Class PTA - Dept. of History, Gren consumet day celebration - Dept. of Economics

29	Sun	Observation of World heart day - Dept. of Clinical Nutrition & Dietetics
30	Mon	Quiz- Zoology Association - Dept. of Zoology World Weart Day - A seminar on cardio-rehabilitation - Dept. of B.Voc Sports Nutrition and Physiotherapy

OCTOBER 2019

1	Tue	World old age day - Old age home visit at Chethimattam - Dept. of Zoology, Gandhi Jayanathi Celebration with cleaning day - P. G. Dept. of English (S.F.), Poster competition World Geriatric day - Dept. of Clinical Nutrition & Dietetics, NSS
2	Wed	
3	Thu	Gandhian Film Show - Dept. of English, Gandhijayanathi Celebration Essay Writing Competition - Dept. of History Extension Activity - Dept. of Botany, Gandhi Jayanti Celebration - Dept. of Political Science
4	Fri	Enrichment Programme - Space Week - Dept. of Physics Celebration of Biodiversity week - Dept. of Zoology
5	Sat	
6	Sun	
7	Mon	
8	Tue	
9	Wed	Presentation Contest for Higher Secondary School Students - Dept. of Physics, Research station Visit-M.Sc. - Dept. of Zoology One day Workshop - P. G. Dept. of Chemisty (S.F.)
10	Thu	Staff Meeting - P. G. Dept. of English (S.F.)
11	Fri	Observation of International Day of Girl Child - Flash Mob - Dept. of Chemistry, Extention Work - Dept. of Fashion Technology
12	Sat	
13	Sun	
14	Mon	Invited Lecture - Dept. of Chemistry
15	Tue	
16	Wed	Poetry Writing - Dept. of English, Extension work - Dept. of B.Voc Sports Nutrition and Physiotherapy, Extension Programme at St. George LP School, Chittar - Dept. of Political Science Observation of World Food day - Dept. of Clinical Nutrition & Dietetics
17	Thu	
18	Fri	Mother PTA and Seminar for Mothers - Dept. of Economics

19	Sat	Extension Programme - Dept. of Economics
20	Sun	
21	Mon	Keala Piravi Celebration (Kavyakeli & Malayalam Extempore Competition) - Dept. of Malayalam
22	Tue	Soft skill development programme - Dept. of Economics
23	Wed	Intercollegiate Elocution Competition - Dept. of Hindi Avogadro day celebration - P. G. Dept. of Chemistry (S.F.)
24	Thu	Commemorating United Nations Foundation Day - Dept. of History Invited Talk - Dept. of Botany, NSS
25	Fri	Extension Programme - Dept. of Chemistry, Association Inauguration (Espanio-2k19) - Dept. of Fashion Technology UGC Coaching - Dept. of Political Science
26	Sat	Extension Programme - Dept. of Economics
27	Sun	
28	Mon	
29	Tue	World Internet Day - NSS, Inauguration of Kaiaksharam
30	Wed	
31	Thu	Extension Programme - Dept. of Fashion Technology, Rashtriya Ekta Divas - NSS

NOVEMBER 2019

1	Fri	Keala Piravi Celebration - Dept. of History Ist Week- III DC Tour - Dept. of Chemistry Kerala Piravi Day Celebration - Dept. of Political Science, NSS Observation of World Vegan day - Dept. of Clinical Nutrition & Dietetics
2	Sat	Extension Programme - Dept. of Economics
3	Sun	
4	Mon	
5	Tue	Study Tour III DC - Dept. of Botany
6	Wed	A visit to a Cancer institute - Dept. of B.Voc Sports Nutrition and Physiotherapy Staff Meeting - Dept. of Clinical Nutrition & Dietetics
7	Thu	Invited lecture on National Cancer Awareness Day - Dept. of Chemistry Staff Meeting - P. G. Dept. of Chemistry (S.F.), NSS
8	Fri	Staff Meeting - Dept. of Economics
9	Sat	Legal Literacy Day - NSS

10	Sun	
11	Mon	
12	Tue	
13	Wed	Extension Programme-Chittar - Dept. of Political Science
14	Thu	Observation of World Diabetes day - Dept. of Clinical Nutrition & Dietetics
15	Fri	Extension Activity - Dept. of Botany I DC PTA Meeting - Dept. of Fashion Technology
16	Sat	World Tolerance Day - NSS, Extension Programme - Dept. of Economics
17	Sun	
18	Mon	Intra Collegiate Literary Fest - P. G. Dept. of English (S.F.)
19	Tue	Extension Programme - Dept. of Chemistry Intra Collegiate Literary Fest - P. G. Dept. of English (S.F.)
20	Wed	Intra Collegiate Literary Fest - P. G. Dept. of English (S.F.)
21	Thu	Intra Collegiate Literary Fest - P. G. Dept. of English (S.F.), Visit to special school - P. G. Dept. of Chemistry (S.F.) Nature Camp - Dept. of Economics
22	Fri	III DC Tour - Dept. of History, Extension Activity - Dept. of Fashion Technology, Nature Camp - Dept. of Economics
23	Sat	III DC Tour - Dept. of History, Nature Camp - Dept. of Economics
24	Sun	III DC Tour - Dept. of History
25	Mon	Inter Colleague Paper Presentation competition Dakshata 2K19
26	Tue	Visit to special school - Dept. of Chemistry - Constitution Day-NSS
27	Wed	III DC Study tour - Dept. of Zoology
28	Thu	III DC Study Tour - Dept. of Zoology
29	Fri	III DC Study Tour - Dept. of Zoology, Mother's PTA - Dept. of Political Science, Kudamkulam Visit - Dept. of Economics
30	Sat	Cyber Safety Day - NSS, Kudamkulam Visit - Dept. of Economics

DECEMBER 2019

1	Sun	Observation of World Adis Day - Dept. of Clinical Nutrition & Dietetics
2	Mon	AIDS Day - Medical Camp - Dept. of English Awareness programme on Wold AIDS Day - Dept. of Chemistry World AIDS Day - Red Ribbon distribution - Dept. of Zoology, NSS
3	Tue	Extension Activity - Dept. of B.Voc Sports Nutrition and Physiotherapy
4	Wed	Extension work - P. G. Dept. of Chemistry (S.F.)
5	Thu	National Seminar - Dept. of English Extension Programme - Dept. of Political Science

6	Fri	National Seminar - Dept. of English Maintenance of butterfly garden - Dept. of Zoology
7	Sat	
8	Sun	
9	Mon	Extension Programme - Dept. of Chemistry
10	Tue	Human Rights Day Celebration - Dept. of History, Christmas Day Celebrations - Dept. of Political Science, State level intercollegiate quiz competition - Dept. of Economics
11	Wed	Enrichment Programme - Energy Conservation Day LED Assembling Workshop - Dept. of Physics
12	Thu	Industry Visit for III DC, Quiz Zoology Association - Dept. of Zoology Inter Collegiate Paper Presentation Competition - P. G. Dept. of English (S.F.), Nutrino Intercollegiate nutrition quiz competition - Dept. of Clinical Nutrition & Dietetics
13	Fri	Observation of World Energy Conservation Day - Dept. of Chemistry
14	Sat	Extension Programme - Dept. of Economics
15	Sun	
16	Mon	
17	Tue	Christmas and New Year Celebration - Dept. of Chemistry X'mas day Celebration - P. G. Dept. of Chemistry (S.F.)
18	Wed	Christmas Celebration at DCMR - Dept. of History World Energy Day, Energy Audit - Dept. of Zoology
19	Thu	Department Christmas Celebration - Dept. of Fashion Technology, Christmas celebration in adopted colony - Dept. of Economics
20	Fri	Christmas Celebration - Dept. of English, Christmas Celebration - Dept. of History, X'mas Celebration at DCMR Shalom Special School - Dept. of Physics, Christmas Celebration - Dept. of Botany, Visit to Puliyanloor - Special School- Christmas Celebration - Dept. of Zoology, Carol Song Competition and Christmas celebration - Dept. of Clinical Nutrition & Dietetics, Christmas celebration -Dept. of Economics
21	Sat	Christmas Celebrations - P. G. Dept. of English (S.F.)
22	Sun	
23	Mon	
24	Tue	
25	Wed	
26	Thu	
27	Fri	

28	Sat	
29	Sun	
30	Mon	
31	Tue	New Year Day Celebrations - Dept. of Political Science

JANUARY 2020

1	Wed	Orphanage Visit and Tuition - Dept. of English Staff Meeting - Dept. of Botany, World Family Day - NSS New Year celebration - Dept. of Clinical Nutrition & Dietetics
2	Thu	Visit to an old age home - Dept. of B.Voc Sports Nutrition and Physiotherapy
3	Fri	Vocabulary Competition - Dept. of English Value added Class for III DC - Dept. of History, Staff Meeting - Dept. of Political Science
4	Sat	Value added Class for III DC - Dept. of History Extension Programme - Dept. of Economics
5	Sun	
6	Mon	Invited Lecture - P. G. Dept. of Chemistry (S.F.)
7	Tue	Introducing your favourite scientist contest - Dept. of Chemistry
8	Wed	
9	Thu	
10	Fri	Short Story Writing Competition in Hindi - Dept. of Hindi Mother PTA - I DC - Dept. of Zoology Literary Quiz - P. G. Dept. of English (S.F.)
11	Sat	
12	Sun	
13	Mon	Inauguration Road Safety Week - NSS National Youth Day Celebration - Dept. of Chemistry
14	Tue	Miss Hygieia Contest - Dept. of Clinical Nutrition & Dietetics Invited Lecture - Dept. of Economics
15	Wed	Valedictory function of Malayalam and releasing of manuscript magazine - Dept. of Malayalam Project Presentation III DC Students - Dept. of Zoology
16	Thu	
17	Fri	Illustration Workshop-IDC & II DC - Dept. of Fashion Technology Extension Programme - Dept. of Political Science
18	Sat	Extension Programme - Dept. of Economics
19	Sun	

20	Mon	
21	Tue	Valedictory Function of Hindi and releasing of manuscript magazine - Dept. of Hindi, Seminar on Kerala Politics - Dept. of Political Science Anganvadi visit - Dept. of Clinical Nutrition & Dietetics
22	Wed	
23	Thu	Commemorating Netaji Subhash Chandra Bose - Dept. of History Entrepreneurial development programme - Dept. of Economics
24	Fri	Inter Collegiate Quiz Competition - Dept. of History Trip for I DC students to Eco-Friendly place - Dept. of Chemistry II DC PTA - Dept. of Physics PTA Meeting - P. G. Dept. of Chemistry (S.F.)
25	Sat	Alumini Association meeting - Dept. of Economics
26	Sun	
27	Mon	Reublic Day Celebration - Dept. of History Quiz Zoology Association - Dept. of Zoology Workshop on Thinking Theory - P. G. Dept. of English (S.F.)
28	Tue	National Seminar - Dept. of Chemistry
29	Wed	
30	Thu	Study Tour - Dept. of Political Science, Martyrs Day - NSS
31	Fri	

FEBRUARY 2020		
1	Sat	Invited Lecture - Dept. of History
2	Sun	
3	Mon	WorldWetland day - Dept. of Botany, Observation of World Wetland Day - Dept. of Zoology, Staff Meeting - P. G. Dept. of English (S.F.)
4	Tue	
5	Wed	Observation of World Cancer day - Cancer Palliative care visit Study Tour - P. G. Dept. of Chemistry (S.F.) LP School Visit and observing noon meal programme - Dept. of Clinical Nutrition & Dietetics
6	Thu	Farewell and Valedictory - Dept. of English, Extension Programme - Dept. of Chemistry
7	Fri	Staff Meeting - Dept. of Political Science
8	Sat	

9	Sun	
10	Mon	
11	Tue	Tour III DC - Dept. of Fashion Technology Invited Lecture - Dept. of Economics
12	Wed	Quiz Competition - Departmental - Dept. of Physics Study Tour - P. G. Dept. of English (S.F.)
13	Thu	Commemorating Sarojini Naidu - Dept. of History Study Tour - P. G. Dept. of English (S.F.)
14	Fri	Study Tour - P. G. Dept. of English (S.F.)
15	Sat	Extension Programme - Dept. of Economics
16	Sun	
17	Mon	River Ecosystem study M.Sc - Dept. of Zoology
18	Tue	
19	Wed	
20	Thu	National Science Day Celebration - Interdepartmental PPT Presentation Contest - Dept. of Chemistry, Association Valedictory function and farewell to III DC - Dept. of Physics Validictory of dietetic Association and manuscript magazine Release - Dept. of Clinical Nutrition & Dietetics
21	Fri	Quiz - Zoology Association - Dept. of Zoology Extension Program-Chittar - Dept. of Political Science
22	Sat	II DC Study Tour - Dept. of History I DC Study Tour - Dept. of Economics
23	Sun	
24	Mon	
25	Tue	Valedictory of Chemisty Association and release of 'YOUGIK' - Dept. of Chemistry, IIIDC Send Off, Association Valedictory - Dept. of Botany, Value addition Programme - Dept. of Economics
26	Wed	
27	Thu	Association Valedictory - Dept. of History Valedictory of Association activities - Dept. of Zoology
28	Fri	National Science Day Celebration - Dept. of Physics Seminar on Panchayati Raj - Dept. of Political Science
29	Sat	

MARCH 2019		
1	Sun	
2	Mon	
3	Tue	
4	Wed	Association Valedictory Meeting - P. G. Dept. of Chemisty (S.F.) Staff Meeting - Dept. of Economics
5	Thu	
6	Fri	Staff Meeting - Dept. of Political Science
7	Sat	
8	Sun	
9	Mon	Womens Day (Debate Competition) - Dept. of Malayalam, NSS
10	Tue	
11	Wed	Ecosystem Study I & II M.Sc. - Dept. of Zoology Farewell to 2nd PG - P. G. Dept. of Chemisty (S.F.)
12	Thu	
13	Fri	Study Tour - Dept. of Political Science
14	Sat	Alumni Association Meeting - Dept. of History Farewell to final year Students - Dept. of Fashion Technology
15	Sun	
16	Mon	
17	Tue	Dept. Farewell to II PG Students - P. G. Dept. of English (S.F.)
18	Wed	
19	Thu	
20	Fri	World Water Day - Water Audit - Dept. of Zoology Valedictory Function - Dept. of Economics
21	Sat	
22	Sun	
23	Mon	PTA Meeting of I PG Students - P. G. Dept. of English (S.F.)
24	Tue	
25	Wed	
26	Thu	
27	Fri	Extension Programme - Dept. of Political Science
28	Sat	
29	Sun	
30	Mon	
31	Tue	

APRIL 2020

1	Wed	
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MAY 2020		
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NOTES

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NOTES

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19. IMPORTANT TELEPHONE NUMBERS

Mahatma Gandhi University

Vice Chancellor	-	0481-2731001, 2731001 (Fax)
Pro Vice Chancellor	-	0481 - 2731005
Registrar	-	0481-2731007, 2731009 (Fax)
PRO	-	0481-2731020
DCDC	-	0481-2731013
Enquiry	-	0481-2731050, 2731009 (Fax)
N.S.S. Programme Co ordinator	-	0481-2731029
Director of Students Services	-	0481-2731024

Other Important Telephone Numbers

Bishop's House, Pala	-	04822-212216, 212217, 214338 Fax No.- 0482-211379
Principal's Office	-	04822 - 212447
Principal's Residence	-	8606501148
Alphonsa Institute of Computer Studies	-	04822 - 216489
South Indian Bank, Arunapuram	-	04822 - 212545
Pastoral Institute, Pala	-	04822 - 212017
Civil Service Institute, Pala	-	04822 - 215831
Vicar, St. Thomas Church, Arunapuram	-	04822 - 212545
Assumption College, Changanacherry	-	0481 - 2420109
B.C.M. College, Kottayam	-	0481 - 2562171
B.K. College, Amalagiri	-	0481 - 2597364
Holy Cross College, Cherpunkal	-	04822 - 2268343
K.E College, Mannanam	-	04821 - 2597374
Mar Augugstinus College, Ramapuram	-	04822 - 261440
St. George College, Aruvithura	-	04822 - 272220
St. Thomas College Pala	-	04822 - 212317
Devamatha College, Kuravilangad	-	04822 - 232951
Brilliant Study Centre, Pala	-	04822 - 210949
Carmel Medical Centre, Pala	-	04822 - 213670
Marian Medical Centre, Arunapuram	-	04822 - 210059
Director, Collegiate Education, Thiruvananthapuram	-	0471-2303548
Deputy Director, Collegiate Education Kottayam	-	04812 - 2563317

TIME TABLE						
	I	II	III	IV	V	VI
Day I						
Day II						
Day III						
Day IV						
Day V						